

## Cyngor Tref Llangollen Town Council.

### Agenda.

19.05.202.

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| <p><b>1. Croesawiad a chyhoeddiadau Faer y Dref.</b></p>  | <p><b>Town Mayors welcome and announcements.</b></p>   |
| <p><b>2. Cyflwyniad.</b><br/>Sir Ddinbych Ymwybodol o Dementia<br/>Ms Rebecca Bowcott, Swyddog Lles Cymunedol.</p>  | <p><b>Presentation.</b><br/>Dementia Aware Denbighshire.<br/>Ms Rebecca Bowcott, Community Wellbeing Officer.</p>  |
| <p><b>3. Datganiadau gan y cyhoedd.</b><br/>I dderbyn datganiadau oddiwrth y cyhoedd ar faterion ar yr agenda.</p>  | <p><b>Statements from the public.</b><br/>To receive statements from the public on matters on the agenda.</p>  |
| <p><b>4. Datganiadau gan Cynghorwyr y Sir</b><br/>I dderbyn datganiadau gan Cynghorwyr y Sir ar faterion sy'n ymwneud â Llangollen.</p>   | <p><b>Statements from County Councillors</b><br/>To receive statements from County Councillors on matters relating to Llangollen.</p>  |
| <p><b>5. Ymddiheuriadau am absenoldeb.</b><br/>I dderbyn, ystyried a derbyn ymddiheuriadau am absenoldeb.</p>   | <p><b>Apologies for absence.</b><br/>To receive, consider and accept apologies for absence.</p>  |
| <p><b>6. Datganiadau o Fuddiant.</b><br/>I dderbyn unrhyw ddatganiadau o fuddiant ar eitemau ar yr agenda.</p>  | <p><b>Declaration of Interest.</b><br/>To receive any known declarations of interest in items on the agenda.</p>   |
| <p><b>7. Cofnodion.</b><br/>Awdurdodi'r Cadeirydd i lofnodi cofnodion cyfarfodydd blaenorol y Cyngor Tref a gynhaliwyd ar 21.04.26, fel cofnod cywir.</p>   | <p><b>Minutes.</b><br/>To authorise the Chair to sign the minutes of the previous meetings of the Town Council held on 21.04.26, as a correct record.</p>  |
| <p><b>8. Adroddiadau ariannol.</b><br/>I dderbyn adroddiadau a gyflwynwyd gan yr Clerc y Dref ac ystyried yr argymhellion ynddo. Mae manylion ariannol yn ddogfennau gwaith ac felly nid ydynt wedi'u cyfieithu.</p> <ul style="list-style-type: none"><li>a) Taliadau Awdurdodedig.</li><li>b) Datganiadau Ariannol.</li><li>c) Cymodi banc.</li></ul> | <p><b>Financial reports.</b><br/>To receive reports submitted to the Town Clerk and considered the recommendations therein. Financial details are working documents and are therefore not Translated<br/>Authorised Payments.<br/>Financial Statements.<br/>Bank reconciliation.</p> |
| <p><b>9. Adroddiadau gan y Pwyllgor.</b></p>  | <p><b>Reports from Committee.</b></p>  |

I dderbyn adroddiadau a gyflwynwyd gan yr Clerc y Dref ac ystyried yr argymhellion ynddo. Mae adroddiadau yn ddogfennau gwaith ac felly nid ydynt wedi'u cyfieithu.

Addewid Sifiledd a Pharch Un Llais Cymru.

To receive reports submitted to the Town Clerk and considered the recommendations therein. Reports are working documents and are therefore not translated.

One Voice Wales Civility and Respect Pledge.

**10. Cyhoeddiadau Aelodau ac eitemau ar gyfer agenda yn y dyfodol.**

Derbyn er gwybodaeth, cyhoeddiadau Aelodau, ac eitemau i'w hystyried gan Glerc y Dref ar gyfer agendâu yn y dyfodol.

**Members' announcements and items for future agenda.**

To receive for information, Members' announcements, and items for consideration by the Town Clerk for future agendas.

**11. Rhan B, Gwahardd y cyhoedd a'r Wasg.**

Yn rhinwedd Deddf Cyrff Cyhoeddus (Derbyn i Gyfarfodydd) 1960, ni chaiff y wasg na'r cyhoedd eu cynnwys yn y trafodaethau ar yr eitem ganlynol ar y sail y byddai eu datgelu yn niweidiol i fudd y cyhoedd oherwydd natur gyfrinachol y busnes i'w drafod.

**Part B, Exclusion of Public and Press.**

By virtue of the Public Bodies (Admission to Meetings) Act 1960, the press and public are excluded from discussions on the following item on the basis that disclosure thereof would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

**12. Ymddiriedolaeth Cynilo Cyflogaeth Genedlaethol.**

National Employment Savings Trust

### Authorised Payments

Description/Disgrifiad	Cyflenwr/Supplier	Dull / Method	Net	TAW/VAT	Gros/Gross
Bank charges	Unity Trust Bank	Charge	£14.95	£0.00	£14.95
Repairs and renewals	Screwfix	Corporate card	23.32	4.67	27.99
Repairs and renewals	Screwfix	Corporate card	17.43	3.48	20.91
Broadband	British Telecom	Direct Debit	£69.30	£13.86	£83.16
Business Rates	Denbighshire CC	Direct Debit	£1,142.50	£0.00	£1,142.50
Cloud Services	ACS Technology	Direct Debit	£242.30	£0.00	£242.30
Cloud services	BrightHR	Direct Debit	£33.43	£6.69	£40.12
Energy	Ecotricity	Direct Debit	£39.86	£1.99	£41.85
Energy	Ecotricity	Direct Debit	£484.55	£96.91	£581.46
Energy	Ecotricity	Direct Debit	£98.50	£4.92	£103.42
Energy	Ecotricity (Gas)	Direct Debit	£261.66	£13.08	£274.74
Mobile Phone	Your Coop	Direct Debit	£30.00	£6.00	£36.00
Pension	Nest	Direct Debit	£76.58	£0.00	£76.58
Trade Waste	Denbighshire CC	Direct Debit	£92.17	£0.00	£92.17
Cleaning	Ultra Clean	Online	£340.80	£68.16	£408.96
Grounds maintenance	TLJ Services	Online	£1,650.00	£0.00	£1,650.00
Grounds maintenance	T Edwards	Online	£750.00	£0.00	£750.00
Member training	One Voice Wales	Online	£42.00	£0.00	£42.00
Member training	One Voice Wales	Online	£42.00	£0.00	£42.00
Repairs and renewals	Belvidere Lifts	Online	£1,221.25	£244.25	£1,465.50
Repairs and renewals	Watkin and Willams	Online	£38.38	£6.58	£44.96
Printing	Rawsons Digital	Online	£312.36	£0.00	£312.36
Month 1 Payroll					
Salary	Staff	Online	£4,671.06	£0.00	£4,671.06
PAYE	HMRC	Online	£1,733.09	£0.00	£1,733.09
			<b>£7,023.34</b>	<b>£470.59</b>	<b>£7,493.93</b>

**Llangollen Town Council**  
**Summary of Receipts and Payments**  
**Summary - Cost Centres Only**

Cost Centre	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
Administration			0.00 (N/A)	39,448.00	3,051.33	36,396.67 (92%)	36,396.67
Asset Management			0.00 (N/A)	97,050.00	6,841.41	90,208.59 (92%)	90,208.59
Bank Charges			0.00 (N/A)	400.00	14.95	385.05 (96%)	385.05
Capital Financing			0.00 (N/A)			0.00 (N/A)	0.00
Community			0.00 (N/A)	7,750.00		7,750.00 (100%)	7,750.00
Cost of Democracy			0.00 (N/A)	11,816.00	270.50	11,545.50 (97%)	11,545.50
Energy Costs			0.00 (N/A)	16,800.00	891.58	15,908.42 (94%)	15,908.42
Income	271,718.00	92,083.80	-179,634.20 (-66%)			0.00 (N/A)	-179,634.20
Staff Costs			0.00 (N/A)	73,750.00	6,642.76	67,107.24 (90%)	67,107.24
<b>NET TOTAL</b>	<b>271,718.00</b>	<b>92,083.80</b>	<b>-179,634.20 (-66%)</b>	<b>247,014.00</b>	<b>17,712.53</b>	<b>229,301.47 (92%)</b>	<b>49,667.27</b>

<b>Total for ALL Cost Centres</b>		92,083.80			17,712.53	
<b>V.A.T.</b>					1,887.72	
<b>GROSS TOTAL</b>		<b>92,083.80</b>			<b>19,600.25</b>	



**REPORT AUTHOR: Establishment and Management Committee.**  
**SUBJECT: One Voice Wales Civility and Respect Pledge.**  
**REPORT FOR: Decision.**

**1. Purpose of report.**

- 1.1 To recommend that Llangollen Town Council formally adopts the One Voice Wales Civility and Respect Pledge and to authorise the Town Mayor to sign the Pledge on behalf of the Council.

**2. Background**

- 2.1 One Voice Wales has launched the Civility and Respect Pledge to promote positive behaviour, mutual respect and high standards of conduct within town and community councils across Wales. The pledge is intended to reinforce the importance of respectful engagement between councillors, officers and members of the public, and to support effective local governance.
- 2.2 The Establishment and Management Committee considered the Civility and Respect Pledge in accordance with its responsibility for staffing, governance and organisational matters. The Committee noted that the values and principles set out in the pledge are already reflected within the Council's existing policies, Standing Orders and the statutory Code of Conduct, and that Llangollen Town Council already complies with all aspects of the pledge.
- 2.3 The Committee further acknowledged that adoption of the pledge does not require the introduction of any new policies, procedures or monitoring arrangements, and that formal participation would not place any additional workload on councillors or officers.
- 2.3 Following its consideration, it was proposed and resolved that the Establishment and Management Committee strongly recommends that Llangollen Town Council supports the One Voice Wales Civility and Respect Pledge. The Committee further recommended that the Town Mayor formally signs the pledge on behalf of the Council and that the signed pledge is submitted to One Voice Wales for inclusion in the central register of participating councils.

**4. Financial Consequences**

- 4.1 The Establishment and Management Committee confirmed that there are no financial consequences arising from the adoption of the Civility and Respect Pledge. No costs are associated with signing the pledge, and no additional budgetary provision is required.

**5. Environmental and Ethical Considerations**

- 5.1 There are no environmental implications associated with adoption of the Civility and Respect Pledge. Ethically, the pledge aligns positively with the Council's existing commitment to high standards of conduct, transparency and respectful behaviour, and reinforces good governance practices already in place.

**6. Equality Consequences**

- 6.1 The Civility and Respect Pledge supports equality and inclusivity by promoting mutual respect and appropriate behaviour in the conduct of Council business. The Committee noted that adoption of the pledge has no adverse equality impacts and is consistent with the Council's obligations under equality legislation.

**7. Recommendation**

- 7.1 The Establishment and Management Committee recommends that the Town Mayor formally signs the pledge on behalf of the Council and approves submission of the signed pledge to One Voice Wales for inclusion in the central register.

**8. Reason for the recommendation.**

- 8.1 To demonstrate the Council's commitment to respectful conduct and effective engagement between councillors, officers and the public.



## Civility and Respect Pledge

Civility means politeness and courtesy in behaviour, speech, and in the written word. Examples of ways in which you can show respect are by listening and paying attention to others, having consideration for other people’s feelings, following protocols and rules, showing appreciation and thanks, and being kind. The National Association of Local Councils (NALC), the Society of Local Council Clerks (SLCC), and One Voice Wales (OVW) believe now is the time to prioritise civility and respect and start a culture change in the local council sector. By signing the Civility and Respect Pledge, our council demonstrates its commitment to treating councillors, clerks, employees, members of the public, representatives of partner organisations, and volunteers with civility and respect in their roles. Signing up is a straightforward and uncomplicated process, which only requires councils to register with One Voice Wales and agree to the following statements:

Date of Council Meeting .....

Signature .....

Statement	Tick
Our council has agreed that it will treat all councillors, clerks, employees, members of the public, representatives of partner organisations, and volunteers with civility and respect in their role.	
Our council has put in place a training programme for councillors and staff.	
Our council has provided councillors with the Code of Conduct.	
Our council has good governance arrangements in place including staff contracts and a dignity at work policy.	
Our council will commit to seeking professional help in the early stages should civility and respect issues arise.	
Our council will commit to calling out bullying and harassment if and when it happens.	
Our council will continue to learn from best practice in the sector and aspire to being a role model.	
Our council supports One Voice Wales in relation to its work with the Welsh Government to improve the effectiveness of the ethical framework in Wales.	