

**Cyngor Tref Llangollen Town Council**  
**Pwyllgor Rheolaeth a Sefydlu / Management and Establishment Committee.**  
**Agenda.**  
**17.03.2025.**

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|---|--|
| <p><b>1. Croesewir Cadeirydd a chyhoeddiadau</b></p>  | <p><b>Chairs welcome and announcements.</b></p>  |
| <p><b>2. Ymddiheuriadau am absenoldeb</b><br/>I dderbyn, ystyried a derbyn<br/>ymddiheuriadau am absenoldeb.</p>  | <p><b>Apologies for absence.</b><br/>To receive, consider and accept apologies for<br/>absence.</p>  |
| <p><b>3. Datganiadau o Fuddiant.</b><br/>I dderbyn unrhyw ddatganiadau o fuddiant<br/>ar eitemau ar yr agenda.</p>  | <p><b>Declaration of Interest.</b><br/>To receive any known declarations of interest in<br/>items on the agenda.</p>   |
| <p><b>4. Cofnodion.</b><br/>I awdurdodi'r Cadeirydd i arwyddo<br/>cofnodion Pwyllgor Rheolaeth a<br/>Sefydlu a gynhaliwyd ar 06.02.2025<br/>fel cofnod cywir.</p>   | <p><b>Minutes.</b><br/>To authorise the Chair to sign the minutes of the<br/>Management and Establishment Committee held<br/>on the 06.02.2025 as a correct record.</p>  |
| <p><b>5. Adroddiadau.</b><br/>I dderbyn adroddiadau ac ystyried yr<br/>argymhellion ynddo. Mae adroddiadau yn<br/>ddogfennau gwaith ac felly nid ydynt wedi'u<br/>cyfieithu.<br/>Ceisiadau am grantiau cymunedol.<br/>Adroddiad Blynyddol 2025.26<br/>Lansio Addewid Sifiledd a Pharch Un Llais<br/>Cymru</p> | <p><b>Reports.</b><br/>To receive reports and considered the<br/>recommendations therein. Reports are working<br/>documents and are therefore not translated.<br/><br/>Community Grant Applications.<br/>Annual Report 2025.26<br/>Launch of the One Voice Wales Civility and<br/>Respect Pledge</p> |

**REPORT AUTHORS: Town Clerk.**  
**SUBJECT: Community Grants Scheme.**  
**REPORT FOR: Decision.**

**1. Summary.**

1.1 To consider applications for funding under the Community Grants Scheme.

**2.0 Background.**

2.1 Llangollen Town Council appreciates the skills, experience and expertise which the voluntary and community sector holds and recognises the help that organisations can give to support the Council in achieving its aims and fulfilling its priorities for residents.

2.2 The Town Council offers Community Support Grants to fund projects and activities that are important to the local community. These awards must benefit members of the community in general and are limited to the geographic area of the Llangollen Town Council electoral boundaries. Examples of the type of organisations that can be supported are:

- Charitable Organisation.
- Community Groups.
- Sports Clubs
- Art and music groups.
- Advice groups.
- Business Organisations.

2.3 Applications are received on an annual rolling programme within the allocated budget. The maximum grant payable would be £2,000 and the Town Council will only consider an application if accompanied by the required financial and organisational information. Applicants must be community organisations based, or operating, in Llangollen that provide activities for Llangollen residents. Organisations/groups must be not-for-profit.

2.4 The Town Council will consider providing grants covering the following theme areas:

- Promoting biodiversity. (e.g., plant gaps in hedges, plant new hedgerows, orchard projects, open space planting, pollinators).
- Food growing, planting and promotion. (e.g., food banks, community gardens, local growing cooperatives, local produce, and promotion).
- Reducing, reusing, and recycling (e.g., toys, books, clothes, waste, plastic – local swaps).
- Supporting children, young people and the arts (e.g., PTA activities, local charities, early years services,)
- Music and the arts events (e.g., festivals, events supporting local culture societies and the nighttime and tourism economy)

2.5 Community Support Grants will not be available for:

- Activities that are supported by other statutory bodies.
- Activities or events focusing on single faith organisations.
- Campaigning or political purposes.
- Revenue costs e.g., on-going running costs.

- Projects which could potentially exacerbate or exploit tensions or misunderstandings within communities.

**3. Financial considerations.**

3.1 Redacted copies of the applications are appended The table below indicates the available annual budget and cost implications of these applications

<b>Budget (£)</b>	<b>Applications value (£)</b>	<b>Residual budget (£)</b>
7,000.00	2,000.00	5,000.00
	1,581,00	3,419.00

**4. Recommendation.**

4.1 It is recommended that once considered by Members the applicants be notified of the Committee decision.

**5. Reasons for recommendation.**

5.1 To respond to community action in line with Town Councils business plan and priorities



# Community Support Grants Application Form.

## Applicants contact information.

<b>Project name:</b>	Llangollen community courtyard
<b>Contact name:</b>	[REDACTED]
<b>Signature:</b>	
<b>Address:</b>	[REDACTED] [REDACTED] [REDACTED] [REDACTED]
<b>Landline:</b>	
<b>Mobile:</b>	[REDACTED]
<b>Email:</b>	[REDACTED]

## What theme or themes does your project/event support? (please tick )

- Promoting environmental and cultural diversity.
- Food growing, planting and promotion.
- Reducing, reusing, and recycling
- Supporting children and young people.
- Supporting music, culture and the arts.

<b>Funding</b>	<b>£1581</b> <i>(amount requested from this grant)</i>
<b>What is the likely total cost of your project/event?</b>	<b>£2800</b> <i>(total project cost)</i>
<b>How much grant in aid do you require?</b>	<i>£2800 i.e. Full project costs will be sourced through grant funding. £1216 of match funding / in-kind support will applied for through the AONB Sustainable Development Fund</i>

<b>Description of what the project/event involves:</b>
The Llangollen Community Courtyard project aims to transform Drosi Bikes' existing central Llangollen courtyard into a welcoming and inclusive community pocket garden that can be enjoyed by everyone. The space would be redesigned to provide a peaceful, green environment that promotes wellbeing, sustainability, and community connection across all ages.

We will build and install planters throughout the courtyard to grow a mix of colourful flowers and edible plants such as herbs and vegetables, which would be free for anyone to use and enjoy during Drosi Bikes' opening hours.

A seating area will be created, offering a comfortable and friendly space for people to come together, socialise, and take a break in nature. The garden will include wildlife features such as bug houses and bird feeders to help support biodiversity.

The garden will incorporate recycling and sustainable features, such as a composting area for organic waste and water saving systems like rainwater collection for plants. These elements will help reduce waste and encourage environmentally friendly habits.

Educational signage will be installed throughout the garden to support learning and engagement, providing information on topics such as pollination, home growing, composting, water conservation and other environmentally sustainable practices relevant to the space.

We have engaged with local groups such as Grow Llangollen, and Llangollen Community Garden already and plan work in collaboration to develop the garden. There will be space where surplus, seasonal fruit and veg can be donated for people to take and enjoy as well as a space allocated for the groups to grow edible plants.

There is evidence that people are more likely to take action for nature when they feel connected to it. We aim to incorporate the 5 pathways to nature programme within our project:

- Sensory contact with the natural world
- Finding an emotional bond with, and love for, nature
- Taking time to appreciate the beauty of nature
- Thinking about the meaning and signs of nature
- Showing compassion and care for nature

The community pocket garden will be maintained by local volunteers recruited through Drosi Bikes as well as partner organisations such as Grow Llangollen.

### **Who will benefit?**

The project is expected to benefit a wide range of local residents and visitors, with hundreds of people likely to use the space each year. Drosi Bikes customers as well as local residents and visitors will have access to a welcoming, green space where they can relax, socialise and take a break from daily routines, supporting both mental wellbeing and community connection. This will be especially valuable for local people who do not have their own gardens giving them the opportunity to enjoy outdoor space and getting involved in growing. We have spoken to residents living on adjacent streets to gather their views and there is strong support for creating this shared space.

The seating area will provide a comfortable place for people to enjoy locally purchased food, such as pasties, ice creams, and other takeaway items, helping nearby businesses while encouraging people to spend more time in the town centre.

Individuals and families from any socio-economic background will benefit from free access to fresh herbs and veg, as well as opportunities to learn new skills around growing food, composting, and sustainable living. Features such as a wormery composting system, bug houses, and clear engaging signage will help educate children in a hands on way about nature, recycling, and caring for the environment.

Local people and community groups will also have opportunities to be actively involved in maintaining and caring for the space, helping to build a sense of ownership, pride and ongoing connection to the space.

Local wildlife will also benefit from pollinator-friendly planting, bird feeders, and habitat features helping to improve biodiversity in the area.

### **How does your project/event contribute to a theme or themes?**

- **Environmental diversity:** Planting a variety of flowers, creating bug houses and growing different herbs and veg supports a wider range of local wildlife and ecosystems, showing the richness of the natural environment. This is particularly important in built up areas such as Llangollen Town Centre
- **Cultural diversity:** By involving children and adults of all ages in the community in planting, learning and using the space, the courtyard encourages people from different backgrounds to share knowledge, traditions and experiences around gardening, food and nature.
- **Food growing, planting and promotion:** By providing raised beds and a garden space for the community (lack of land is often a barrier to growing for urban residents), by prioritising wildlife-friendly growing and by collaborating with local partners e.g. Grow Llangollen to ensure a selection of herbs / vegetables are readily available for locals.
- **Reducing, reusing and recycling:** Composting and water recycling along with using recycled materials wherever possible supports sustainability and waste reduction.
- **Supporting children and young people:** Educational signs and hands on gardening areas give children safe interactive opportunities to learn about nature and encouraging more time outdoors.
- **Promoting culture and the arts:** community creative signage showcase local artistic expression.

Overall, the project delivers social, environmental, educational and visual benefits, creating a positive and lasting impact for Llangollen residents and the wider community.

**Will your project have any on-going running costs? (please tick )**

**YES**

**NO**

**POSSIBLY**

**I have received, read and understood terms and conditions of grant detailed below, and hereby agree to comply with the same.**

<b>Signed:</b>	
<b>Print name:</b>	
<b>Name of Organisation or Company (if app):</b>	
<b>Position held in Organisation or Company</b>	

[The applicants' details and other names where provided, will not be disclosed to a third party. These details will be kept securely for a period of not more than two years, unless there is a need to retain them for longer for purposes authorised by the Data Protection Act 1998, and then disposed accordance with the Town Councils document retention and disposals policy.]

**Please return this form to:** [townclerk@llangollentowncouncil.gov.uk](mailto:townclerk@llangollentowncouncil.gov.uk)



## Community Support Grants Application Form.

### Applicants contact information.

<b>Project name:</b>	Llangollen International Musical Eisteddfod Safety Enhancements
<b>Contact name:</b>	[REDACTED]
<b>Signature:</b>	[REDACTED]
<b>Address:</b>	[REDACTED] [REDACTED]
<b>Landline:</b>	[REDACTED]
<b>Mobile:</b>	[REDACTED]
<b>Email:</b>	[REDACTED]

### What theme or themes does your project/event support? (please tick )

- Promoting environmental and cultural diversity.
- Food growing, planting and promotion.
- Reducing, reusing, and recycling
- Supporting children and young people.
- Supporting music, culture and the arts.

<b>Funding.</b>	<b>£</b>
<b>What is the likely total cost of your project/event?</b>	<b>6,000.00</b>
<b>How much grant in aid do you require?</b>	<b>2,000.00</b>

<b>Description of what the project/event involves:</b>
<p>The Llangollen International Musical Eisteddfod is an internationally recognised cultural festival that celebrates music, dance and peace through performance, welcoming competitors and visitors from across the world to Llangollen.</p> <p>In light of Martyn’s Law (Protect Duty) requirements, additional safety related planning and delivery activity is now required to ensure the event, can continue to take place safely and successfully. This project will assist in funding the extra, specific measures required to meet these obligations.</p> <p>The activity includes enhanced event risk assessments, specialist security and stewarding support, additional crowd management planning, staff and volunteer briefings, and liaison with emergency services and partner agencies. These measures are essential to ensure public safety while maintaining the open and celebratory nature of the event.</p>
<b>Who will benefit?</b>

Residents of Llangollen and surrounding communities

Local children and young people participating in performances and parade activities

Volunteers and community groups involved in delivering the event

Local businesses, charities and tourism operators benefiting from increased footfall

Visitors from across Wales, the UK and overseas

By ensuring the event can take place safely, the project protects a much loved community event that contributes strongly to Llangollen's cultural identity and local economy.

### **How does your project/event contribute to a theme or themes?**

The Llangollen International Musical Eisteddfod plays a significant role in promoting cultural diversity within the resident community by providing sustained and meaningful exposure to a wide range of global cultures through its core programme of performances, competitions and cultural exchange. Each year, the event brings together participants from numerous countries, offering local residents the opportunity to experience diverse musical styles, languages, costumes and traditions in a single, accessible setting.

For residents, the event acts as a gateway to international cultural engagement without leaving their community. Concerts, competitions and informal interactions around the town create an immersive environment where cultural differences are celebrated and shared. This repeated, annual exposure helps to normalise diversity within the local population and encourages curiosity, respect and understanding of different cultural identities.

The event also fosters active participation from residents, whether through volunteering, attending performances, hosting visitors or supporting community activities linked to the festival. These interactions build personal connections between local people and international participants, deepening cultural appreciation beyond passive observation. Over time, this contributes to a more inclusive and outward-looking community, where diversity is embedded into the social and cultural fabric of the town.

The project also directly supports music and the arts by safeguarding the continuation of a major international cultural festival, while also enabling young performers and community groups to participate safely.

The Eisteddfod is one of Llangollen's most important cultural assets, promoting international understanding through music and performance. By meeting the new safety requirements, this project ensures that the festival can continue to take place in the heart of the town.

The town events provide free access to cultural participation, encourages youth involvement, strengthens community cohesion and supports Llangollen's reputation as a centre for music, heritage and tourism.


Will your project have any on-going running costs? (please tick )

YES

NO

POSSIBLY

I have received, read and understood terms and conditions of grant detailed below, and hereby agree to comply with the same.

<b>Signed:</b>	
<b>Print name:</b>	[REDACTED]
<b>Name of Organisation or Company (if app):</b>	[REDACTED]
<b>Position held in Organisation or Company</b>	<b>Finance &amp; Operations Manager</b>

[The applicants' details and other names where provided, will not be disclosed to a third party. These details will be kept securely for a period of not more than two years, unless there is a need to retain them for longer for purposes authorised by the Data Protection Act 1998, and then disposed accordance with the Town Councils document retention and disposals policy.]

Please return this form to:

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**REPORT AUTHORS:** Town Clerk.  
**SUBJECT:** Annual report.  
**REPORT FOR:** Decision.

**1. Purpose of report**

1.1 To consider review the Annual Report for 2025.26

**2. Background**

2.1 Under the Committee's Terms of Reference of the Management and Establishment Committee, it holds responsibility for preparing the Town Council's Annual Report, subject to ratification by the Town Council. Community and Town Councils have a statutory duty to prepare and publish an Annual Report under Section 52 of the Local Government and Elections (Wales) Act 2021.

2.2 This requires councils to produce a report as soon as reasonably practicable after the end of each financial year, setting out their priorities, activities, and achievements, and having regard to guidance issued by Welsh Ministers. This duty supports transparency and accountability, ensuring that residents are informed about the work of their Council and its future direction.

2.3 This report has been generated and is appended for review and approval. Members are asked to consider that the document appropriately reflects the Council's activities and achievements over the past year, as well as its future aspirations, and is suitable for formal presentation.

**4. Recommendation.**

4.1 That the Committee approve the Annual Report as presented, being satisfied that it accurately reflects the Council's work and direction and further recommended to The Town Council that the report be formally adopted and presented to the Town Council at the Annual Meeting in May.

**5. Reasons for Recommendation.**

5.1 The recommendation is made to ensure compliance with the statutory requirements of Section 52 of the Local Government and Elections (Wales) Act 2021.



**LLANGOLLEN TOWN COUNCIL**  
**ANNUAL REPORT**  
— 2025-26 —

**LLANGOLLEN TOWN COUNCIL**  
**ANNUAL REPORT**

**Civic Year**  
**May 2024 – April 2025.**

## Welcome to this Annual Report.



Welcome to this year's Annual Report. I trust you will find it both informative and inspiring, offering a clear picture of the dedication and achievements of Llangollen Town Council, and the positive influence we continue to have on our vibrant local community.

It has been both an honour and a privilege to serve as the Mayor of Llangollen, a role deeply rooted in the rich heritage and enduring traditions of our town. Over the past year, I have had the pleasure of meeting so many remarkable individuals whose passion and commitment to Llangollen have been both humbling and uplifting.

I would like to extend my heartfelt thanks to my fellow elected Members and the officers of the Town Council for their tireless efforts and unwavering support throughout the year. Their dedication is the backbone of our progress, and I am proud of what we have accomplished together.

Looking ahead, I am eager to continue building on the strong foundations we have laid. By nurturing positive, collaborative relationships between Councillors, staff, and the wider community, I am confident we can create an even more constructive and harmonious working environment, one where meaningful progress is not just possible, but inevitable.

Thank you for your continued support.

Cllr Aled Morris

Town Mayor.

### Town Clerk's Statement.

The Town Council has continued to make meaningful investments in its own assets, ensuring they are maintained and enhanced for the benefit of the community. At the same time, we have extended our support to a range of valued local organisations whose work plays a vital role in enriching the life of our town. Progress has also been made in advancing the Council's commitment to addressing the challenges of climate change. While we have taken important first steps in mitigation, we recognise that much more can, and must, be done. Achieving lasting impact will require a collective effort, and we are eager to work hand in hand with the community to explore and implement sustainable solutions.

I would like to warmly welcome the new Councillors who have joined us over the past year. Their fresh perspectives and valuable contributions have already strengthened the operation and effectiveness of the Town Council. Combined with the enduring spirit of community, a deep sense of civic pride, and the extraordinary efforts of our dedicated volunteers, I am filled with confidence that Llangollen will continue to adapt, grow, and flourish in the years ahead.

Gareth Thomas

Town Clerk

May 2026

**About Llangollen Town Council.**



Llangollen Town Council was created in 1974 following local government re-organisation and the disbanding of Llangollen Urban District Council. It is one of 37 city, town and community councils in Denbighshire.

Llangollen Town Council serves a community of approximately 3,900 residents (3,362 electorate). It consists of eleven Councillors elected for a term of 5 years. The Councillors who took office in 2022 will hold office until May 2027.

Meetings of the Town Council are held in the Council Chamber at the Town Hall on the third Tuesday of every month at 6.00 pm and the public are welcome to attend either in person or via video conferencing which is now a legal requirement for all Town Council meetings. Meetings of the Asset Management Committee, Climate, Ecology and Cittaslow Committee and Human Resources Committee are held quarterly.

The Town Council has a legal identity as corporate bodies and are separate and distinct from the persons who, comprise an authority for the time being. As such, they can hold property, employ staff, and sue or be sued in their own name. This means that individual councillors are not personally liable for acts done in good faith by the Council. However, Local Authorities derive their powers from statute and do not exist independently of it. This means that, although they may properly lobby for changes in the law, in their day-to-day conduct of affairs they must act within the law as it stands. It also means that councils are subject to the ultra vires doctrine and cannot act beyond the powers bestowed upon them by statute.

### **Councillors.**

Llangollen Town Council has 11 elected Town Councillors. The members individually contribute to the work of the whole Town Council by:

- attending meetings when summonsed.
- engaging in constructive debate.
- commenting on proposals to ensure the best outcome; and voting to enable the Town Council to make decisions.
- responding to the needs and views of the community.
- representing their constituents.
- suggesting ideas.

Members are elected to office and normally serve on the Town Council for a term of five years. The most recent election was held on 5 May 2022. A Town Councillor is a holder of a public office, not a volunteer, and can receive a range of mandatory payments.

The Town Council holds an Annual meeting in May and ordinary meetings are held at 6.00 pm on the third Tuesday of every month (except August) and it is also much easier to be involved in council business through remote meetings via Teams or Zoom.



The Town Council conducts its business through Council and committee meetings to which members are summoned to attend. These meetings are supported by formal agendas

compiled, sanctioned, and authenticated by the Clerk which specify the business to be transacted.

The Town Council has appointed standing committees (committees which meet on an on-going basis) which enjoy delegated powers to make decisions on the Town Council's behalf. The Town Council's standing committees are currently: -

Asset Management,  
Management and Establishment  
Planning.

Additionally, Members actively support other local and national groups and there are Member representatives on the following outside bodies: -

- Clwydian Range and Dee Valley Area of Outstanding Natural Beauty.
- Denbighshire Tourism Destination Partnership.
- Dementia Friendly Llangollen
- Llangollen Christmas Festival.
- Llangollen Parks Project
- Llangollen Silver Band.
- Llangollen Youth Trust.
- One Voice Wales.
- Ysgol y Gwernant.

The past year has seen changes with the Town Council with the co-option of two new excellent Councillors.

## **6 Finance.**

7 The Council derives funds from generated income and the precept. The precept is an additional amount which is added to Denbighshire County Council Tax bills based upon Llangollen Town Council's estimated expenditure.



The Council has maintained relatively healthy financial reserves and balances and can be assured of the continued payment of the precept which is a statutory requirement placed on the County Council.

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# **INCOME EXPENDITURE ACCOUNT TO FOLLOW**

## Administration.



The Town Council employs three staff. The Town Clerk who manages the councils' activities and provides administrative assistance and professional advice. As its chief officer, the Town Clerk protects the Town Council as a corporate body.

A council must also appoint a Responsible Financial Officer to manage its finances. The Town Clerk fulfils both these functions.

The Deputy Town Clerk (Facilities and Operations) role is to support the Town Clerk to ensure that the decisions of the Town Council are carried out with responsibility for facilities and operations and to deputise for the Town Clerk. The post holder has regular contact with suppliers, local community groups, tenants of the Council and liaises with architects, engineers, etc. on various schemes and projects and is responsible for the engagement and supervision of contractors working on the Council's property and estates. In addition, the role encompasses the arrangement of civic events,

The Facilities Officer role is a newly created and important position introduced during the 2025–26 financial year, reflecting the Council's commitment to maintaining high-quality community spaces. The role involves ensuring that all council buildings are kept clean, safe, and welcoming for residents and visitors alike. Responsibilities include carrying out minor repairs and routine maintenance, preparing venues for public use, and supporting the smooth delivery of community events. As a key addition to the team, the Facilities Officer plays a vital role in enhancing the day-to-day operation, presentation, and accessibility of Llangollen's community facilities.

## Governance

In line with the Town Council's business plan objective of promoting good governance and financial integrity, this area has remained a key priority during the 2025–26 financial year. Strengthening governance arrangements has supported greater transparency, accountability, and effective decision-making across all Council activities. This ongoing focus ensures that robust processes are in place, public funds are managed responsibly, and the Council continues to operate in a way that builds trust and confidence within the community.

The Town Council continued to actively promote the views and interests of Llangollen at the national and county level on a host of consultative matters.

The Town Council has continued to be vigilant in scrutinising planning proposals and has made careful and considered recommendations to 42 planning applications received. Even though the Town Council has limited powers in respect of planning, on the whole recommendations have been noted by the County Council's Planning Committee.



Since May 2024, the Town Council also responded to consultations on the following:

- North Wales Corporate Joint Committee and the Strategic Development Plan

- Democracy and Boundary Commission Cymru: Draft Annual Remuneration Report for 2026–27
- Consultation on the proposed Glyndŵr National Park
- Concept Design Proposal – Market Street Junction Improvements

### **Assets.**

The Town Council has brought considerable investment into its assets during the financial year which have included continued improvements to the Town Hall with investment in more energy efficient led lighting and equipment, and minor repairs to ensure the ongoing sustainability of this critical town centre asset.

Refurbishment works to the Town Hall outbuildings and the historic town morgue, which were previously stalled during 2024–25 due to a number of factors, have now been undertaken. However, development works at Pen y Bryn Cemetery have had to be postponed. The Town Council remains committed to progressing this project, with the aim of creating a space for remembrance, reflection, and community gatherings, while ensuring the long-term sustainability and maintenance of the site. The proposed plans will retain and restore existing features such as headstones and memorials, alongside improvements to the overall layout, including new pathways and seating areas.



During the 2025–26 financial year, a byelaw was adopted prohibiting, among other things, the parking of vehicles in this area. Since its introduction, the byelaw has helped to improve the management and use of Centenary Square, ensuring it remains a safe and accessible space for the community. Any breach of the byelaw constitutes an offence and may result in a fine upon summary conviction.

### **Community Support**

The Town Council continued to be committed to strengthening the long-term social, economic and commercial wellbeing of the town. It continues to support established local employers while creating the conditions for new and innovative businesses to emerge and thrive. This is underpinned by a strategic focus on place-based solutions that deliver sustainable economic growth, enhance community wellbeing, and build resilience for the future.

In parallel, the Council works collaboratively with local groups, service providers and the third sector to expand access to opportunities and services for residents. This includes prioritising inclusive provision for older people, increasing engagement and opportunities for young people, and supporting the development of accessible, high-quality sports facilities and local healthcare services that meet community needs.

Strengthening community cohesion remains a central priority. The Council actively promotes an inclusive and welcoming environment by supporting initiatives that advance equality, tackle discrimination, and foster positive relationships across Llangollen's diverse communities.

The Town Council actively supported a range of Community groups during the year which include: -

- Friends of Pengwern.

- Llangollen Tidy Towns Team.
- Llangollen Foodshare

In addition, direct financial support was provided to the following groups.

- Llangollen Community Christmas Lunch.
- Llangollen International Eisteddfod
- New Dot Cinema
- Llangollen Youth Football
- The Melodics

The annual allocation of the five free car park days offered to the Town Council by Denbighshire County were used to support the Llangollen food Festival, Llangollen Christmas Festival and to support retailers in the run up to Christmas.

### Events and culture.

The Town Council continued to acknowledge the importance of several community events, run solely by volunteers, which benefit the town. Llangollen Food Festival, the Christmas Festival, the Llangollen International Music Eisteddfod and the Llangollen Fringe Festival which all add to the vibrancy and culture of our town.



The Town Hall received 440 bookings over the year and they reflect a diverse mix of users, including charities, not-for-profit organisations, and commercial companies. The continuation of discounted hire rates remains a vital factor in supporting the local community, particularly enabling charity and voluntary groups to access facilities that might otherwise be unaffordable.

The Town Council continues to subsidise hire fees for charity and not-for-profit organisations by offering a 50% reduction, along with special rehearsal rates. In addition, a 25% discount is available to local sole traders and individuals hosting private events in council facilities. These subsidies play an important role in sustaining community activity, encouraging local engagement, and supporting the work of charitable organisations.

The Town Council resolved in principle to proceed with an Expression of Interest and to take on the role of Accountable Body, holding overall responsibility for the programme, including financial management, legal compliance, coordination of partners, grant funding, and reporting to the Department for Culture, Media and Sport (DCMS). Expressions of Interest for the UK Town of Culture 2028 closed on 31 March 2026, and a bid was submitted accordingly. Confirmation of receipt has been received from DCMS, who have advised that, once all submissions have been assessed by their expert advisory panel, they will inform the Town Council of the outcome.



### Community engagement.

The legal requirements for hybrid meetings had provided more opportunities for public participation in Council affairs and the Town Council continues to make public

information accessible through a variety of formats using newsletters, social media, and the Town Council's own website [www.llangollewntowncouncil.gov.uk](http://www.llangollewntowncouncil.gov.uk)

In 2025–26, the use of online collaboration tools has remained highly relevant in supporting the Council's operations, enabling increased engagement and more flexible ways of working for both employees and Members. These tools have continued to provide greater freedom in how and where work is undertaken, while also improving overall efficiency and responsiveness.



Online collaboration platforms have made it easier to bring individuals together into shared workspaces, enhancing participation and enabling more effective engagement with external stakeholders. Compared to traditional methods—such as in-person meetings, audio and video calls, paper surveys and press advertisements—these tools offer more dynamic, inclusive and real-time communication. This has supported increased creativity, stronger working relationships, and broader stakeholder involvement.

The continued use of digital collaboration also contributes to reduced travel requirements, supporting lower carbon emissions. This aligns with the Town Council's ongoing commitment to environmental sustainability and its pledge to work towards making Llangollen carbon neutral by 2030.

These approaches will remain a key component of the Council's working practices going forward, ensuring continued efficiency, accessibility and environmental benefit in future years.

### **Civic events**

This Annual Remembrance Day Service organised by the Town Council was held on Sunday 9 November on Centenary Square and was again well supported by the Llangollen Branch of the British legion and by residents.



### **Climate change and Biodiversity.**

The Town Council continues to deliver on actions within its own climate action plan. The Town Council continues its contract with a new provider of 100% green an ethical energy supplies Ecotricity and improved the efficiency of the remote control of heating systems throughout the Town Hall to accurately control the heating systems for events.

Additionally, the Town Council has replaced all its theatrical stage lights to LED units to further reduce energy consumption.

However, there is a continued need for the Town Council to work with the community to drive forward significant change in the volumes of greenhouse gasses generated within the community and to support the identification of alternative methods of energy production.



Biodiversity Duty (Section 6, Environment (Wales) Act 2016)

Section 6 of the Environment (Wales) Act 2016 places a duty on public authorities to conserve biodiversity: *“Every public authority must, in exercising its functions, have regard, so far as is consistent with the proper exercise of those functions, to the purpose of conserving biodiversity”*.

During December 2025, the Town Council undertook the required actions associated with the Section 6 duty. As part of this work, the Council reviewed and updated its Biodiversity Action Plan to ensure alignment with current legislative requirements and local biodiversity priorities.

The Town Council continues to monitor and promote biodiversity through the implementation of its Biodiversity Action Plan. This provides a structured framework for decision-making, delivery of actions, and ongoing assessment of progress against the Council’s biodiversity objectives.

### **Future Generations (Wales) Act 2015**

Community and town councils in Wales are in practice expected to support and align Well-being of Future Generations (Wales) Act 2015 and should take account of the Act’s principles and consider the 7 well-being goals .



Community councils are also encouraged to engage with their local Public Services Boards. This ensures local voices are included in county-wide decisions. Llangollen Town Council primarily contributes to the Act through its impact on the local environment, community life, cultural activity, and grassroots economic development.

While the Town Council has a less direct control over large-scale issues or major infrastructure, it plays a crucial role in shaping everyday well-being outcomes for residents. In doing so, its work aligns with the Conwy and Denbighshire Public Services Board (PSB) priorities, which can be broadly summarised around improving well-being, strengthening the local economy, promoting equality, and addressing housing challenges. Collectively, these priorities are designed to deliver long-term, sustainable well-being outcomes in line with the principles of the Future Generations Act as are detailed below

#### **A More Equal Wales**

The Town Council supports inclusion and reduces inequality by funding and enabling community initiatives. It provides small grants to local groups tackling inequality and supports inclusive events and accessible services. For example, the Town Council has funded youth groups, accessibility improvements, and other initiatives to ensure that all members of the community are supported.

#### **A Healthier Wales**

The Town Council promotes physical and mental wellbeing within the community by maintaining green spaces, parks, and walking routes, as well as supporting activities that improve mental health. It also encourages active travel such as walking and cycling.

### A Prosperous Wales

The Town Council supports the local economy and tourism by promoting the area and organising or supporting events such as festivals and markets. It also helps increase footfall and visibility for local businesses. For example, the use of the annual allocation of the five free car park days offered to the Town Council by Denbighshire County were used to support the Llangollen food Festival, Llangollen Christmas Festival and to support retailers in the run up to Christmas..

### A Resilient Wales

The Town Council supports environmental sustainability and resilience through actions set out in its Biodiversity Action Plan and its declaration of a Climate and Ecological Emergency, alongside delivering its Climate Action Plan. These include initiatives such as tree planting, pollinator schemes, and wider biodiversity projects, as well as raising environmental awareness and managing green spaces sustainably.

### Cohesive Communities

The Town Council strengthens community cohesion as it is the closest level of government to residents and plays a key role in bringing people together. It supports community groups, encourages volunteering, and maintains shared spaces such as the Town hall and public areas. For example, local events and community-led initiatives help build strong relationships and a sense of belonging among residents.

### A Wales of Vibrant Culture and Thriving Welsh Language

The Town Council promotes culture, heritage, and the Welsh language by supporting cultural events, encouraging the use of Welsh locally, and preserving local identity and arts. For example, support for events such as the Llangollen International Eisteddfod helps celebrate cultural diversity and promotes Welsh heritage.

### A Globally Responsible Wales

The Town Council supports sustainability and responsible practices by encouraging sustainable procurement, promoting recycling and waste reduction, and supporting environmentally responsible events. For example, local events may be organised with a focus on reducing waste and minimising environmental impact.

### **Link to Public Services Board (PSB) priorities**

The Town Council's activities also support wider Public Services Board priorities, particularly in improving well-being, supporting the local economy, promoting equality, and contributing to environmental resilience. For example, its work in tourism, community support, and environmental initiatives aligns closely with PSB objectives across the region.



### **Looking Forward**

This Statement of Intent sets out the priorities and direction of Llangollen Town Council for the 2026/27 financial year. It reflects the Council's commitment to maintaining and

improving services, supporting the community, and delivering the objectives set out in the adopted Place Plan, Caru / Love Llangollen.

The Council recognises that it is operating within a challenging and changing context, with ongoing political, economic, and social pressures, including financial constraints faced by Denbighshire County Council. In response, the Town Council will continue to work proactively with partners to ensure the effective delivery of services and support for the local community.

The Town Council will continue to maintain and improve its services and infrastructure, ensuring they remain efficient, responsive, and aligned with community needs. It will work in partnership with Denbighshire County Council and other stakeholders to sustain key services, including ongoing engagement regarding the future provision services, with the aim of securing outcomes that meet local needs and represent value for money.

The Council will respond promptly and effectively to public enquiries and service requests, maintaining high standards of service delivery. It will also explore opportunities for the devolution of services where these can be delivered more effectively at a local level without increasing costs to residents.

The Council will strengthen its engagement with residents, businesses, and community organisations to ensure that local priorities are clearly understood and reflected in decision-making. This will include the introduction of regular street surgeries, enhanced consultation on key issues, and improved communication channels.

The Council will support increased participation in community life, including progressing the development of a Youth Council with a delegated budget, and engaging directly with young people and community groups to identify and deliver projects that meet local needs. The Council will also continue to provide grants to local organisations, supporting initiatives that deliver clear community benefit.

The Town Council will take a leadership role in improving coordination and collaboration across the community. It will establish regular forums and workshops to bring together local organisations, businesses, and stakeholders, using the Place Plan as a framework for joint working and shared priorities.

The Council will also support the re-establishment of a representative Chamber of Trade and Tourism to strengthen business collaboration, promote joint initiatives, and support economic development.

Supporting a resilient and sustainable local economy will remain a key priority. The Council will continue to promote Llangollen as a destination, supporting events, food markets, and other initiatives that increase visitor numbers and local spending. The Council will work with partners to improve visitor management, encourage longer stays, and promote responsible tourism. It will also support the development of a stronger and more coherent identity for the town, including exploring a unified approach to branding and messaging that reflects Llangollen's unique assets, including its World Heritage Site status.

In the longer term, the Council will support the development of projects that enhance the

town's welcome and overall visitor experience and explore opportunities to grow key sectors such as outdoor activities.

If the Expression of Interest for the UK Town of Culture 2028 is successful, the Council will play an active role in supporting and delivering a programme of projects aimed at enhancing the town's sense of welcome and overall visitor experience. This will include initiatives to improve the quality, accessibility, and appeal of local facilities and public spaces, as well as strengthening the town's cultural and tourism offer. In addition, the Council will work with partners to explore and develop opportunities to grow cultural activity, strengthen pride in local heritage and develop other key sectors of the local economy, particularly outdoor activities, building on existing strengths to attract new visitors and encourage longer stays.

The Town Council will play an active role in shaping the future development of Llangollen. This includes considering local policy positions in response to issues such as second homes and holiday accommodation, and supporting development that is sustainable, accessible, and consistent with the character of the town. The Council will work with partners to support economic diversification and employment opportunities and will explore longer-term initiatives such as the potential establishment of a community land trust to support the delivery of affordable housing and community-led development.

The Council will continue to prioritise environmental sustainability and climate action, building on its declaration of a Climate and Ecological Emergency. Actions will be delivered through the Council's Biodiversity Action Plan and Climate Action Plan, including biodiversity enhancement, sustainable management of green spaces, and promotion of environmentally responsible practices. The Council will work with partners to manage environmental pressures, including visitor impacts, and will explore opportunities for renewable energy initiatives and sustainable infrastructure, such as electric vehicle charging provision. It will also support awareness-raising activities in collaboration with schools and community groups.

The Town Council will continue to invest in the Town Councils infrastructure and public spaces, ensuring they are accessible, well-maintained, and reflective of the town's identity. This includes identifying and developing suitable spaces for events, markets, and cultural activities, and managing public areas effectively. The Council will support improvements to community facilities and will undertake or commission feasibility work to explore the development of a multipurpose community hub, including the future role of the Town Hall.

The Council is committed to maintaining high standards of governance, transparency, and accountability. It will continue to review its operations and seek opportunities to improve efficiency and effectiveness. It will work collaboratively with statutory bodies, voluntary organisations, businesses, and residents to ensure that services and initiatives meet the needs and expectations of the community.

Through the delivery of this Statement of Intent, Llangollen Town Council will drive forward the objectives of Caru / Love Llangollen, ensuring that community aspirations are translated into tangible outcomes. The Council remains committed to supporting a vibrant, sustainable, and inclusive town, and to ensuring that Llangollen continues to be a place where people can live, work, play, and stay.

## Contacts

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**REPORT AUTHORS:** Town Clerk.  
**SUBJECT:** Launch of the One Voice Wales Civility and Respect Pledge  
**REPORT FOR:** Decision.

**1. Purpose of report**

1.1 To consider completing and sign the One Voice Wales Civility and Respect Pledge

**2. Background**

2.1 Civility means politeness and courtesy in behaviour, speech and in the written word and these are fundamental to the success of councils in Wales. Examples of ways in which you can show respect are by listening and paying attention to others, having consideration for other people's feelings, following protocols and rules, showing appreciation and thanks and being kind to each other.

2.2 It is acknowledged that a culture built around these essential values is a feature of how many councils operate but it is well known that for some councils this is not the case which is exemplified through high numbers of complaints being submitted to the Public Services Ombudsman for Wales, grievances submitted to councils by employees and lost work time caused by workplace stress illnesses.

2.3 The civility and respect pledge sets out a number of important commitments designed to create an environment conducive to effective working avoiding many of the issues that can adversely impact on the general performance of councils.

2.4 It is vital that committing the council to high standards of behaviour by completing and signing the pledge has a lasting impact and it is strongly recommended that the process is given a prominent place on council agendas possibly followed up with media coverage. It is suggested that the pledge could also be framed and displayed in meeting rooms to remind everyone of what they have committed themselves to for the current and long-term future.

**3. Council Commitment**

3.1 Under the Committee's Terms of Reference of the Management and Establishment Committee, it holds responsibility for matters relating to work/life balance and wellbeing. During recent staff appraisals, concerns have been raised that the Town Council has not yet signed up to the One Voice Wales pledge. In addition, the views of residents have reflected an expectation that the Council demonstrates leadership and commitment to recognised standards.

3.2 Additionally, One Voice Wales strongly encourages all councils to complete and sign the pledge, and to provide a copy of the signed document to enable it to be included in the central register of councils demonstrating this important commitment.

3.2 Signing the pledge is therefore an important step in demonstrating the Council's commitment to supporting staff wellbeing, meeting community expectations, and maintaining best practice as an employer. Furthermore, as a long-standing member of One Voice Wales, and in line with the Town Council's commitment within its Business Plan to uphold the highest standards and be a respected and responsible council, the importance of this pledge is fundamental.

**4. Recommendation.**

- 4.1 The Committee agrees to the signing of the One Voice Wales Pledge and strongly recommends that the Town Council endorses this decision at the Annual Meeting. It is further recommended that the Town Mayor elect formally signs the Pledge and that the signed copy is submitted for inclusion in the central register of participating councils.

**5. Reasons for Recommendation.**

- 5.1 As long-standing members of One Voice Wales, signing the pledge demonstrates the Town Council's commitment to promoting high standards of conduct, mutual respect, and professionalism in public office, in line with national expectations for community and town councils in Wales.



### Civility and Respect Pledge

Civility means politeness and courtesy in behaviour, speech, and in the written word. Examples of ways in which you can show respect are by listening and paying attention to others, having consideration for other people’s feelings, following protocols and rules, showing appreciation and thanks, and being kind. The National Association of Local Councils (NALC), the Society of Local Council Clerks (SLCC), and One Voice Wales (OVW) believe now is the time to prioritise civility and respect and start a culture change in the local council sector. By signing the Civility and Respect Pledge, our council demonstrates its commitment to treating councillors, clerks, employees, members of the public, representatives of partner organisations, and volunteers with civility and respect in their roles. Signing up is a straightforward and uncomplicated process, which only requires councils to register with One Voice Wales and agree to the following statements:

Date of Council Meeting .....

Signature .....

Statement	Tick
Our council has agreed that it will treat all councillors, clerks, employees, members of the public, representatives of partner organisations, and volunteers with civility and respect in their role.	
Our council has put in place a training programme for councillors and staff.	
Our council has provided councillors with the Code of Conduct.	
Our council has good governance arrangements in place including staff contracts and a dignity at work policy.	
Our council will commit to seeking professional help in the early stages should civility and respect issues arise.	
Our council will commit to calling out bullying and harassment if and when it happens.	
Our council will continue to learn from best practice in the sector and aspire to being a role model.	
Our council supports One Voice Wales in relation to its work with the Welsh Government to improve the effectiveness of the ethical framework in Wales.	