

## Pwyllgor Adnoddau Dynol.

## Human Resources Committee.

### Agenda 29.11.2022

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| <p><b>1. Cyhoeddiadau y Cadeirydd.</b></p>  | <p><b>Chairs announcements.</b></p>   |
| <p><b>2. Ymddiheuriadau am absenoldeb.</b><br/>I dderbyn, ystyried a derbyn<br/>Ymddiheuriadau am absenoldeb.</p>   | <p><b>Apologies for absence.</b><br/>To receive, consider and accept apologies for absence.</p>   |
| <p><b>3. Datganiadau o Fuddiant.</b><br/>I dderbyn unrhyw ddatganiadau o<br/>fuddiant ar eitemau ar yr agenda.</p>  | <p><b>Declaration of Interest.</b><br/>To receive any known declarations of interest<br/>in items on the agenda.</p>  |
| <p><b>5. Cofnodion.</b><br/>I awdurdodi'r Cadeirydd i arwyddo cofnodion<br/>yr cyfarfod blaenorol y Pwyllgor fel cofnod<br/>cywir.</p>  | <p><b>Minutes.</b><br/>To authorise the Chair to sign the minutes of<br/>the previous meeting of the Committee as a<br/>correct record.</p>   |
| <p><b>6. Adroddiadau Clerc y Dref.</b><br/><b>a)</b> Dyfarniad cyflog NJC 2022/23<br/><b>b)</b> Cyngor Ynni ac Ymwybyddiaeth Tlodi<br/>Tanwydd ar gyfer gweminar Argyfwng Costau<br/>Byw.</p>   | <p><b>Town Clerk Reports.</b><br/>NJC pay award 2022/23.<br/>Energy Advice and Fuel Poverty Awareness<br/>for the Cost of Living Crisis webinar.</p>  |
| <p><b>7. Gohebiaeth.</b><br/>Cyngor Dosbarth Stroud Polisi Gweithio<br/>Hybrid.<br/>Cadarnhad eu bod wedi rhannud eu polisi am<br/>arweiniad.<br/><b>Rhan B.</b><br/><b>Gwahardd y cyhoedd a'r Wasg.</b><br/>Yn rhinwedd Deddf Cyrff Cyhoeddus (Derbyn i<br/>Gyfarfodydd) 1960, ni chaiff y wasg na'r<br/>cyhoedd eu cynnwys yn y trafodaethau ar yr<br/>eitem ganlynol ar y sail y byddai eu datgelu yn<br/>niweidiol i fudd y cyhoedd oherwydd natur<br/>gyfrinachol y busnes i'w drafod.</p> | <p><b>Correspondence.</b><br/>Hybrid Working Policy Stroud District Council.<br/>Confirmation that they had shared their<br/>policy for guidance.</p> <p><b>Part B.</b><br/><b>Exclusion of Public and Press.</b><br/>By virtue of the Public Bodies (Admission to<br/>Meetings) Act 1960, the press and public are<br/>excluded from discussions on the following<br/>item on the basis that disclosure thereof<br/>would be prejudicial to the public interest by<br/>reason of the confidential nature of the<br/>business to be transacted.</p> |
| <p><b>8. Adroddiadau.</b><br/><b>a)</b> Broses arfarnu.</p>   | <p><b>Reports.</b><br/>Absence reporting.</p>   |

**Adroddiadau a manylion ariannol.**

Mae adroddiadau a manylion ariannol yn ddogfennau gwaith ac felly nid ydynt wedi'u cyfieithu.

**Reports and financial details.**

Reports and financial details are working documents and are therefore not translated.

**REPORT AUTHOR:** Town Clerk.  
**SUBJECT:** NJC pay award 2022/23.  
**REPORT FOR:** Decision.

**1. Summary.**

1.1 To implement the NJC pay award 2022/23.

**2. Background.**

2.1 Town Council staff are employed under the National Joint Council for Local Government Services (NJC) model contract and are remunerated in accordance with NJC salary scales.

2.2 The LTC1 post is remunerated at LC2 (29 -32) on the NJC salary scales and LTC 02 at LC1 (5 6).

**3. NJC pay award 2022/23..**

3.1 The National Association of Local Councils has been informed that the National Joint Council for Local Government Services (NJC) has agreed the new rates of pay applicable from 1 April 2022. In line with the new pay scales for clerks and other employees employed under the terms of the model contract the post within the Town Council will be remunerated as detailed below back dated to the 1 April 2022.

<b>Post</b>	<b>SCP</b>	<b>£ per annum</b>	<b>£ per hour</b>
LTC1	32	£38,296	£19.90
LTC 02	6	£21,968	£11.42

**4. Recommendation.**

4.1 That the salary awards detailed in the National Joint Council for Local Government Services pay scales be implemented from 1 April 2022 with the post LTC1 being remunerated at SCP 32 pro rata 32 hours per week and post LTC 02 on single salary point SCP 6 pro rata 21 hours per week.

**5. Reasons for recommendation.**

5.1 To ensure probity in the management of Town Councils Human Resources.