

Cyngor Tref Llangollen Town Council.

Agenda.

15.04.2025.

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| <p>1. Croesawriad a chyhoeddiadau Faer y Dref.</p> | <p>Town Mayors welcome and announcements.</p> |
| <p>2. Datganiadau gan y cyhoedd. I dderbyn datganiadau oddiwrth y cyhoedd ar faterion ar yr agenda.</p> | <p>Statements from the public. To receive statements from the public on matters on the agenda.</p> |
| <p>3. Datganiadau gan Cyngorwyr y Sir. I dderbyn datganiadau gan Cyngorwyr y Sir ar faterion sy'n ymwneud â Llangollen.</p> | <p>Statements from County Councillors. To receive statements from County Councillors on matters relating to Llangollen</p> |
| <p>4. Ymddiheuriadau am absenoldeb. I dderbyn, ystyried a derbyn ymddiheuriadau am absenoldeb.</p> | <p>Apologies for absence. To receive, consider and accept apologies for absence.</p> |
| <p>5. Datganiadau o Fuddiant. I dderbyn unrhyw ddatganiadau o fuddiant ar eitemau ar yr agenda.</p> | <p>Declaration of Interest. To receive any known declarations of interest in items on the agenda.</p> |
| <p>6. Cofnodion.</p> <p>a) Awdurdodi'r Cadeirydd i lofnodi cofnodion y chyfarfodydd blaenorol a gynhaliwyd ar 18.03.2025 fel cofnod cywir.</p> <p>b) I dderbyn cofnodion y pwyllgor cynllunio a gynhaliwyd ar 18.02.25 a'r 18.03.25.</p> | <p>Minutes.</p> <p>To authorise the Chair to sign the minutes of the previous meetings held on 18.03.2025 as a correct record.</p> <p>To receive the minutes of the Planning committee held on the 18.02.25 and the 18.03.25</p> |
| <p>7. Adroddiadau ariannol. I dderbyn adroddiadau a gyflwynwyd gan yr Clerc y Dref ac ystyried yr argymhellion ynddo. Mae adroddiadau yn ddogfennau gwaith ac felly nid ydynt yn cael eu cyfieithu</p> <p>a) Arferion cyfrifyddu.</p> <p>b) Datganiadau Ariannol.</p> <p>c) Taliadau Awdurdodedig.</p> | <p>Financial reports.</p> <p>To receive reports submitted to the Town Clerk and considered the recommendations therein. Reports are working documents and are therefore not translated.</p> <p>Accounting practices.</p> <p>Authorised Payments.</p> <p>Financial Statements.</p> |
| <p>8. Adroddiadau Clerc y Dref. I dderbyn adroddiadau a gyflwynwyd gan yr Clerc y Dref ac ystyried yr argymhellion ynddo. Mae adroddiadau yn ddogfennau gwaith ac felly nid ydynt wedi'u cyfieithu.</p> <p>a) Diwrnod VE 2025.</p> <p>b) Cynllun Grantiau Cymunedol.</p> | <p>Town Clerk's Reports.</p> <p>To receive reports submitted to the Town Clerk and considered the recommendations therein. Reports are working documents and are therefore not translated.</p> <p>VE Day 2025.</p> <p>Community Grants Scheme.</p> |

REPORT AUTHOR: Town Clerk.
SUBJECT: Accounting practices.
REPORT FOR: Decision.

1. Summary.

1.1 To endorse the transfer of the accounting system from receipts and payments basis. on an income and expenditure basis.

2. Background.

2.1 Under Regulation 14 of the [Accounts and Audit \(Wales\) Regulations 2014 \(as amended\)](#) a smaller relevant body must prepare for each year accounting statements in accordance with the regulations and proper practices. Accounting statements for councils with annual income and expenditure less than £2.5 million, must be presented in the form of a summary income and expenditure account and a statement of balances. Where a council meets the qualifying condition, the statement may take the form of a summary receipts and payments account and statement of balances.

2.2 The qualifying condition is that a council's annual gross receipts and payments are not more than £200,000 for that year, or for either of the two immediately preceding financial years. During the course of interim audit testing with the Town Council internal auditors for 2024.25, they have indicated that the Council will need to produce income and expenditure accounts as receipts exceed £200,000 for the third year (22.23 receipts £219,517 23.24 receipts £214,269). As the accounts have to be produced as income and expenditure accounts for 24.25 the accounts for 23.24 also have to be restated as income and expenditure.

2.3 The differences between receipts and payments accounts show only the money actually received or spent during the period with no timing adjustments. If there are any capital receipts or payments, they are recorded in full in the period in which they occur, whilst income and expenditure accounts match transactions to the accounting period to which they relate. Income is recognised when it is earned or when it is due rather than when it is actually received. Expenditure is recognised when it is incurred i.e. when the council has an obligation to pay rather than when it pays.

3. Income and expenditure account.

3.1 The work on restating the accounts for 23.24 to income and expenditure was completed at the beginning of April, in conjunction with our accounting software provider Scribe.

3.2 However, during this transition there may be some transactions omitted from the financial statements presented this month and the bank reconciliation will be delayed because of the need to make adjustments to match transactions to the accounting period to which they relate. Th is taking time for the year end accounts for 2024.25, given the new method of accounting procedures. Nevertheless, staff are confident that the transition will be relative short period, but they may require additional support from help staff in Scribe over the short term.

4. Recommendation.

4.1 It is recommended that: -

- a) Members note the actions taken to transfer the accounting system from receipts and payments basis to an income and expenditure basis.
- b) Note that further support may be required from Scribe Accounting Software over the short term.

5. Reasons for recommendation.

5.1 To comply with the Accounts and Audit (Wales) Regulations 2014 for financial probity.

REPORT AUTHOR: Town Clerk.
SUBJECT: Authorised Payments.
REPORT FOR: Decision.

1. Summary.

- 1.1 To approve alterations to the authorised payments schedules for February and March 2025.

2. Background.

- 2.1 The authorised payment schedules presented to council on a monthly basis have a cross reference to the voucher numbers that the payments are assigned on the scribe accounting system. This is to ensure for cross checking off the authorised payments against actual payments made for both internal and external auditing process.
- 2.2 Unfortunately following his recent operation the Town Clerk mistakenly entered the March invoices on to the system in advance of those for February and as a consequence the voucher numbers that presented with the authorised payments for the last two months are inaccurate and need to be corrected and approved, as will the Council minutes for February.
- 2.3 The correct schedules for February and March together with the payments scheduled for April are detailed below.

4. Recommendation.

- 4.1 It is recommended that Members
- a) approve and note the changes to the voucher numbers on the February and March authorised payments schedules
 - b) Correct the minutes for February to reflect these changes

5. Reasons for recommendation.

- 5.1 To ensure good governance and financial probity.

Authorised Payments February

| Taleb/Voucher | Description/Disgrifiad | Cyflenwr/Supplier | Net | TAW/VAT | Gros/Gross |
|---------------|-------------------------|-------------------------|-------------------|------------------|-------------------|
| M 10 | HMRC | CSD/DCC | £1,191.98 | £0.00 | £1,191.98 |
| M 10 | Salary | Staff | £3,654.03 | £0.00 | £3,654.03 |
| 282 | Cloud services | ACS Technology | £190.30 | £0.00 | £190.30 |
| 283 | Cloud services | Bright HR | £200.00 | £40.00 | £240.00 |
| 284 | Office supplies | Barclaycard Commercial | £12.00 | £0.00 | £12.00 |
| 285 | Repairs and renewals | Flintshire Fabrications | £270.00 | £54.00 | £324.00 |
| 286 | Christmas illuminations | Mega Electrical NW Ltd | £3,950.00 | £790.00 | £4,740.00 |
| 287 | Cleaning | Ultra Clean | £243.75 | £48.75 | £292.50 |
| 288 | Repairs and renewals | Watkin and Williams | £36.14 | £7.23 | £43.37 |
| 289 | Expenses | Staff | £26.70 | £0.00 | £26.70 |
| 290 | Community grants | Llangollen Foodshare | £1,000.00 | £0.00 | £1,000.00 |
| 291 | Community grants | LIME | £2,000.00 | £0.00 | £2,000.00 |
| 292 | Grounds maintenance | Lelo Skip Hire | £170.00 | £34.00 | £204.00 |
| 293 | Civic Events | Mold Town Council | £70.00 | £0.00 | £70.00 |
| 294 | Electricity | Good Energy | £663.90 | £134.47 | £798.37 |
| 295 | Electricity | Good Energy | £345.78 | £17.29 | £363.07 |
| 296 | Repairs and renewals | Glen Found | £1,450.00 | £0.00 | £1,450.00 |
| 297 | Translation | B Jones | £78.12 | £0.00 | £78.12 |
| 298 | Translation | B Jones | £26.70 | £0.00 | £26.70 |
| 299 | Cloud services | Bright HR | £8.43 | £1.69 | £10.12 |
| Totals | | | £15,587.83 | £1,127.43 | £16,715.26 |

Authorised Payments March

| Taleb/Voucher | Description/Disgrifiad | Cyflenwr/Supplier | Net | TAW/VAT | Gros/Gross |
|---------------|------------------------|----------------------------|-----------|---------|------------|
| 248 | Staff | Expenses | £90.90 | £0.00 | £90.90 |
| 249 | Cloud services | ACS Technology | £190.30 | £0.00 | £190.30 |
| 250 | Broadband | British Telecom | £54.56 | £10.91 | £65.47 |
| 251 | Cloud services | Scribe | £777.60 | £155.52 | £933.12 |
| 252 | Cleaning supplies | Ultra Clean | £243.75 | £48.75 | £292.50 |
| 253 | Cleaning supplies | J Williams | £20.00 | £0.00 | £20.00 |
| 254 | Cittaslow | Mold Town Council | £750.00 | £0.00 | £750.00 |
| 255 | Electricity | Ecotricity | £375.15 | £75.03 | £450.18 |
| 256 | Electricity | Ecotricity | £437.34 | £87.47 | £524.81 |
| 257 | Health and safety | Silverston | £250.00 | £0.00 | £250.00 |
| 258 | Projects | Prolight Concepts (UK) Ltd | £3,869.55 | £773.91 | £4,643.46 |
| 259 | Projects | J B Sounds | £9,473.23 | £0.00 | £9,473.23 |
| 260 | Repairs and renewals | Watkin and Williams | £25.37 | £5.08 | £30.45 |
| 261 | Repairs and renewals | Ian Ball Electrical | £195.00 | £0.00 | £195.00 |
| 262 | Repairs and renewals | Evans Maintenance | £200.00 | £40.00 | £240.00 |
| 263 | Member allowances | Cllr Edwards | £156.00 | £0.00 | £156.00 |
| 264 | Member allowances | Cllr Collings | £117.00 | £0.00 | £117.00 |
| 265 | Member allowances | Cllr Felton | £156.00 | £0.00 | £156.00 |
| 266 | Member allowances | Cllr Haddy | £156.00 | £0.00 | £156.00 |
| 267 | Member allowances | Cllr Jones | £26.00 | £0.00 | £26.00 |
| 268 | Member allowances | Cllr Keddie | £156.00 | £0.00 | £156.00 |
| 269 | Member allowances | Cllr Morris | £156.00 | £0.00 | £156.00 |
| 270 | Member allowances | Cllr Richards-Gwilliam | £156.00 | £0.00 | £156.00 |
| 271 | Member allowances | Cllr Susanthan | £156.00 | £0.00 | £156.00 |
| 272 | Administration | Staff Training | £120.00 | £20.00 | £140.00 |
| 273 | Administration | Staff Training | £60.00 | £12.00 | £72.00 |
| 274 | Member Training | One Voice Wales | £40.00 | £0.00 | £40.00 |

| | | | | | |
|--------------|------------------|------------------|-------------------|------------------|-------------------|
| 275 | Electricity | Ecotricity | £812.49 | £162.50 | £974.99 |
| 276 | Cloud Services | Bright HR | £200.00 | £40.00 | £240.00 |
| 279 | Broadband | British Telecom | £54.56 | £10.91 | £65.47 |
| 281 | Fees and charges | Unity Trust Bank | £10.20 | £0.00 | £10.20 |
| Total | | | £19,485.00 | £1,442.08 | £20,927.08 |

Authorised Payments April

| Taleb/Voucher | Description/Disgrifiad | Cyflenwr/Supplier | Net | TAW/VAT | Gros/Gross |
|---------------|------------------------|------------------------|------------------|----------------|------------------|
| M 12 | PAYE | HMRC | £1,191.98 | £0.00 | £1,191.98 |
| M 12 | Salary | Staff | £3,654.03 | £0.00 | £3,654.03 |
| 1 | Broadband | British Telecom | £54.56 | £10.91 | £65.47 |
| 2 | Cloud Services | ACS Technology | £190.30 | £0.00 | £190.30 |
| 3 | Cleaning | Ultraclean | £243.75 | £48.75 | £292.50 |
| 4 | Cleaning | Border Janitorial | £34.36 | £6.87 | £41.23 |
| 5 | Civic Events | Mr Flags | £56.00 | £11.20 | £67.20 |
| 6 | Copier leasing | Grenke Leasing Limited | £204.00 | £40.80 | £244.80 |
| 7 | Electricity | Ecotricity | £93.12 | £4.66 | £97.78 |
| 8 | Electricity | Ecotricity | £37.39 | £1.87 | £39.26 |
| 9 | Electricity | Ecotricity | £408.91 | £20.45 | £429.36 |
| 10 | Equipment | Prolight Concepts | £86.85 | £17.37 | £104.22 |
| 11 | Membership fee | One Voice Wales | £40.00 | £0.00 | £40.00 |
| 12 | NNDR | CSD/DCC | £1,294.00 | £0.00 | £1,294.00 |
| 13 | Repairs | Watkin and Williams | £21.65 | £4.33 | £25.98 |
| 14 | Repairs | Dee Valley Handyman | £91.98 | £0.00 | £91.98 |
| 15 | Staff Training | SLCC | £85.00 | £17.00 | £102.00 |
| 16 | Staff Training | SLCC | £85.00 | £17.00 | £102.00 |
| 17 | Trade waste | CSD/DCC | £85.56 | £0.00 | £85.56 |
| Total | | | £7,958.44 | £201.21 | £8,159.65 |

Llangollen Town Council
Summary of Receipts and Payments
All Cost Centres and Codes

8 April 2025 (2024-2025)

Administration

| Code | Title | Receipts | | | Payments | | | Net Position |
|------------------|-------------------|----------|--------|----------|------------------|------------------|-----------------|-----------------------|
| | | Budgeted | Actual | Variance | Budgeted | Actual | Variance | +/- Under/over spend |
| 8 | Fees and charges | | | | 2,200.00 | 3,244.50 | -1,044.50 | -1,044.50 (-47%) |
| 9 | Cloud services | | | | 3,700.00 | 3,554.22 | 145.78 | 145.78 (3%) |
| 10 | Health and safety | | | | 2,700.00 | 1,809.51 | 890.49 | 890.49 (32%) |
| 11 | Insurance | | | | 5,550.00 | 5,610.12 | -60.12 | -60.12 (-1%) |
| 12 | Licenses | | | | 550.00 | 460.40 | 89.60 | 89.60 (16%) |
| 13 | NNDR | | | | 14,000.00 | 12,376.22 | 1,623.78 | 1,623.78 (11%) |
| 14 | Payroll | | | | 750.00 | 384.00 | 366.00 | 366.00 (48%) |
| 15 | Subscriptions | | | | 1,600.00 | 1,190.00 | 410.00 | 410.00 (25%) |
| 45 | Staff Training | | | | 1,500.00 | 855.00 | 645.00 | 645.00 (43%) |
| 48 | Expenses | | | | 500.00 | 194.70 | 305.30 | 305.30 (61%) |
| SUB TOTAL | | | | | 33,050.00 | 29,678.67 | 3,371.33 | 3,371.33 (10%) |

Asset Management

| Code | Title | Receipts | | | Payments | | | Net Position |
|------------------|-------------------------|----------|--------|----------|------------------|------------------|------------------|------------------------|
| | | Budgeted | Actual | Variance | Budgeted | Actual | Variance | +/- Under/over spend |
| 16 | Equipment | | | | 14,500.00 | 14,500.00 | 14,500.00 | 14,500.00 (100%) |
| 17 | Projects | | | | 20,000.00 | 24,933.03 | -4,933.03 | -4,933.03 (-24%) |
| 18 | Cleaning | | | | 3,300.00 | 4,179.95 | -879.95 | -879.95 (-26%) |
| 19 | Grounds maintenance | | | | 13,000.00 | 6,467.50 | 6,532.50 | 6,532.50 (50%) |
| 20 | Christmas illuminations | | | | 11,000.00 | 9,679.08 | 1,320.92 | 1,320.92 (12%) |
| 21 | Repairs and renewals | | | | 15,000.00 | 34,214.17 | -19,214.17 | -19,214.17 (-128%) |
| 22 | Waste collection | | | | 1,100.00 | 497.01 | 602.99 | 602.99 (54%) |
| 23 | Water charges | | | | 900.00 | 683.25 | 216.75 | 216.75 (24%) |
| SUB TOTAL | | | | | 78,800.00 | 80,653.99 | -1,853.99 | -1,853.99 (-2%) |

Capital Financing

| Code | Title | Receipts | | | Payments | | | Net Position |
|------------------|-----------------|----------|--------|----------|----------|--------|----------|----------------------|
| | | Budgeted | Actual | Variance | Budgeted | Actual | Variance | +/- Under/over spend |
| 33 | Loan repayments | | | | | | | (N/A) |
| SUB TOTAL | | | | | | | | (N/A) |

Community

| Code | Title | Receipts | | | Payments | | | Net Position |
|------------------|------------------|----------|--------|----------|-----------------|-----------------|-----------------|-----------------------|
| | | Budgeted | Actual | Variance | Budgeted | Actual | Variance | +/- Under/over spend |
| 34 | Community grants | | | | 6,500.00 | 3,000.00 | 3,500.00 | 3,500.00 (53%) |
| 35 | Donations | | | | | | | (N/A) |
| 36 | Cittaslow | | | | 1,000.00 | 750.00 | 250.00 | 250.00 (25%) |
| SUB TOTAL | | | | | 7,500.00 | 3,750.00 | 3,750.00 | 3,750.00 (50%) |

Llangollen Town Council
Summary of Receipts and Payments
All Cost Centres and Codes

8 April 2025 (2024-2025)

Cost of Democracy

| Code | Title | Receipts | | | Payments | | | Net Position | |
|------------------|-------------------|----------|--------|----------|-----------------|-----------------|-----------------|-----------------|------------------|
| | | Budgeted | Actual | Variance | Budgeted | Actual | Variance | +/- | Under/over spend |
| 24 | Election expenses | | | | | | | | (N/A) |
| 25 | Civic costs | | | | 2,000.00 | 70.00 | 1,930.00 | 1,930.00 | (96%) |
| 26 | Civic events | | | | 3,800.00 | 776.32 | 3,023.68 | 3,023.68 | (79%) |
| 27 | Mayor's allowance | | | | | | | | (N/A) |
| 28 | Remuneration | | | | 1,800.00 | | 1,800.00 | 1,800.00 | (100%) |
| 29 | Member Training | | | | 2,000.00 | 80.00 | 1,920.00 | 1,920.00 | (96%) |
| 30 | Member allowances | | | | | 1,235.00 | -1,235.00 | -1,235.00 | (N/A) |
| SUB TOTAL | | | | | 9,600.00 | 2,161.32 | 7,438.68 | 7,438.68 | (77%) |

Energy Costs

| Code | Title | Receipts | | | Payments | | | Net Position | |
|------------------|-------------|----------|--------|----------|------------------|------------------|------------------|------------------|------------------|
| | | Budgeted | Actual | Variance | Budgeted | Actual | Variance | +/- | Under/over spend |
| 31 | Electricity | | | | 11,000.00 | 8,964.12 | 2,035.88 | 2,035.88 | (18%) |
| 32 | Gas | | | | 8,500.00 | 12,793.56 | -4,293.56 | -4,293.56 | (-50%) |
| SUB TOTAL | | | | | 19,500.00 | 21,757.68 | -2,257.68 | -2,257.68 | (-11%) |

Income

| Code | Title | Receipts | | | Payments | | | Net Position | |
|------------------|-------------------|-------------------|-------------------|-----------------|-----------------|--------|-----------------|-----------------|------------------|
| | | Budgeted | Actual | Variance | Budgeted | Actual | Variance | +/- | Under/over spend |
| 1 | Precept | 165,350.00 | 165,954.17 | 604.17 | | | | 604.17 | (0%) |
| 2 | Interest | | 4,380.39 | 4,380.39 | 2,700.00 | | 2,700.00 | 7,080.39 | (262%) |
| 3 | Room hire | 14,500.00 | 15,555.50 | 1,055.50 | | | | 1,055.50 | (7%) |
| 4 | Rents | 23,500.00 | 23,012.37 | -487.63 | | | | -487.63 | (-2%) |
| 5 | Grants | | | | | | | | (N/A) |
| 6 | Tenants recharges | 3,000.00 | 2,085.29 | -914.71 | | | | -914.71 | (-30%) |
| 7 | VAT refund | 1,100.00 | | -1,100.00 | | | | -1,100.00 | (-100%) |
| 49 | Donation | | 16.29 | 16.29 | | | | 16.29 | (N/A) |
| SUB TOTAL | | 207,450.00 | 211,004.01 | 3,554.01 | 2,700.00 | | 2,700.00 | 6,254.01 | (2%) |

Office Costs

| Code | Title | Receipts | | | Payments | | | Net Position | |
|------------------|--------------------|----------|--------|----------|-----------------|-----------------|-----------------|-----------------|------------------|
| | | Budgeted | Actual | Variance | Budgeted | Actual | Variance | +/- | Under/over spend |
| 37 | Office supplies | | | | 1,100.00 | 500.66 | 599.34 | 599.34 | (54%) |
| 38 | Broadband | | | | 700.00 | 943.24 | -243.24 | -243.24 | (-34%) |
| 39 | Photocopier rental | | | | 1,000.00 | 926.00 | 74.00 | 74.00 | (7%) |
| 40 | Printing | | | | 1,400.00 | 87.26 | 1,312.74 | 1,312.74 | (93%) |
| 41 | Translation | | | | 700.00 | 338.88 | 361.12 | 361.12 | (51%) |
| 47 | Computer hardware | | | | 2,500.00 | 1,635.00 | 865.00 | 865.00 | (34%) |
| SUB TOTAL | | | | | 7,400.00 | 4,431.04 | 2,968.96 | 2,968.96 | (40%) |

Llangollen Town Council
Summary of Receipts and Payments
All Cost Centres and Codes

8 April 2025 (2024-2025)

Staff Costs

| Code | Title | Receipts | | | Payments | | | Net Position |
|------------------|---------------------|----------|--------|----------|------------------|------------------|------------------|-------------------------|
| | | Budgeted | Actual | Variance | Budgeted | Actual | Variance | +/- Under/over spend |
| 42 | Salaries | | | | 39,600.00 | 40,823.54 | -1,223.54 | -1,223.54 (-3%) |
| 43 | HR fees and charges | | | | | 200.00 | -200.00 | -200.00 (N/A) |
| 44 | Pension | | | | 3,500.00 | 5,183.99 | -1,683.99 | -1,683.99 (-48%) |
| 46 | HMRC | | | | 9,000.00 | 13,659.23 | -4,659.23 | -4,659.23 (-51%) |
| SUB TOTAL | | | | | 52,100.00 | 59,866.76 | -7,766.76 | -7,766.76 (-14%) |

Summary

| | | | | | | | |
|--------------------|-------------------|-------------------|-----------------|-------------------|-------------------|-----------------|-----------------------|
| NET TOTAL | 207,450.00 | 211,004.01 | 3,554.01 | 210,650.00 | 202,299.46 | 8,350.54 | 11,904.55 (2%) |
| V.A.T. | | 13,969.34 | | | 18,939.73 | | |
| GROSS TOTAL | | 224,973.35 | | | 221,239.19 | | |

REPORT AUTHOR: Town Clerk.
SUBJECT: VE Day 2025.
REPORT FOR: Decision.

1. Summary.

1.1 To consider Llangollen Town Council's arrangements to commemorate the 80th anniversary of Victory in Europe (VE) Day in May 2025.

2. Background

2.1 The year 2025 will mark the 80th anniversary of VE Day, a moment of great national and international significance. As in 1945, the heart of the commemorations will be in our communities. Although VE Day falls on Thursday, 8 May 2025, the Together Coalition, which promotes community cohesion and kindness has designated Monday, 5 May 2025, the Bank Holiday as the day to encourage community-based celebrations.

2.2 The Together Coalition is encouraging schools, organisations, and communities across Wales to honour the stories and sacrifices of Second World War veterans. This commemoration offers a timely opportunity for education, reflection, and community unity.

2.3 On Thursday, 8 May, national celebrations will include:

- Raising the VE Day 80 flags and public VE Day Proclamations
- A coordinated ringing of Cathedral and Church bells at 6:30pm
- At 9:30pm, over 1,000 beacons and hundreds of Lamp Lights of Peace will be lit across the UK, Channel Islands, and the Isle of Man.
- Communities will gather in public spaces to sing *I Vow to Thee, My Country*, reflecting on the sacrifices made and celebrating 80 years of peace in Europe.

2.4 While the Town Council has not yet been approached by any community group to coordinate local events, it is considered appropriate for the Council to take the lead in developing commemorative activities. Given the prominence of Llangollen Town Hall as a civic and cultural focal point, it is proposed that the town Council organise a series of events both on the Bank Holiday Monday (5 May) and VE Day itself (8 May).

3. Proposals.

3.1 Bank Holiday Monday, a Community Celebration at the Town Hall, a daytime event is proposed at the Town Hall featuring:

- Screening of historic VE Day footage and still images from national celebrations, including materials from the Llangollen International Musical Eisteddfod, reflecting its ethos of promoting peace through music,
- Live interactive dance performances by local groups who regularly use the Town Hall,
- Musical interludes,
- Complimentary teas, coffees, and cakes throughout the day,
- A fish and chip van outside the venue, serving meals in 1940s-style newspaper, with staff in Land Army attire,

- presence of the Royal British Legion and other local organisations, with opportunities for voluntary donations.

3.2 VE Day – Evening of Commemoration, on Thursday, 8 May where the Llangollen Branch of the Royal British Legion will lead a short service of Remembrance on Centenary Square , followed by a formal ceremony at the Town Hall, including a proclamation by the Town Crier, after which the Town Mayor will switch on the illuminations to turn the facade of the Town Hall red, white, and blue, symbolising peace and unity. The light display will serve as a symbolic alternative to the lighting of a beacon.

3.3 The anticipated cost to the Town Council is minimal and would be drawn from the Civic Events budget:

| Item | Cost |
|------------------------------------|----------------|
| Catering (teas, coffees, cakes) | £200.00 |
| External lighting of the Town Hall | £180.00 |
| Total | £380.00 |

4. Recommendation.

4.1 That the Town Council agrees to the proposed schedule of events to commemorate the 80th anniversary of Victory in Europe (VE) Day in May 2025.

5. Reason for Recommendation.

5.1 To support National initiative in line with the Town Council Business plan and priorities.

REPORT AUTHORS: Town Clerk.
SUBJECT: Community Grants Scheme.
REPORT FOR: Decision.

1. Summary.

1.1 To consider applications for funding under the Community Grants Scheme.

2.0 Background.

2.1 The Management and Establishment Committee has delegated powers to authorise expenditure on behalf of the Council for items that fall within its remit, which includes the Community Grants scheme. However a number of applications could not be considered in the previous financial year due to the Committee being inquorate and consideration must be given to funding these applications, from reserves, which requires the intervention of the full Council.

2.2 The Town Council offers Community Support Grants to fund projects and activities that are important to the local community. These awards must benefit members of the community in general and are limited to the geographic area of the Llangollen Town Council electoral boundaries. Examples of the type of organisations that can be supported are:

- Charitable Organisation.
- Community Groups.
- Sports Clubs.
- Art and music groups.
- Advice groups.
- Business Organisations.

2.3 Applications are received on an annual rolling programme within the allocated budget. The maximum grant payable is £2,000 and the Town Council will only consider an application if accompanied by the required financial and organisational information. Applicants must be community organisations based, or operating, in Llangollen that provide activities for Llangollen residents. Organisations/groups must be not-for-profit.

2.4 The Town Council will consider providing grants covering the following theme areas:

- a) Promoting biodiversity. (e.g., plant gaps in hedges, plant new hedgerows, orchard projects, open space planting, pollinators).
- b) Food growing, planting and promotion. (e.g., food banks, community gardens, local growing cooperatives, local produce, and promotion).
- c) Reducing, reusing, and recycling (e.g., toys, books, clothes, waste, plastic – local swaps).
- d) Supporting children, young people and the arts (e.g., PTA activities, local charities, early years services,)
- e) Music and the arts events (e.g., festivals, events supporting local culture societies and the nighttime and tourism economy)

2.5 Community Support Grants will not be available for:

- Activities that are supported by other statutory bodies.

- Activities or events focusing on single faith organisations.
- Campaigning or political purposes.
- Revenue costs e.g., on-going running costs.
- Projects which could potentially exacerbate or exploit tensions or misunderstandings within communities.

3. Applications.

3.1 As has been previously mentioned three applications have been brought forward to this meeting for consideration from the previous financial year a together with two new applications for 2025.26

4. Recommendation.

4.1 It is recommended that:-

- c) Once considered by Members the applicants are notified of the Town Council decision as stipulated in the annex to this report.
- d) The outstanding grants from 2024.25 be funded out of general reserves.

5. Reasons for recommendation.

5.1 To respond to community action in line with Town Councils business plan and priorities and for financial probity.

| Applicant | Project cost (£) | Grant requested (£) | Project Description | Themes supported | | | | | | Beneficiaries | Recommendation |
|---|------------------|---------------------|---|------------------|---|---|---|---|-----------|--|--|
| | | | | A | B | C | D | E | % | | |
| 2024/25 Financial year | | | | | | | | | | | |
| Llangollen Youth Football Club End of Season Award Celebration | 2,500 | 1,000 | <p>A full day of activity on May 24 to celebrate the success of Llangollen Youth Football Club's 7 age group teams.</p> <p>The event will start in the afternoon with a tournament at Tower Fields (the home of Llangollen Town FC) and finish with a celebration at Llangollen Pavilion. The evening event includes a meal for all children registered with the football club.</p> <p>The event requires the club to pay for the following items for which we are requesting a grant to part-cover the costs:</p> <p>Hiring the Pavillion (£588)</p> | | | | ✓ | | 20 | <p>106 children are registered with Llangollen Youth Football Club to play for the 7 youth football teams in Llangollen at U7, U9, U12, U13, U14 and U15 levels.</p> <p>At the end of each season, the club recognises the achievements of the players through its annual award evening. This involves providing all players with trophies for being a valued member of one of our age group teams.</p> <p>Each age group coach also makes 4 individual awards to players in recognition of the effort they have put</p> | <p>Whist the applicant only supports one of the theme arras it is aimed at encouraging the take up of sport recognising and promoting success and the intervention rate is only 40% Award grant.</p> |

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| | | | <p>Providing food for the children (c. £1000) Trophies and medals (£930)</p> <p>Our end of season award evening supports children and young people who play football for Llangollen Youth Football Club.</p> | | | | | | | <p>(merit award), the player of the season, players' player of the season and most improved player.</p> <p>We know from previous years that the children value the recognition they received on this evening and treasure the trophies they receive.</p> | |
| <p>Our historic Llangollen hanesyddol i bawb goes online. Lock Up Heritage Centre</p> | <p>1,000.00</p> | <p>1,000.00</p> | <p>Our historic Llangollen hanesyddol i bawb is a not-for-profit voluntary collective. Its members represent the historic cultural sites and sights in the Vale of Llangollen and Llangollen town, including Llangollen Museum, Plas Newydd, Llangollen Railway, Llangollen International Musical Eisteddfod and Llangollen Motor</p> | | | | ✓ | ✓ | <p>40</p> | <p>Heritage and cultural sites benefit from a raised profile, prominent SEO listing, up-to-date information, contact details and opening times, and subsequent increase in footfall, which is essential for premises that rely on ticket sales or incidental items bought at a gift shop or café, and at sites without these who rely on donations</p> | <p>Despite the 100% intervention rate the project supports two of the theme areas of the grant scheme Award grant.</p> |

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| | | | <p>Museum, amongst others</p> <p>There is currently no central online presence for locals and visitors to gain information about Llangollen's rich heritage and all the fascinating places to visit. Having conducted an audit of online information, we found that Llangollen.org is consistently the highest listed site when seeking this information. Rather than try to reinvent the wheel and struggle to be seen with low SEO ratings we want to upgrade and update Llangollen.org to be fit for purpose. This will support People with mobility issues will benefit from accurate accessibility</p> | | | | | | <p>and grant funding which often depends upon visitor and footfall information.</p> <p>Local people and visitors benefit from increased access to accurate information about heritage and culture in and around Llangollen, for both educational and recreational purposes. It will be easier to ascertain what is open and when, any costs, and to plan visits more effectively.</p> | |
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| | | | <p>information being made available online.</p> <p>Schoolchildren and students will benefit from accessible and accurate information about Welsh history and culture.</p> <p>Llangollen in general will benefit from an enhanced online presence and raised profile of its wealth of heritage assets.</p> | | | | | | | | |
| Revival of a community cinema | 2,500.00 | 2,000.00 | <p>The project is to revive the New Dot cinema which until 2024 ran at Llangollen Town Hall. New Dot cinema was extremely successful having support from The Town Council, Film Wales and Cinema for All. The cinema only came to an end due to</p> | | | ✓ | ✓ | ✓ | 60 | <p>The project as well as revitalising the community cinema will include several new elements Welsh language and films made in Wales, family viewings with convenient timings, young adult teen screenings, dementia friendly</p> | <p>The project has an intervention rate of 80% but it does supports three theme areas of the grant scheme. The previous community cinema was sadly lost and supporting a replacement project would be well received.</p> |

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| | | | not having enough people to form a programming committee which they thought was essential. The new group working towards revival of the community cinema comprises many new members along with some of the previous New Dot team. | | | | | | | showings to include deaf and hearing impaired and neuro divergent audiences. All in all to provide a much broader and inclusive experience. | Award grant. |
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2025/26 Financial year

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| Llangollen International Musical Eisteddfod | 4,000 | 2,000.00 | Llangollen International Musical Eisteddfod wishes to continue with its successful outreach activities of the Llangollen International Eisteddfod. | | | ✓ | ✓ | ✓ | 60 | The continuation of the project will continue to enrich the lives of local care home residents, promote environmental and cultural diversity, support children and young people, and further the promotion of music, culture, and the arts. By leveraging the festival's long-standing tradition of fostering international | The project has an intervention rate of 50% but it does supports three theme areas of the grant scheme. The previous financial support to this project has led to its successful roll out into the community and a further years support would enhance this. Award grant. |
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| | | | | | | | | | | harmony and cultural exchange, the continuation of this initiative will broaden the impact on underserved populations within the community for a further year | |
| The Melodics | 120.00 | 120.00 | The Melodics are seeking funding support for the administration costs of the group which primarily comprise the provision of musical scores and Durable Music Score folders | | | ✓ | | ✓ | 40 | The Melodics are not a 'choir', there's no auditions or reading music notes. They just gather to sing. It is fun, it is free, and it is for everyone. Traditionally a women's group, we are now open to all. The group is a very welcoming, sociable crowd and love new people whoever you are, a weekly dose of singing is such good medicine. | Despite the 100% intervention rate the project supports two of the theme areas of the grant scheme and is a very modest request which support the continuation of this well-respected and expanding musical group Award grant. |

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