

Cyngor Tref Llangollen Town Council.

Agenda.

18.07.2023.

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|---|--|
| 1. Croesawriad a chyhoeddiadau Faer y Dref. | Town Mayors welcome and announcements. |
| 2. Cyflwyniad.
Heddlu Gogledd Cymru. | Presentation.
North Wales Police. |
| 3. Datganiadau gan y cyhoedd.
I dderbyn datganiadau oddiwrth y cyhoedd ar faterion ar yr agenda. | Statements from the public.
To receive statements from the public on matters on the agenda. |
| 4. Datganiadau gan Cynghorwyr y Sir.
I dderbyn datganiadau gan Cynghorwyr y Sir ar faterion sy'n ymwneud â Llangollen. | Statements from County Councillors.
To receive statements from County Councillors on matters relating to Llangollen. |
| 5. Ymddiheuriadau am absenoldeb.
I dderbyn, ystyried a derbyn ymddiheuriadau am absenoldeb. | Apologies for absence.
To receive, consider and accept apologies for absence. |
| 6. Datganiadau o Fuddiant.
I dderbyn unrhyw ddatganiadau o fuddiant ar eitemau ar yr agenda. | Declaration of Interest.
To receive any known declarations of interest in items on the agenda. |
| 7. Cofnodion.
a) Awdurdodi'r Cadeirydd i lofnodi cofnodion y chyfarfodydd cyffredin blaenorol y Cyngor y Dref a gynhaliwyd ar 20.06.23, fel cofnod cywir. | Minutes.
To authorise the Chair to sign the minutes of the previous ordinary meetings of the Town Council held on 20.06.23, as a correct record. |
| 8. Adroddiadau ariannol.
I dderbyn adroddiadau a gyflwynwyd gan yr Clerc y Dref ac ystyried yr argymhellion ynddo. Mae manylion ariannol yn ddogfennau gwaith ac felly nid ydynt wedi'u cyfieithu.
a) Eisteddfod Gerddorol Ryngwladol Llangollen: Cyfraniad.
b) Taliadau Awdurdodedig.
c) Datganiadau Ariannol.
d) Cymodi banc. | Financial reports.
To receive reports submitted to the Town Clerk and considered the recommendations therein. Financial details are working documents and are therefore not translated.
Llangollen International Musical Eisteddfod: Donation.
Authorised Payments.
Financial Statements.
Bank reconciliation. |
| 9. Adroddiadau Clerc y Dref.
I dderbyn adroddiadau a gyflwynwyd gan yr Clerc y Dref ac ystyried yr argymhellion ynddo. Mae adroddiadau yn ddogfennau gwaith ac felly nid ydynt wedi'u cyfieithu.
a) Strategaeth Newid Hinsawdd ac Ecolegol 2021- | Town Clerk's Reports.
To receive reports submitted to the Town Clerk and considered the recommendations therein. Reports are working documents and are therefore not translated.
Denbighshire Council's Climate & Ecological |

22 i 2029-30

b) Adolygiad Cynllun Busnes.

12. Ceisiadau Cynllunio.

I ystyried ceisiadau cynllunio a gyfeiriwyd at y Cyngor a gwneud unrhyw benderfyniadau angenrheidiol arno. (Gellir derbyn ceisiadau ar ôl i'r agenda gael ei chyhoeddi a gellir eu hystyried yn y cyfarfod hwn).

03/2023/0446

Sunny Bank, Lôn Werdd.

Gosod ffliw boeler yng nghefn yr annedd.

14. Tystysgrifau Penderfyniad

Nodi tystysgrifau penderfyniad a dderbyniwyd oddi wrth Adran Gynllunio Cyngor Sir Ddinbych ers y cyfarfod diwethaf.

Cymeradwyo.

03/2023/0283

4 Fairway View, Ffordd Caergybi

03/2022/1081

3 Maes Pengwern

03/2022/1051

Fron Deg, Ffordd y Abaty

15. Gohebiaeth.

I ystyried gohebiaeth a dderbyniwyd ac i wneud unrhyw benderfyniadau angenrheidiol arno. (Gellir derbyn gohebiaeth ar ôl i'r agenda gael ei chyhoeddi a gellir ei hystyried yn y cyfarfod hwn)

Change Strategy 2021-22 to 2029-30

Business Plan Review.

Planning Applications.

To consider planning applications referred to the Council and make any necessary decisions thereon. (Applications may be received after the agenda has been published and may be considered at this meeting).

03/2023/0446

Sunny Bank, Green Lane.

Installation of a boiler flue to rear of dwelling.

Certificates of Decision.

To note certificates of decision received from Denbighshire County Council Planning department received since the last meeting.

Approved.

03/2023/0283

4 Fairway View, Holyhead Road

03/2022/1081

3 Maes Pengwern

03/2022/1051

Fron Deg, Abbey Road.

Correspondence

To consider correspondence received and to make any necessary decisions thereon. (Correspondence can be received after the agenda has been published and may be considered at this meeting).

REPORT AUTHOR: Town Clerk.
SUBJECT: Llangollen International Musical Eisteddfod: Donation.
REPORT FOR: Decision.

1. Summary.

1.1 To consider donating to the Llangollen International Musical Eisteddfod (LIME)

2. Background.

2.1 The Town Council has been approached by Hayley Miller, Lead Finance Officer as there continues to be financial challenges for the LIME in putting on the event and, as part of their annual fundraising appeal is seeking assistance once again from the Town Council. LIME are immensely appreciative of the support they have received in the past and are hopeful that the Town Council can support the Eisteddfod again this year.

2.2 Historically the Town Council have provided support in recognition of the contribution the event makes to the social, economic and cultural welfare of the town. This year was the first full-length Eisteddfod since the pandemic, with the return of the town parade, a reinvigorated Eisteddfod Maes with enhanced family entertainment, as well as three stages, workshops, celebrations of Welsh heritage and daily showcases of cultures from around the world. LIME continued its core ethos of creating an understanding of peace in the 21st century and internationalism.

2.3 Competitions were held during the daytime with the main competitions held in the Pavilion arena, with field activities such as dance, talks and workshops taking place on outside stages and various locations on and off site.

3. Justification for support.

3.1 LIME plays a vital role in promoting world peace, and in bringing nations closer together, through friendship and peace. In the fast-paced modern world with turbulent events it is important to spread the peace message to all corners of our world, to try and stem violence and work out differences. As well as this wider context, continued support for LIME results in benefits to local economic sectors as well as its contribution to the development of local social and cultural capital.

4. Recommendations.

4.1 It is recommended that the Town Council: -

- a) Donates £1,800 towards the operating costs of the Llangollen International Musical Eisteddfod and waives the fees associated with the use of the Town Hall during the week.

5. Reasons for recommendations.

5.1 To support local community initiatives in line with Town Council objectives.

Authorised Payments July 2023

Cyflenwr/Supplier	Disgrifiad/Description	Cyf/Ref	Net	TAW/VAT	Gros/Gross
Taliad Bil/Bill Payments					
Staff	Salary	M4	Pending	£0.00	£0.00
Staff	Expenses	M4	Pending	£0.00	£0.00
CThEM/HMRC	PAYE	M4	Pending	£0.00	£0.00
P Ashby	Locks	46	£65.00	£13.00	£78.00
P Edwards	Horticultural services	47	£750.00	£0.00	£750.00
Good Energy	Electricity Town Hall 7390	48	123.02	£6.15	£129.17
Good Energy	Electricity Town Hall 7391	49	£14.26	£0.71	£14.97
Good Energy	Electricity Town Hall 7392	50	£56.98	£2.83	£59.81
Good Energy	Gas Town Hall	51	£109.50	£5.46	£114.96
B Jones	Translation	52	£82.59	£0.00	£82.59
Rawsons Digital	Photocopying	53	£24.31	£4.86	£29.17
SLCC	Training	54	£15.00	£3.00	£18.00
Ultraclean	Cleaning services	55	£208.98	£41.80	£250.78
Warren Handiman	H&S Repairs	56	£470.00	£0.00	£470.00
Watkin and Williams	Ironmongery	57	£141.63	£28.33	£169.96
Dyledion Uniongyrchol / Direct Debits					
Orchymyn Sefydlog/Standing Order					
ACS Technology	Cloud Services		£190.30	£0.00	£190.30
British Telecom	Broadband		£48.95	£9.79	£39.16
CSD/DCC	NNDR		£1,097.00	£0.00	£1,097.00
ICO	Registration Fee		£35.00	£0.00	£35.00
S Johnston	Storage hire		£80.00	£0.00	£80.00
Unity Bank	Charges		31.65	£0.00	£31.65
NEST	Pension		£267.80	£0.00	£267.80
			Totals	£3,811.97	£115.93
					£3,908.32

Llangollen Town Council

Net Position by Cost Centre and Code

Cost Centre Name

Administration

<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
			<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
8	Fees and charges				2,050.00	2,691.65	-641.65
9	Cloud services				3,500.00	1,398.90	2,101.10
10	Health and safety				2,500.00		2,500.00
11	Insurance				6,000.00	5,550.33	449.67
12	Licenses				550.00	1,519.12	-969.12
13	NNDR				13,000.00	2,276.74	10,723.26
14	Payroll				750.00	796.60	-46.60
15	Subscriptions				1,500.00		1,500.00
48	Expenses						
					29,850.00	£14,233.34	15,616.66

Asset Management

<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
			<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
16	Equipment				22,000.00	7,449.61	14,550.39
17	Projects						
18	Cleaning				3,000.00	1,407.26	1,592.74
19	Grounds maintenance				12,000.00	7,705.78	4,294.22
20	Christmas illuminations				9,800.00	2,070.85	7,729.15
21	Repairs and renewals				20,000.00	407.27	19,592.73
22	Waste collection				1,700.00		1,700.00
23	Water charges				2,000.00	228.90	1,771.10
					70,500.00	£19,269.67	51,230.33

Capital Financing

<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
			<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
33	Loan repayments						

Community

<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
			<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
34	Community grants				3,000.00		3,000.00
35	Donations				3,000.00		3,000.00
36	Cittaslow				2,000.00		2,000.00
					8,000.00		8,000.00

Cost of Democracy

<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
			<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
24	Election expenses						
25	Civic costs				2,300.00	889.60	1,410.40
26	Civic events				3,600.00		3,600.00
27	Mayor's allowance						
28	Remuneration				2,000.00	250.00	1,750.00
29	Member Training				2,000.00		2,000.00
30	Member allowances						
					9,900.00	£1,139.60	8,760.40

Energy Costs

<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
			<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
31	Electricity				12,000.00	1,238.03	10,761.97
32	Gas				16,000.00	1,033.00	14,967.00
					28,000.00	£2,271.03	25,728.97

Current Balance = Balance B/Fwd - (Receipt Budget - Actual Receipt) + (Payment Budget - Actual Payments)

Llangollen Town Council
Net Position by Cost Centre and Code

Cost Centre Name

Income		Bal. B/Fwd.	Receipts		Payments		Current Balance
Code	Title		Budget	Actual	Budget	Actual	Budget
1	Precept		155,677.00	51,892.00			-103,785.00
2	Interest		200.00	888.40			688.40
3	Room hire		13,750.00	2,349.41			-11,400.59
4	Rents		23,100.00	6,668.01			-16,431.99
5	Grants						
6	Tenants recharges		3,000.00	1,010.22			-1,989.78
7	VAT refund		11,000.00	8,197.01	11,000.00		8,197.01
			206,727.00	£71,005.05	11,000.00		-124,721.95
<hr/>							
Office Costs		Bal. B/Fwd.	Receipts		Payments		Current Balance
Code	Title		Budget	Actual	Budget	Actual	Budget
37	Office supplies				1,000.00		1,000.00
38	Telephone and broadband				1,800.00	252.83	1,547.17
39	Photocopier rental				1,100.00	259.92	840.08
40	Photocopying				1,000.00	21.92	978.08
41	Translation				1,700.00	104.41	1,595.59
47	Computer hardware						
					6,600.00	£639.08	5,960.92
<hr/>							
Staff Costs		Bal. B/Fwd.	Receipts		Payments		Current Balance
Code	Title		Budget	Actual	Budget	Actual	Budget
42	Salaries				38,150.00	9,320.31	28,829.69
43	HR fees and charges						
44	Pension				4,500.00	1,067.72	3,432.28
45	Staff Training				1,600.00		1,600.00
46	HMRC				13,500.00	2,613.09	10,886.91
					57,750.00	£13,001.12	44,748.88
<hr/>							
NET TOTAL			206,727.00	£71,005.05	221,600.00	£50,553.84	35,324.21

REPORT AUTHOR: Town Clerk.
SUBJECT: Denbighshire Council's Climate & Ecological Change Strategy
2021-22 to 2029-30
REPORT FOR: Decision.

1. Summary.

1.1 To consider the Denbighshire Council's Climate & Ecological Change Strategy 2021-22 to 2029-30.

2. Background

2.1 Denbighshire County Council (DCC) is calling on the public to share their views to help drive future climate and ecological change Council initiatives. DCC declared a Climate and Ecological Emergency in July 2019 which committed the Council to become net carbon zero by 2030 and improve biodiversity.

2.2 The Council engaged with the public throughout 2020 to develop a Strategy to deliver on those commitments and in February 2021 the Council adopted a Climate and Ecological Change Strategy (2021/22 – 2029/30) inclusive of the following 2030 goals:

- Net Carbon Zero Council by 2030
- Ecologically Positive Council by 2030
- 35% reduction in supply chain emissions by 2030.

2.3 The County Council stated they would review and refresh the strategy every three years, and this is the first review period. The document can be viewed at <https://www.denbighshire.gov.uk/en/your-council/strategies-plans-and-policies/strategies/climate-and-ecological-change-strategy.aspx>

3. The Consultation.

3.1 Similar to the consultation over the Consultation on Council Tax Premiums on Long Term Empty Homes and Second Homes The consultation in this instance also failed to consider the City, Town, and Community Council Charter with Denbighshire County Council (C, T&CC 's) to which Llangollen Town Council is a signatory. This is a mutual agreement between the two tiers of Government within Denbighshire which aims to work together as a partnership of equals rather than tiers. Under the Charter, Denbighshire County Council and C, T&CC 's understands and respect each other's roles, and work to complement those roles in serving the community.

3.2 In the section of the Charter entitled Consultation and Engagement, it sets out a genuine commitment amongst all parties to consult on matters of mutual concern with clear, specific and time limited procedures for consultation and engagement consult with C, T&CC 's on Denbighshire policies that affect C, T&CC's collectively or individually at the earliest appropriate stage.

3.3 Specifically, section 4.2.2. state that the County Council will provide a minimum of eight weeks for consultation on significant DCC policies other than in cases where DCC is bound by other statutory requirements e.g., in the case of planning applications; and section 4.2.4. states to respect and properly consider C, T&CC's views before making decisions.

3.4 The Town Clerk received the survey by email on the 14 June 2023 and the survey closed on 2nd July 2023 a two-week consultation period, but the Town Clerk has sought an extension on this period to allow the Town Council to consider the review process. Additionally, the online survey is clearly designed for individual responses and is again an inappropriate method to solicit the views of a corporate bodies such as the Town Council

4. The survey

4.1 The format of this consultation is set of specific questions to which the County Council are seeking a response. The questions are detailed below in tabular form with the Town Clerks initial observations for Members to consider.

Question	Observation
What do you LIKE about the Climate and Ecological Change Strategy (2021/22 – 2029/30)?	The Town Council welcomes the achievements made during years 1 to 3 actions undertaken to maintain, enhance, protect and preserve Denbighshire's` living assets for future generations the establishment of the County Tree Nursery, to grow 5,000 trees a year for planting projects across the County.
What do you NOT LIKE about the draft Climate and Ecological Change Strategy (2021/22 – 2029/30)?	Given the financial arising from the cost-of-living crisis there is a concern that the need to allocate £9 million pounds in each of the three-year periods until 2029/30 may not be feasible and the suggestion that external grant funding will be secured could also prove difficult. This could result in the need for more prudential borrowing than envisaged.
What would your dream strategy about addressing the Climate Change and Ecological Emergency include?	The Town Council supports the ten-point plan developed the UK Climate Change Committee (as summarised in the annex to this report).
Do you have any other comments you would like to make?	

5. Recommendation.

5.1 It is recommended that the observations once considered by Members should be forwarded to DCC as the Town Councils consultation response.

6. Reasons for recommendation.

6.1 To respond to consultations.

Annex

Ten-point plan

1. A joint buildings policy for low-carbon and resilient homes, which would address the combined risks of overheating to people (currently we see around 2,000 heat-related deaths per year) as well as flooding and water scarcity, alongside a plan to upgrade every home for low-carbon heating and hot water, and measures to save energy and lower bills.
2. A long-term goal to provide resilience to flooding for everyone. Around 1.4 million people currently live in areas at significant flood risk in England, and this could more than double by the 2080s without additional action. There has been a good shift on managing flooding and coastal change with the publication of the Flood and Coastal Erosion Risk Management Strategy and Government Policy Statement in October, but specifying a national goal has remained elusive. We also want to see a big upsurge in property-level protection like door guards and waterproof plastering, for those homes and businesses that cannot be protected by flood defences.
3. Peatlands are critical for carbon storage and water regulation. If peatlands are not in good condition, they are at much higher risk of degradation and carbon loss as the climate changes. I want to see a ban on burning of peatlands, and the sale and use of peat-based compost. Lowland peat is an important agricultural soil but is also degrading quickly. Increased paludiculture (wetland farming) on lowland peat would help to retain the carbon that is left. One of my heroes, Monty Don, has a lot to say about reducing the use of peat in gardening too and we had a chat about it in my dream!
4. Parks, gardens and outdoor spaces have become sacred havens for city dwellers during lockdown, but there is strong evidence for their widespread benefit, which is summarised in research undertaken by the Grantham Institute. Urban greenspace is declining, however. The Adaptation Committee has been calling for a national target for increasing urban greenspace for some time. A doubling of urban greenspace would have multiple benefits for lowering carbon emissions, and supporting biodiversity, health, flood and heat resilience.
5. A legal requirement for green sustainable urban drainage in new developments. Guidance has been strengthened in recent years, but there is still poor data about the uptake of green solutions for surface water flooding, such as storm ponds or swales, and issues around adoption and maintenance of these important assets.
6. in addition to a lack of data on surface water flooding, the CCC lack data on resilience actions by infrastructure providers, and especially on the fragility of infrastructure networks, including roads, rail, energy systems and ICT. There are powers to require infrastructure operators to report on climate risks and adaptation through the Adaptation Reporting Power, but currently only asks for voluntary reporting, meaning those organisations that are least likely to act may also choose not to report. The Adaptation Committee would like to see mandatory reporting.

- 7.** The CCC recently held a joint conference with the National Centre for Atmospheric Science and Climate Resilience Champions at the University of Leeds on adapting to higher levels of global warming (more than 3°C). One of the main discussion points from the conference was how the impacts of climate change overseas could be even more significant for the UK than direct climate impacts, due to the risks to food security, supply chains and global security.
- 8.** In the more extreme scenarios, we could see public water supply deficits on 3 billion litres per day at the end of the century; a key part of adapting to the risk of reduced water availability is lowering demand. There should be more work on consulting on a water efficiency labelling scheme for appliances like taps, showers and washing machines, and a new national water consumption target for households.
- 9.** Much of the support services and requirements for government departments to make plans for adaptation have been stripped away over the past ten years. Support services for businesses and local authorities on adaptation and a dedicated funding streams for local solutions, such as through new green finance streams should be reinstate
- 10.** The CCC wants to see more action by government departments to take adaptation seriously and a national conversation is needed, possibly through a dedicated citizen's assembly, to consider levels of acceptable risk, how to address inequalities, and who should be responsible for different types of adaptation. There is very little data available on public awareness of climate risks.

REPORT AUTHOR: Town Clerk.
SUBJECT: Business Plan Review.
REPORT FOR: Decision.

1. Summary.

1.1 To consider and refine the Town Councils Business Plan.

2. Background.

2.1 The Town Council adopted the 2022 / 2027 Business Plan in October 2022. The plan states that the accompanying action plan, will be monitored and reviewed annually in order to assess the extent to which individual proposals have been implemented or programmed, and whether, in the light of changing circumstances, activities should be added to or revised. The main areas of change which may necessitate alteration to the action plan are as follows:

- changes in national legislation
- decisions on major items of infrastructure
- modifications of partners' proposals and spending programmes
- physical changes within the area, particularly the rate of development of individual projects
- social and economic changes
- input from the local community

2.2 In certain areas change will simply entail an appropriate response to decisions which have been taken. In other cases, there will be a need for positive monitoring to assess changing circumstances. In reviewing the action plan Members should be cognisant that there have been actions that have been achieved relatively quickly and at little or no cost. However, some issues will be more complex and will have significant financial implications.

2.3 The action plan has therefore been reviewed by the Town Clerk and is appended with actions are categorised as achieved, in progress, or further action required and listed as short medium or long term.

4. Recommendation.

4.1 It is recommended that the Town Council considers and refines the action plan.

5. Reasons for recommendation.

5.1 To ensure good governance.

Llangollen Town Council

business

understanding purpose
Council data
key llangollen Business
statement
Plan vision
precept
Town values
objectives
priorities
statistics
Finance budget

plan

2022 / 2027

1. Introduction.

1.1 What is a Town Council Business Plan?

It is a statement of the Town Council's vision for the town, its **purpose, values, objectives** and **key priorities**. It sets out what Llangollen Town Council itself can achieve, either directly or by trying to increase its influence on the relevant delivery body, such as the County Council.

1.2 Community Involvement in the Business Plan process.

Following the extensive work done by the Llangollen Town Team on the production of the Love Caru Llangollen People's Plan, on behalf of the Town Council. This place plan will be used to support local decision making, project development and community action in shaping the future of Llangollen. It has captured the "grass roots" priorities, aspirations and vision of local people and therefore forms the foundation for the development of this new business plan guide and deliver positive outcomes for the Town that reflect the wishes of the local community.

1.3 The Business Plan will give Llangollen's residents a clear understanding of what the Town Council is trying to achieve and how it intends to deliver those actions identified as being Town Council responsibilities in the place plan. It details what the Town Council intends to focus on over the next five years. The Business Plan will be used each year to plan activities and set the budget for the coming year.

1.4 Why has the Town Council decided to produce a Business Plan?

Having an agreed strategy will provide a framework for the Town Council to work within, enabling it to operate in a more consistent and co-ordinated way. Since the development of the Business Plan has been based on community engagement and involvement, the Town Council will become more confident and proactive in its decision-making.

1.5 At the same time, the Business Plan will help the local community to have a better understanding of what the Town Council does and also to clarify what it doesn't do; in other words, to explain what issues fall under the responsibility of other delivery bodies such as, Denbighshire County Council or the ANOB

1.6 It is a 'live' document which the Town Council will update regularly, enabling it to track and monitor its progress against the key priorities. Because the Business Plan will be publicly available, Llangollen's residents will also be able to monitor progress.

2.0 Llangollen key statistics.



3. The Town Council.

3.1 Llangollen Town Council was established in 1974 to serve the people of Llangollen. The Town Council has eleven elected Councillors who are elected every four years. The Town Mayor and Deputy Town Mayor are elected annually at the Annual Town Council Meeting in May. Elections were last held in May 2022 and are scheduled to be held next in May 2027.

3.2 The Town Council has responsibility for:

- The management, maintenance and development of the Town Hall, Recreation Ground, Centenary Square and Pen y Bryn Cemetery.
- The provision and maintenance of bus shelters,
- The provision and maintenance of Christmas lighting.
- The provision of floral displays.
- The funding and delivery of town events (and support and facilitation of groups providing town events).
- The provision of Community Grants.
- Submitting comments on all planning applications and change of use applications in

- Llangollen as a statutory consultee of the Planning Authority
- Working together with the Planning Authority to seek suitable sites for affordable local housing.
- Capital Projects.

3.3 The Council is also represented on a number of external organisations, including:

- John Mathews Trust
- Llangollen Chamber of Trade & Tourism
- Llangollen Christmas Festival
- Llangollen Food Festival Committee
- Llangollen Silver Band
- Llangollen Youth Trust
- One Voice Wales
- St Thomas Charity
- Ysgol y Gwernant

3.4 Town Council Staff and Management.

The Council currently employs a total of 2 staff of which one works in administration and the other supervises Town Council facilities. The administration of the Town Council is carried out by a qualified Town Clerk who is appointed by the Council and who is also the Council's Responsible Financial Officer (RFO). The Town Clerk must carry out all the functions required by law as the Town Council's Proper Officer and issue all statutory notifications.

4. Financial Information.

- 4.1 The Town Council is mainly funded by the residents of Llangollen, through what is known as the 'precept'. This is the local tax levied by the Town Council which is collected on its behalf by Denbighshire County Council as part of the Council Tax bill. Annually the budget is fully allocated, therefore, unless the Town Council is able to secure new grant funding, which is only available for certain activities, any new activities or facilities which require additional resources would either have to replace an existing activity, be funded from reserves, by loans or be funded via an increase in the precept. Any un-used contingency or under spend can be allocated to a rolling capital fund and built up for specific purposes.
- 4.2 Llangollen Town Council adopts a risk-based approach to its levels of reserves which is reviewed annually. Currently the minimum level of General Reserves is set at approximately eight months gross operating costs, within Audit Commission guidelines of 3-12 months costs. Reserves can only be held above this for specific, earmarked purposes.

5. A common vision.

- 5.1 It has been recognised by the community and strategic partners in the production of the place plan that opportunities in Llangollen need to be co-ordinated. The creation of an agreed vision and objectives will help direct future decisions, resources and investments within Llangollen and maximise regeneration opportunities.
- 5.2 This plan endorses the place plan actions that could benefit Llangollen:
- To create a blueprint for the future of Llangollen, and its hinterland, that will reflect the

aspirations of the community and sustain a vibrant and beautiful town of which we can be proud

- To ensure that the wishes of the community translate into tangible actions by government agencies, and the wider community.
- To act on the causes and impacts of climate change by supporting, empowering and championing action in the wider community.

Under the common vision of making Llangollen A Town in which to Live, Work, Play and Stay.

- 5.3 This common vision will be implemented by undertaking specific actions under the following themes: -
1. a community that works together and supports each other.
 2. a community where our younger generation will be able to stay or return to live and work in our community.
 3. a community that supports a vibrant town centre with its own unique identity
 4. a community that provides a sustainable and high-quality visitor offer
 5. a community that values, protects, and promotes its heritage, scenic beauty and natural environment.
 6. a community that provides essential services for its residents
- 5.4 In addition in order to fulfil specific aspirations of the Town council two further themes are included in the action plan: -
7. a council that champions good governance and financial integrity
 8. a council that effectively manages and maintains both community and council assets.
- 5.5 These actions will be programmed over short, medium and long term timescale to reflect both financial and staff resources and outside support needed to ensure effective implementation.

ACTION PLAN.

STATUS	
ACHIEVED	
IN PROGRESS	
FURTHER ACTION REQUIRED	

TIMESCALES	
SHORT TERM	Within 18 months
MEDIUM TERM	18 – 36 months
LONG TERM	Over 36 months

GLOSSARY	
ANOB	Clwydian Range And Dee Valley Area Of Outstanding Natural Beauty
BCUHB	Betsi Cadwaladr University Health Board
DCC	Denbighshire County Council
LTTT	Llangollen Trade And Enterprise
LTE	Llangollen Tidy Towns Team
LFOE	Llangollen Friends Of The Earth
NWP	North Wales Police
RSL	Responsible Social Landlords
SC	Local Schools
SWGPG	South Wrexham General Practitioners Group
TTC	Tempo Time Credits
WG	Welsh Government
PWHS	Pontcysyllte World Heritage Site

A COMMUNITY THAT WORKS TOGETHER AND SUPPORTS EACH OTHER					
ACTIONS	PURPOSE	PLAN REF	SUPPORT	STATUS	COMMENTARY
SHORT TERM					
Establish and maintain a Community Directory with the contact details of key personnel in organisations and businesses	Enable easy communication between key individuals and organisations	A1.5			An email directory is in place and is regularly reviewed and updated.
Town Council to consider town and place management role	To develop programmes to improve the location or to maintain existing good standard of operation.	A1.3	DCC		The process of implementing the actions from the Caru Love Llangollen Place Plan is a recognition of the role in place management.

Establish quarterly workshops/meetings to bring organisations together using the community plan as a focus	Enable coordination and promotion of events and activities across the year, and collective ownership of the development of this plan	A1.1			Process is yet to begin
Town Council to encourage the re-establishment of a representative and influential Chamber of Trade and Tourism	Promote collaboration and joint initiatives, drive development projects, promote training and support opportunities, and coordinate activities and promotional activities	A1.2	LTE		Work is in progress to establish this in conjunction with partners. DCC and NWP key partners.
Establish and maintain a Community Calendar/Diary to publicise events and activities at one place.	Enable coordination and promotion of events and activities across the year	A1.4			The Cittaslow website which was designed to allow groups to post events has not achieved the take up expected.
Town Councillors to hold regular 'Street Surgeries' as have been successfully trialled in the past	Enable more people to actively influence and take part in activities that benefit the communities	A1.10			Members have not considered this.
MEDIUM TERM					
Explore viability of establishing a Time Credit scheme in Llangollen	Enable more people to actively influence and take part in activities that benefit the communities	A1.11	TTC		There has been no interest in such a scheme and this action should be withdrawn.
LONG TERM					
Develop a youth council with their own budget to deliver projects	Enable more people to actively influence and take part in activities	A1.12			Need to consider new Youth Representatives or an alternative model.

	that benefit the communities				
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OUR YOUNGER GENERATION WILL BE ABLE TO STAY OR RETURN TO LIVE AND WORK IN OUR COMMUNITY					
ACTIONS	PURPOSE	PLAN REF	SUPPORT	STATUS	COMMENTARY
SHORT TERM					
Town Council could adopt a position regarding change of use of residential housing to holiday accommodation in light of the Welsh Government's pilot to address the second homes crisis in Wales		A2.6	DCC WG		Achieved representation made.
LONG TERM					
Explore viability of setting up a land trust or similar in order to secure land for affordable homes development	Potential new organisation to enable the community to shape and drive future development	A2.7	DCC RSL		Not yet considered.

A COMMUNITY THAT SUPPORTS A VIBRANT TOWN CENTRE WITH ITS OWN UNIQUE IDENTITY					
ACTIONS	PURPOSE	PLAN REF	SUPPORT	STATUS	COMMENTARY
SHORT TERM					
Establish locations for street entertainers and a clear plan to manage such activities	Ensure all public areas and businesses are accessible for all	A3.11	DCC		Centenary square is becoming a popular venue in the heart of the town.
Identify space for public events, markets etc (indoor or out) and develop the area accordingly	Cater for events and cultural performances to attract visitors to the town centre and create a unique sense of place	A3.12	DCC		Centenary square is becoming a popular venue in the heart of the town.
Lobby for 20 mph speed restriction in town centre	Improve Traffic flow and Parking provision in Llangollen Town Centre	A3.17			Being implemented.
Lobby for weight restriction on the bridge	Improve Traffic flow and Parking provision in Llangollen Town Centre	A3.18			Awaiting response from DCC.
Town Council to explore synergy with LDP and adopt local policies encouraging diversification which are enforced/supported by DCC	Increase employment opportunities in the town	A3.2	DCC		Ongoing as LDP progresses through the various consultation phases. DCC key partner
Adopt a policy that all new developments in town centre must be accessible to all	Improve the welcome to the town, promoting our vibrant cultural heritage and identity	A3.8	DCC		Ongoing reactive to planning applications DCC key partner.
Identify our strengths as a town and build an offer around it to attract new businesses and employers	Encourage a more attractive visitor offer, additional jobs, and more resilient economy	A3.3	DCC LTE		There has been little action with partners on this action. Lack of a representative trade and tourism group is hindering implementation.

LONG TERM					
Develop a signature project to improve the 'welcome' to the town along the A5 from the East	Improve the welcome to the town, promoting our vibrant cultural heritage and identity	A3.10	ANOB DCC LTE PWHS		There has been little action with partners on this action. Lack of a representative trade and tourism group is hindering implementation.

A COMMUNITY THAT PROVIDES A SUSTAINABLE AND HIGH QUALITY VISITOR OFFER						
ACTIONS	PURPOSE	PLAN REF	SUPPORT	TARGET	STATUS	EVALUATION
SHORT TERM						
Work with partners to identify methods to manage visitor flows around the town and key sites during busy periods	Mitigate pressure on key sites and disruption to local residents during busy periods	A4.11	ANOB DCC LTE PWHS			A coordination group has been set up between partners to look at issues at key site and within the town DCC. AONB and NWP key partner.
Develop a coordinated calendar of events to ensure pressure on services and places is shared out across the year	Mitigate pressure on key sites and disruption to local residents during busy periods	A4.9	ANOB DCC LTE PWHS			The Cittaslow website which was designed to allow groups to post events has not achieved the take up expected.
Re-establish active links and representation between World Heritage Site management groups and the Town Council	Capitalise on World Heritage Site Status, and influence developments to benefit Llangollen	A4.1	PWHS DCC			CEC Committee to investigate a “Cittaslow network” to encompass the World Heritage site. AONB and PWHS key partners.
MEDIUM TERM						
Further develop calendar of extended (non-weather dependant) out of season events and activities which reflect Llangollen's character	Attract high value visitors during the quieter winter months to support businesses all year round and enable more permanent employment opportunities as opposed to seasonal	A4.13	ANOB DCC LTE PWHS			There has been little achievement with partners on this action.
Step up promotion of existing high quality visitor attractions focusing on the area's unique selling points of culture, events, heritage	Develop a unique sense of place and identity, and enabling smaller businesses to benefit from the draw of our	A4.2	DCC LTE			DCC investment in Four Great Highways Project and work at Riverside park with financial support from the Town Council.

attractions and natural beauty all set in a distinctive historic Welsh town	major attractions and Welsh heritage				
Explore ways to promote and grow the Outdoor Activity Sector	Promote and manage sustainable growth in the outdoor activities sector	A4.4	ANOB DCC LTE PWHS		Lack of a representative trade and tourism group is hindering implementation.
Develop a marketing campaign spotlighting Llangollen's attractions and events		A4.8	ANOB DCC LTE PWHS		
LONG TERM					
Develop common messages regarding sustainable behaviour toward both local people and the environment, and encourage local businesses to share and reinforce them with their visitors	Encourage and endorse responsible and sustainable behaviour by our visitors.	A4.12	ANOB DCC LTE PWHS		Some engagement work has been undertaken by the CEC Committee.
Commission work to rationalise branding and messaging, focusing on World Heritage Site status but also incorporating AONB, Cittaslow, Plastic Free Llangollen etc.	A single coherent brand, image, and message to promote Llangollen	A4.5	ANOB DCC LTE PWHS		Lack of a representative trade and tourism group is hindering implementation.
Work with businesses to develop messaging that promotes longer (overnight) stays visiting multiple establishments.	Targeting and attracting long-staying, high- spending visitors	A4.6	ANOB DCC LTE PWHS		
Encourage the provision of more bedspaces	Attract high value visitors during the quieter winter months	A4.7	LTE		

	to support businesses all year round and enable more permanent employment opportunities as opposed to seasonal				
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A COMMUNITY THAT VALUES, PROTECTS, AND PROMOTES ITS HERITAGE, SCENIC BEAUTY AND NATURAL ENVIRONMENT.					
ACTIONS	PURPOSE	PLAN REF	SUPPORT	STATUS	EVALUATION
SHORT TERM					
Town Council to oppose planning applications that are contrary to the aims of the conservation area	Enforce suitable and sustainable developments	A5.1	DCC		The Town Council makes representations when being consulted on planning applications. DCC key partner.
Town Council to oppose planning applications that are detrimental to the area's scenic beauty and natural environment		A5.2	DCC		
Collaborate with DCC to ensure measures to protect the scenic beauty, historic and natural heritage are included in the new LDP		A5.3	DCC		
Continue to ensure that any Town Council organised events use locally sourced food, wherever and avoid single use tableware	Encourage and endorse responsible and sustainable behaviour	A5.4			Actions commensurate with the Plastic Free status.
Town Council to implement their climate and ecological emergency action plan		A5.8			Plan is regularly reviewed by CEC Committee.
Align the Town Council's Community Grants to projects that contribute to mitigating climate change and promoting biodiversity		A5.10			Achieved but slow take up.
Support and promote the work of groups such as Llangollen Tidy Towns,		A5.11	LTTT LFOE LFS		Ongoing financial and other support.

Friends of the Earth and Llangollen Food Share					
Collaborate with the schools to raise awareness of local heritage, environment, and the climate crisis		A5.12	SC		Work yet to begin.
MEDIUM TERM					
Investigate and install electric vehicle charging points in Llangollen		A5.9	AONB DCC		Achieved by DCC.
Undertake or commission work to explore the feasibility of establishing a green energy (hydro/solar) scheme managed by a Community Interest Company	Reduce dependency on fossil fuels	A5.5	AONB DCC		Initial work proved unsuccessful need to look at collaborative approach with partners or the private sector.

A COMMUNITY THAT PROVIDES ESSENTIAL SERVICES FOR ITS RESIDENTS					
ACTIONS	PURPOSE	PLAN REF	SUPPORT	STATUS	EVALUATION
SHORT TERM					
Review accessibility of the Town Council's services, recognising the need for a blended digital and face to face approach	Respond to the new ways people are accessing services and changing working arrangements	A6.9			Achieved (legal requirement).
Engage youth groups via two Town Council youth reps to identify their needs and how we can work with them to deliver these	Identifying the needs of our young people so we can work with them to deliver projects to meet these	A6.1	DCC		Need to consider new Youth Representatives or an alternative model.
Refer residents to DCC 's Digital Buddy Scheme		A6.10	DCC		Ongoing with DCC.
Support planning applications that aim to improve both the quality and sustainability of community facilities, as long as they do not adversely affect the character and heritage characteristics of the town	Support local organisations to make improvements to Llangollen's community facilities	A6.13	DCC		Task and finish groups created to drive forward major schemes. DCC key partner. 1.Riverside Park 2.Allotments
MEDIUM TERM					
Undertake or commission a feasibility study to explore the potential for a new multipurpose community hub at the Town Hall	A clear understanding of the need for, viability and potential benefits of developing the town hall into a multipurpose community hub.	A6.12	DCC WG		Initial requests for feasibility funded refused work in progress to renovate Morgue and Town Hall outbuildings thro AM Committee.
Ensure that residents' views collected for the Place Plan	Improve health and wellbeing by increasing	A6.15	DCC HA SWGPG		Links establish with BCUHB.

and relating to Health and Well-being, are share	access to the local environment		BCUHB		
Explore opportunities for intergenerational activities	Mutual beneficial projects to bring the community together	A6.4	DCC RSL		There has been little achievement with partners on this action.

A COUNCIL THAT CHAMPIONS GOOD GOVERNANCE AND FINANCIAL INTEGRITY			
ACTIONS	PURPOSE	STATUS	EVALUATION
SHORT TERM			
Ensure adequate finances to deliver Town Council services.	To provide cost effective services		Budget setting process well established.
Improve services to the public by encouraging members and staff to develop their skills, by undertaking appropriate training.	Llangollen Town Council aspires to be a first-class Council. In order to achieve and maintain this level of performance the Council is committed to providing employees and Members with the necessary resources to ensure that the Council can meet its aims and objectives.		Statutory training plan prepared and being implemented.
Deal with enquiries and fault reports from members of the public speedily and efficiently.	To provide high standard, cost-effective services and amenities to help meet the needs and wishes of residents.		Processes in place to be more responsive with coordination with NWP and DCC.
Be well-informed about the needs and opinions of the town's residents and businesses by consulting them on major issues.			Reintroduction of Community Café concept and webinars being developed.
To work in partnership, or otherwise, with other			Initial work has been undertaken but no outcomes as yet.

<p>statutory and voluntary bodies, businesses and individuals to ensure an improving standard of services and facilities to meet the needs and expectations of Llangollen's residents.</p>			
<p>MEDIUM TERM</p>			
<p>To achieve a greater degree of influence over service delivery and development in the town to ensure that the best interests of Llangollen are taken into account.</p>	<p>To seek a fair share of investment in the town by local, county and regional authorities.</p>		<p>Investment by DCC has been secured for the highway scheme on Castle Street and the Fourt Great Highways project and for into facilities on Riverside Park.</p>
<p>To encourage the devolution of services to the Town Council where they can be delivered more effectively and efficiently, and ideally with no additional cost to the tax payer.</p>	<p>To maintain core services.</p>		<p>No proposals to date.</p>

A COUNCIL THAT EFFECTIVELY MANAGES AND MAINTAINS BOTH COMMUNITY AND COUNCIL ASSETS			
ACTIONS	PURPOSE	STATUS	EVALUATION
SHORT TERM			
Manage assets in a sustainable and cost-effective manner.	To ensure no loss or damage to assets		Ongoing via Asset Management Plan.
Manage the assets and leasing opportunities to give due consideration to increasing revenue income and/or reducing revenue costs in support of the Councils agreed Strategy	To generate income and savings through effective property management and investment.		Potential new revenue streams being investigate and cost savings associated with building operations.
Provide suitable accommodation for Council services so that they can excel in their corporate plan objectives.	Ensure that assets are managed to meet statutory requirements, are fit for purpose and are in a good standard of condition in accordance with condition surveys		Chamber and office environment has been significantly improved.
LONG TERM			
The Council as custodian, manages and invests in these assets for future community infrastructure for the future generations.	To meet the needs of the local community through the provision of facilities whether it is for recreation and social interaction		Ongoing.

6. Monitoring the Business Plan.

6.1 This action plan will be monitored and reviewed annually in order to assess the extent to which individual proposals have been implemented or programmed, and whether, in the light of changing circumstances, activities should be added to or revised. The main areas of change which may necessitate alteration to the action plan are as follows:

- changes in national legislation
- decisions on major items of infrastructure
- modifications of partners' proposals and spending programmes
- physical changes within the area, particularly the rate of development of individual projects
- social and economic changes
- input from the local community via the forum

6.2 In certain areas change will simply entail an appropriate response to decisions which have been taken. In other cases, there will be a need for positive monitoring to assess changing circumstances.

6.3 The main sources for this monitoring will be the progress of individual projects, data from Local Authority sources, changing circumstances of partner organisations, data from national, regional and county surveys, consultation with other bodies and information from members of the community.