Cyngor Tref Llangollen Town Council.
Agenda.
20.10.2026.

1.	**Croesawiad a chyhoeddiadau Faer y Dref.**	**Town Mayors welcome and announcements.**
2.	**Cyflwyniad.**	**Presentation.**
3.	**Datganiadau gan y cyhoedd.** I dderbyn datganiadau oddiwrth y cyhoedd ar faterion ar yr agenda.	**Statements from the public.** To receive statements from the public on matters on the agenda.
4.	**Datganiadau gan Cynghorwyr y Sir.** I dderbyn datganiadau gan Cynghorwyr y Sir ar faterion sy'n ymwneud â Llangollen.	**Statements from County Councillors.** To receive statements from County Councillors on matters relating to Llangollen.
5.	**Ymddiheuriadau am absenoldeb.** I dderbyn, ystyried a derbyn ymddiheuriadau am absenoldeb.	**Apologies for absence.** To receive, consider and accept apologies for absence.
6.	**Datganiadau o Fuddiant**. I dderbyn unrhyw ddatganiadau o fuddiant ar eitemau ar yr agenda.	**Declaration of Interest.** To receive any known declarations of interest in items on the agenda.
7.	**Cofnodion.**	**Minutes.**
a)	Awdurdodi'r Cadeirydd i lofnodi cofnodion y Cyfarfod Blynyddol a gynhaliwyd ar 15.09.26	To authorise the Chair to sign the minutes of the Meeting held on the 15.09.26**.**
8.	**Adroddiadau ariannol.** I dderbyn adroddiadau a gyflwynwyd gan yr Clerc y Dref ac ystyried yr argymhellion ynddo. Mae manylion ariannol yn ddogfennau gwaith ac felly nid ydynt wedi'u cyfieithu.	**Financial reports.** To receive reports submitted to the Town Clerk and considered the recommendations therein. Financial details are working documents and are therefore not translated.
a)	Taliadau Awdurdodedig.	Authorised Payments.
b)	Datganiadau Ariannol.	Financial Statements.
c)	Cymodi banc.	Bank reconciliation.
d)	Meincnodio swydd Dirprwy Clerc y Dref	Deputy Town Clerk post benchmarking
e)	Fframwaith Asesu Risg	Risk Assessment Framework.
f)	Comisiwn Democratiaeth a Ffiniau Cymru: Adroddiad Cydnabyddiaeth Ariannol Blynyddol Drafft ar gyfer 2026–27	Democracy and Boundary Commission Cymru: Draft Annual Remuneration Report for 2026–27
10.	**Adroddiadau i'r Cyngor**	**Reports to Council**
a)	Pwyllgor Rheoli Asedau: Sylwadau ar y Fframwaith Cyllidebol Drafft ar gyfer	Asset Management Committee: Observations on the Observations on the draft 2027/28

	2027/28.	Budget Framework
b)	Aelodaeth o Bartneriaeth Diogelwch Dŵr Gogledd Cymru	Membership of the North Wales Water Safety Partnership

Authorised Payments.

Description/Disgrifiad	Cyflenwr/Supplier	Dull / Method	Net	TAW/VAT	Gros/Gross
Broadband	British Telecom	Direct Debit	£61.22	£12.24	£73.46
Bank charges	Unity Trust Bank	Transfer	£12.25	£0.00	£12.25
Cloud Services	ACS Technology	Direct Debit	£190.30	£0.00	£190.30
Cloud Services	ACS Technology	Direct Debit	£60.00	£0.00	£60.00
Cloud services	BrightHR	Direct Debit	£8.44	£1.68	£10.12
Energy	Ecotricity Electricity	Direct Debit	£48.32	£2.42	£50.74
Energy	Ecotricity Electricity	Direct Debit	£98.02	£4.90	£102.92
Energy	Ecotricity Electricity	Direct Debit	£541.75	£108.35	£650.10
Energy	Ecotricity Gas	Direct Debit	£119.66	£5.98	£125.64
NNDR	CSD/DCC	Direct Debit	£1,292.00	£0.00	£1,292.00
Cleaning	Ultraclean	Online	£340.80	£68.16	£408.96
Cleaning	J Williams	Online	£52.00	£68.16	£120.16
Grounds	TLJ Services	Online	£750.00	£68.16	£818.16
Administration	SLCC Membership	Online	£200.00	£68.16	£268.16
Member Training	One Voice	Online	£44.00	£68.16	£112.16
Repairs	Belvedere Lifts	Online	£2,228.68	£68.16	£2,296.84
Repairs	Ian Ball Electricals	Online	£2,900.00	£68.16	£2,968.16
Printing	Rawsons Digital	Online	£0.00	£68.16	£68.16
PAYE M6	HMRC	Online	£1,733.43	£0.00	£1,733.43
Salary M6	Staff	Online	£4,533.02	£0.00	£4,533.02
		Totals	**£15,213.89**	**£680.85**	**£15,894.74**

Financial Statements.

13 October 2026 (2026-2027)

Llangollen Town Council

Summary of Receipts and Payments

Summary - Cost Centres Only

Cost Centre	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
Administration			0.00 (N/A)	39,448.00	20,464.28	18,983.72 (48%)	18,983.72
Asset Management			0.00 (N/A)	97,050.00	24,694.08	72,355.92 (74%)	72,355.92
Bank Charges			0.00 (N/A)	400.00	81.15	318.85 (79%)	318.85
Capital Financing			0.00 (N/A)			0.00 (N/A)	0.00
Community			0.00 (N/A)	7,750.00	8,050.00	-300.00 (-3%)	-300.00
Cost of Democracy			0.00 (N/A)	11,816.00	1,702.31	10,113.69 (85%)	10,113.69
Energy Costs			0.00 (N/A)	16,800.00	13,255.62	3,544.38 (21%)	3,544.38
Income	271,718.00	179,366.84	-92,351.16 (-33%)			0.00 (N/A)	-92,351.16
Staff Costs			0.00 (N/A)	73,750.00	38,684.86	35,065.14 (47%)	35,065.14
NET TOTAL	**271,718.00**	**179,366.84**	**-92,351.16 (-33%)**	**247,014.00**	**106,932.30**	**140,081.70 (56%)**	**47,730.54**

Total for ALL Cost Centres	179,366.84	106,932.30
V.A.T.		5,957.57
GROSS TOTAL	**179,366.84**	**112,889.87**

Bank reconciliation.

13 October 2026 (2026-2027)

Llangollen Town Council

	Bank Reconciliation at 30/09/2026			
	Cash in Hand 01/04/2026			194,221.86
	ADD			
	Receipts 01/04/2026 - 30/09/2026			179,366.84
				373,588.70
	SUBTRACT			
	Payments 01/04/2026 - 30/09/2026			112,889.87
A	**Cash in Hand 30/09/2026** (per Cash Book)			**260,698.83**
	Cash in hand per Bank Statements			
	Petty Cash	30/09/2026	0.00	
	Llangollen Town Council Current A	30/09/2026	88,901.40	
	Llangollen Town Council Instant Ac	30/09/2026	171,797.43	
				260,698.83
	Less unpresented payments			
				260,698.83
	Plus unpresented receipts			
B	**Adjusted Bank Balance**			**260,698.83**
	A = B Checks out OK			

REPORT AUTHOR: **Interim Town Clerk.**
SUBJECT: **Deputy Town Clerk post benchmarking**
REPORT FOR: **Decision.**

1. Purpose of report.

1.1 To approve the regrading of the Deputy Town Clerk post following the completion of the Independent Job Evaluation of the Town Clerk role and the recommendation of the Management and Establishment Committee.

2. Background

2.1 Council has received the Independent Job Evaluation Report, which concluded that the Town Clerk post should be regraded to LC3 SCP 37-41 (£49,817 - £54,143 per annum). The evaluation reflects the strategic, managerial and governance responsibilities of the role and the increasing demands placed upon the Council's Chief Officer.

2.2 Following receipt of the report, the Management and Establishment Committee considered the consequential impact on the Council's senior staffing structure, particularly the grading of the Deputy Town Clerk position. The Committee recognised that the Deputy Town Clerk role has evolved significantly and now carries substantial operational, administrative and governance responsibilities, requiring a level of remuneration that properly reflects those duties.

3. Benchmarking

3.1 In considering the matter, the Management and Establishment Committee reviewed local government benchmarking information and agreed that it is established practice for second-tier management positions to be remunerated at approximately 75% of the salary of the Proper Officer. The Committee further agreed that this principle should be applied in determining the appropriate salary level for the Deputy Town Clerk position.

3.2 Maintaining an appropriate differential between the Town Clerk and Deputy Town Clerk posts is important in recognising differing levels of responsibility while supporting staff retention, workforce stability, succession planning and employee motivation. Applying the agreed principle of remuneration at approximately 75% of the Town Clerk's salary provides a fair, transparent and objective basis for reviewing the post.

3.3 Having considered the findings of the Independent Job Evaluation Report, the recommendations of the Management and Establishment Committee and the responsibilities associated with the Deputy Town Clerk role, it is proposed that the Deputy Town Clerk post be regraded from LC1 SCP 7-12 to LC2 SCP 24-28 (£36,581 - £40,444 per annum) and that the current postholder be placed on SCP 24, equating to £36,581 per annum , £18.96 per hour.

4. Financial Implications

4.1 The proposal will result in an increase in salary expenditure associated with the Deputy Town Clerk post which needs to be reflected in the 2027.28 budget. However, the revised grading reflects the increased responsibilities undertaken by the postholder, provides

consistency with the outcome of the Independent Job Evaluation Report and aligns the Council's senior management structure with recognised local government practice.

5. Recommendation

5.1 It is recommended that Council approves

a) the regrading of the Deputy Town Clerk post from LC1 SCP 7-12 to LC2 SCP 24-28 (£36,581 - £40,444 per annum) and confirms the placement of the current postholder on SCP 24, equivalent to £36,581 per annum (£18.96 per hour

b) the award be implemented from the date of appointment of the new Town Clerk, who will be responsible for its implementation.

6. Reasons for recommendation.

6.1 to reflect the responsibilities of the role and maintain the appropriate differential between the Town Clerk and Deputy Town Clerk posts

REPORT AUTHOR:	**Interim Town Clerk.**
SUBJECT:	**Risk Assessment Framework for the 2027/28 Budget**
REPORT FOR:	**Decision.**

1. Purpose of Report

1.1 The purpose of this report is to present the Council's budget assumptions and risk assessment framework for the 2027/28 financial year.

2. Background

2.1 Effective financial planning requires the Council to consider both current and emerging risks, together with the wider economic and operational environment in which it delivers services.

2.2 The identification and assessment of risk enables the Council to make informed decisions regarding priorities, resource allocation, reserve levels and future service provision. This report forms an important part of the annual budget-setting process and provides Members with the information required to consider the financial, operational and governance risks that may influence the Council's expenditure requirements and level of reserves during 2027/28. The assumptions and risks identified within this report, together with the detailed Risk Register attached as Appendix A, will form an integral part of the process for developing the Council's draft budget and precept proposal for consideration by the Town Council in November 2026.

3. Risk Assessment Framework

3.1 The Accounts and Audit (Wales) Regulations 2014 (as amended) require local councils to maintain a sound system of internal control that supports the effective exercise of their functions, including arrangements for the management of risk.

3.2 In preparation for the 2027/28 budget, the Council has reviewed the principal risks that may affect its finances, assets, operations, service delivery, staffing, governance arrangements and legal compliance. A detailed Risk Register is attached as Appendix A. The register identifies the nature of each risk, the controls currently in place and any further mitigation measures required.

3.4 Consideration of the Risk Register will assist Members in assessing the Council's financial resilience and determining the level of resources necessary to support the Council's objectives during 2027/28.

4. Recommendation

4.1 It is recommended that It is recommended that the Town Council endorses the risk register to support the preparation the draft budget and precept for the 2027/28 financial year.

5. Reason for Recommendation

5.1 To update risks as part of the Town Council's budget-setting process to ensure effective governance, financial probity, consistent with the Town Council's strategic objectives

Appendix A

Risk Register

Assessment Criteria

Rating:	Potential Consequence	Score: 1-5	Classification:	1 – 5 Low
	Likelihood of Happening	Score: 1-5		6 – 10 Medium
				11 – 15 High
				16 – 25 Very High

Severity Level Score **(SLC)** = Potential Consequence **(PC)** x Likelihood **(LH)** of happening.

Risk Identified	PC	LH	SLC	Classification	Measures to be taken to Reduce/Minimise/Control Risk
Income					
Precept not submitted	**5**	**1**	**5**	**Low**	Full Budget process in place. Clerk/RFO to prepare budget annually in November. Full Council to determine precept annually in December. Clerk/RFO to notify County Council.
Precept not paid by County Council	**5**	**1**	**5**	**Low**	Clerk/RFO to monitor and report to Council paid directly to bank account by BACS.
Inadequacy of precept	**5**	**1**	**5**	**Low**	Clerk RFO to present monthly finance report. All monthly receipts and expenditure and financial summary to Council meeting. Council to review/compare budget.
Vacant units	**5**	**2**	**10**	**Medium**	Have marketing strategy in place to attract new tenants. Review market conditions regularly to identify potential business failures.
Loss of Money					
Business Interruption	**5**	**3**	**15**	**Very High**	Effect on cash flow should be mitigated by ensuring adequate reserves.
Funds held at private residence of Member or employee	**5**	**3**	**15**	**High**	Not allowed - all cash handling must be conducted in the office.
Through theft or dishonesty of Staff or Members.	**5**	**1**	**5**	**Low**	Fidelity guarantee of £100,000 in place.
Review of charges, rent and valuations to be regularly reviewed	**5**	**1**		**Low**	Assets are insured to current valuation, where appropriate.

Insurance					
Income					
Adequacy of finances to repay loans	**5**	**1**	**5**	**Low**	Provision made in Annual Budget.
Reserves – General ensure adequacy	**5**	**3**	**15**	**High**	Consider at Budget Setting.
Reserves – Earmarked ensure adequacy	**5**	**2**	**10**	**Medium**	Consider at Budget Setting.
Theft/Deceitfulness of Staff	**5**	**1**	**10**	**Low**	All purchases and transactions are recorded.
Failure to fulfil Contracts/agreements	**5**	**2**	**10**	**Medium**	Clerk to monitor. Diary of work undertaken and when in place.
Loss of income	**5**	**4**	**20**	**Very High**	Consider at Budget Setting.
Inadequate insurance cover	**5**	**2**	**10**	**Medium**	Consider at Budget Setting.
Expenditure					
Illegal payment or activity	**5**	**2**	**10**	**Medium**	All statutory powers to undertake work recorded in minutes Ensure compliance with Standing Orders and Financial Regulations. Reaffirm Standing Orders and Financial Regulations annually and modify if required.
Salaries/Wages					
Wrong salary paid	**5**	**1**	**5**	**Low**	Salaries for current and new staff funding requirements to be reflected in the draft budget proposals for 2027/28 with monthly salary values presented to Council.
Wrong rate applied	**5**	**1**	**5**	**Low**	Council adopted National agreed rates for clerks. To reinforce the Council's reputation as a responsible and supportive employer it has resolved employees should be paid at a rate above the prevailing Real Living Wage, regardless of the statutory minimum requirements.
Not accounting for correct deductions of NI, Tax	**5**	**1**	**5**	**Low**	Presented to Council monthly to scrutinise details of claim.
Payroll					
Provision of accurate payroll data	**5**	**1**	**5**	**Low**	Services outsourced to payroll agency to ensure compliance with Standing Orders and Financial Regulations.

Integration of pension costs with payroll	**5**	**1**	**5**	**Low**	Services outsourced to payroll agency to ensure compliance with Standing Orders and Financial Regulations.
VAT Payment					
Improper recording of input/output VAT	**5**	**1**	**5**	**Low**	VAT claims based on figures presented to Council monthly.
Improper identification of Non-Business Activities	**5**	**2**	**10**	**Medium**	Access to County Council's VAT unit and HMRC Helpline for assistance and guidance.
Inability to meet annual submissions to H.M.R.C.	**5**	**1**	**5**	**Low**	Monthly bill payment systems in place to ensure compliance and presented to Council monthly to scrutinise details.
Annual reconciliation of returns	**5**	**1**	**5**	**Low**	Systems in place to ensure compliance.
Financial Assistance					
Legal power to contribute	**5**	**1**	**5**	**Low**	Ensure support is limited to the appropriate sum for the purpose of section 137(4)(a) of the Local Government Act 1972
Compliance with council policy	**5**	**1**	**5**	**Low**	Educate/Remind members of Policy.
Overspend	**5**	**1**	**5**	**Low**	Clerk/RFO to monitor monthly and present to Council monthly for scrutiny.
Proper deduction of tax	**5**	**1**	**5**	**Low**	Audit to verify.
Maintain proper records	**3**	**1**	**3**	**Low**	Standard claim forms in place.
Supplier registration process					
Significant financial or contractor performance risk	**1**	**5**	**5**	**Low**	The supplier fraud risk questionnaire should be used where a supplier risk is identified pre-contract.
Members and staff					
Over/Under payments of Members allowances	**4**	**1**	**4**	**Low**	Members to complete and verify standard attendance/claim form.
Insufficient staff to deliver service	**5**	**4**	**20**	**Very High**	Monitor workload through employee annual review process. Review staff structures, working hours, duties, and responsibilities.
Loss of key personnel through ill health, retirement, long term sickness or even death	**5**	**3**	**15**	**High**	Review staff structures, working hours, duties and responsibilities as a matter of urgency. Other professional services outsourced

					from SCLC when required. Maintain specific reserve to cover any additional staff cost or use of locum services.
Lack of contracts and defined job descriptions	**5**	**1**	**5**	**Low**	All staff to have written contracts and of employment.
Election Costs					
Risk of an election cost	5	4	20	**Very High**	The risk is higher in an election year, but a by-election could be called for any casual vacancies. Allowance should be made for 2027.28. Cost outwith election year to be borne out of reserves.
Assets					
Asset Register	**5**	**2**	**10**	**Medium**	Update annually.
Assets Loss/Damage thereof	**5**	**2**	**10**	**Medium**	Land; minor street furniture; office equipment and Council regalia – insure against all risk. Review annually.
Risk or damage to third party property or individuals	**4**	**2**	**8**	**Medium**	Minimum £5,000,000 Indemnity of Public Liability in place. Reviewed annually.
Security of Buildings and Equipment	**5**	**2**	**10**	**Medium**	Digital and suited key systems in place for access to the Town Hall. A register of key holders for the civic suite and offices is required.
Maintenance	5	4	20	**Very High**	Continue planned and reactive maintenance across its asset portfolio, including the development of a landscape design scheme for Pen y Bryn Cemetery, a phased programme for the repair and restoration of the Town Hall stained-glass windows, and a future principal inspection of Chain Bridge, with funding requirements to be reflected in the draft budget proposals for 2027/28.
Security and business continuity					
Document Security	**5**	**2**	**10**	**Medium**	Electronic media backup systems are in place. Investigate off site backup facilities or cloud. Deposit historical records with County archives.
Internet and email Security	**5**	**2**	**10**	**Medium**	Ensure systems are encrypted, password protected, and antivirus

					software is maintained and up to date.
Loss of business continuity due to loss of hard copy record through fire or theft	**5**	**3**	**10**	**Medium**	The Town Council records are currently archived in Ruthin. Sufficient elements of records are held electronically and are recoverable in the event of loss of hard copies.
Loss of business continuity due to loss of electronically stored records due to fire or computer system failure.	**5**	**1**	**5**	**Low**	Files electronically stored on 'Cloud' system and are recoverable.
Loss or damage to asset	**5**	**2**	**10**	**Medium**	An annual review of assets and asset register is undertaken for monitoring purposes together with insurance provision.
Failure to inspect and act on findings could result in accident/injury and third-party claims.	**5**	**2**	**10**	**Medium**	Inspection schedules in place.
Accident or injury to public or personnel arising from defective assets.	**5**	**2**	**10**	**Medium**	Asset found to be damaged and posing a risk of injury are immediately taken out of use and warning notices displayed. Defect repairs and remediation is undertaken as soon as reasonably practical. In cases of extreme risk to the delivery of Council services, the clerk may authorise revenue expenditure on behalf of the Council which in the clerk's judgement it is necessary to conduct, subject to financial regulations.
All public seating managed by the Town Council replaced or refurbished.	**5**	**2**	**10**	**Medium**	Assets to which the public have access are routinely inspected on a set schedule. Asset found to be damaged and posing a risk of injury are immediately taken out of use and warning notices displayed. Defect repairs and remediation is undertaken as soon as reasonably practical. In cases of extreme risk to the delivery of Council services, the

					clerk may authorise revenue expenditure on behalf of the Council which in the clerk's judgement it is necessary to conduct, subject to financial regulations.
Governance and policy.					
Inadequate financial Records	**5**	**2**	**10**	**Medium**	Financial records updated monthly, and duplicate stored on 'Cloud' system and are recoverable.
Accurate and Legal minutes	**5**	**1**	**5**	**Low**	Reviewed, signed and dated at following meeting.
Failure to identify Health and Safety Risks	**5**	**3**	**15**	**High**	Clerk has managing safely qualification addition external expertise may need to be bought in. Requirements of managing health and safety aspects associated with hirers using the Town Hall.
Failure to identify and implement disability and discrimination issues	**5**	**2**	**10**	**Medium**	Town Hall DDA works undertaken. Addition external expertise may need to be bought in.
UKGDPR fines and sanctions from non-compliance	**3**	**2**	**6**	**Medium**	Ensure compliance and that appropriate licenses are in place. More secure email system in place and policy under development.
Register of Members Interest, Gifts and Hospitality	**3**	**1**	**3**	**Low**	Register of Interest file held by Council and implemented. Declaration of Office signed by all members and copies held by Council.
Conduct					
Adoption of Codes of Conduct	**3**	**1**	**3**	**Low**	Codes of Conduct adopted by Council and implemented.
Welsh Language Policy					
Failure to implement policy.	**5**	**1**	**5**	**Low**	New Welsh Language Scheme has been implemented.

Reviewed 1/10/2025.

REPORT AUTHOR:	**Town Clerk.**
SUBJECT:	**Democracy and Boundary Commission Cymru: Draft Annual Remuneration Report for 2026–27**
REPORT FOR:	**Decision.**

1. Purpose of report.

1.1 To consider the consultation draft of the Democracy and Boundary Commission Cymru's Annual Remuneration Report for 2026/27 and determine whether the Town Council wishes to submit any observations in response to the consultation.

2. Background

2.1 Responsibility for determining remuneration for elected members of local authorities in Wales transferred from the former Independent Remuneration Panel for Wales (IRPW) to the Democracy and Boundary Commission Cymru (DBCC) following changes to the Commission's statutory functions.

2.2 The Draft Annual Remuneration Report for 2026/27 has been published for consultation. The Commission welcomes comments on both its proposed determinations and issues relevant to the Community and Town Council sector.

2.3 The consultation closes on 18 November 2025, after which the Commission will consider representations received before publishing its final Annual Remuneration Report.

3. Report

3.1 Under the Local Government (Wales) Measure 2011, Community and Town Councils are relevant authorities for the purposes of member remuneration. Councillors are therefore entitled to receive payments as determined annually by the Democracy and Boundary Commission Cymru.

3.2 It remains the responsibility of the Proper Officer to ensure that all mandatory payments are administered correctly and that councillors receive those payments to which they are entitled.

3.3 The Draft Annual Remuneration Report proposes only one substantive change affecting Community and Town Councils for 2026/27, namely an increase in the levels of compensation payable where a member incurs financial loss as a result of undertaking approved duties on behalf of the Council. Under Determination 6, councils may make payments of up to:

- £67.45 for a period not exceeding four hours; and
- £134.90 for a period exceeding four hours and up to twenty-four hours.

3.4 Other than the revised financial loss rates, the draft report proposes no changes to the existing framework of mandatory and optional payments available to Community and Town Councils.

3.5 The principal payments available to members remain as follows:

Type of Payment	Group 1	Groups 2 & 3	Groups 4 & 5
Extra Costs Payment	Mandatory £156	Mandatory £156	Mandatory £156
Senior Role Payment	Mandatory £500 for 1 member, optional up to 7 members	Mandatory £500 for 1 member, optional up to 5 members	Optional up to 3 members
Mayor or Chair	Optional up to £1,500	Optional up to £1,500	Optional up to £1,500
Deputy Mayor or Chair	Optional up to £500	Optional up to £500	Optional up to £500
Attendance Allowance	Optional up to £30	Optional up to £30	Optional up to £30
Financial Loss Compensation	Optional	Optional	Optional
Travel and Subsistence	Optional	Optional	Optional
Costs of Care or Personal Assistance	Mandatory	Mandatory	Mandatory
Office Consumables	Mandatory £52 or full reimbursement	Mandatory £52 or full reimbursement	Mandatory £52 or full reimbursement

3.6 Community and Town Councils are grouped according to electorate size as follows:

Group	Electorate
1	Over 14,000
2	10,000 to 13,999
3	5,000 to 9,999
4	1,000 to 4,999
5	Below 1,000

3.7 The Draft Annual Remuneration Report further provides that where the annual income or expenditure of a Community or Town Council permanently exceeds £200,000, the authority should move to the next highest remuneration group.

3.8 The Town Council's approved budget and expenditure levels now exceed the £200,000 threshold. Although Llangollen Town Council would ordinarily be classified as a Group 4 authority based on electorate size, the Council's financial activity exceeds the threshold specified within the remuneration framework. Consequently, for remuneration purposes, Llangollen Town Council continues to be treated as a Group 3 Community and Town Council. This classification reflects the Council's annual income and expenditure levels and should be used when determining member remuneration and budget provision.

3.9 As a Group 3 authority, the Council is required to make a mandatory Senior Role Payment of £500 to one member and may additionally determine to make Senior Role Payments to up to five further members in accordance with the Commission's determinations.

4. Financial Consequences

41 Provision is made within the Town Council's annual budget for mandatory member payments and a specific reserve exists to meet any costs associated with the reimbursement of care or personal assistance expenses incurred by members when undertaking approved duties.

4.2 As the Town Council continues to be classified as a Group 3 authority for remuneration purposes, budget provision must continue to be maintained for the mandatory Senior Role Payment and any discretionary senior salary payments that the Council may determine to make.

4.4 The financial implications arising from the Draft Annual Remuneration Report are therefore limited to the revised rates for financial loss compensation and are not considered significant in the context of the Council's overall budget.

5. Environmental Consequences

5.1 There are no environmental implications arising from this report.

6. Equality Consequences

6.1 The remuneration framework supports wider participation in local democracy by providing for reimbursement of costs and expenses which may otherwise act as a barrier to public service. No adverse equality implications have been identified arising from this report.

7. Recommendations

7.1 It is recommended that the Town Council notes the contents of the Draft Annual Remuneration Report for 2026/27 and that the Town Council continues to be classified a Group 3 classification

REPORT AUTHOR:	**Chair of Asset Management Committee**
SUBJECT:	**Draft 2027/28 Budget Framework.**
REPORT FOR:	**Decision.**

1. Purpose Of Report

1.1 To present the observations of the Asset Management Committee following its consideration of the Draft Revenue and Capital Budget Framework for 2027/28, for the attention of Full Council.

2. Background

2.1 The Asset Management Committee have noted the Draft Revenue and Capital Budget Framework presented to Ful Council in September. Members were, in general, satisfied with the overall content and direction of the report and reaffirmed their support for the Council's commitment to preserving, maintaining and improving Council-owned assets.

2.2 The Committee recognised the increasing financial pressures associated with maintaining the Council's buildings, infrastructure, open spaces and heritage assets while ensuring that they remain fit for purpose and continue to meet the needs of residents, visitors and community organisations.

2.3 Members acknowledged the importance of maintaining adequate resources to support planned maintenance programmes, unforeseen repairs to buildings and infrastructure, ongoing repair and renewal programmes, capital investment required to protect heritage assets, and improvements to key public spaces and community infrastructure.

3. Committee Observations

3.1 Whilst fully supportive of the budget framework as presented, the Committee wished to emphasise the importance of a number of key assets that will require careful consideration during future budget-setting exercises.

3.2 Firstly, Members considered the need to include the deferred works associated with commissioning a principal engineering survey of Chainbridge, and for a feasibility study into future works at Pen y Bryn Cemetery. The Committee believes that this work is necessary to assess future burial capacity, identify future requirements and assist the Council in meeting its long-term strategic planning responsibilities. Accordingly, Members support the inclusion of an allocation of £20,000 within future budget planning arrangements.

3.3 The Committee also considers the maintenance of the Town Hall to be one of the Council's most significant asset management responsibilities. Members are aware of the need to undertake repairs, and replacement works to the historic leaded-glass windows in order to prevent further deterioration and safeguard an important feature of the building. The Committee therefore supports the establishment of a phased five-year restoration programme at an estimated total cost of £125,000, equating to annual budget provision of approximately £25,000 per annum. Members consider that a phased approach represents a prudent and sustainable method of managing the costs associated with protecting this important heritage asset.

3.4 Finally, Members believe there is a need to redesign and enhance the plantings and planted areas within Centenary Square. They consider that such improvements would enhance the visual appearance of the town centre, improve the visitor experience, strengthen civic pride, support biodiversity objectives and contribute positively to wider environmental goals. An indicative allocation of £15,000 is considered appropriate to facilitate the redesign and implementation of a replacement planting scheme.

4. Financial Implications

4.1 The Committee acknowledges that asset management represents one of the Council's principal responsibilities and that a substantial proportion of Council expenditure is necessarily directed towards the maintenance, protection and improvement of Council-owned property, infrastructure and public spaces.

4.2 The Committee further notes that the proposed additional investment programme has an overall value of £185,000, although £125,000 of this expenditure would be phased over a five-year period.

4,3 Members considered that existing asset management budgets should be maintained and increased in line with inflationary pressures and prevailing market conditions to ensure that Council assets continue to be maintained to an acceptable standard. In addition, further investment is required to support the asset improvements identified within this report. The Committee therefore considers that an additional investment requirement of £60,000 should be reflected within future financial planning. The Committee was satisfied that these proposals represent prudent long-term investment in the Council's assets and future service provision.

5. Environmental Implications

5.1 The proposed works will inevitably result in some environmental impacts associated with repair, maintenance and construction activities. However, the Committee considered that the proposed improvements to Pen y Bryn Cemetery and Centenary Square provide opportunities to enhance biodiversity, improve habitats for pollinating insects, increase opportunities for wildlife, improve the quality of public open spaces and contribute positively to the Council's environmental objectives.

5.2 Where practicable, sustainable materials, environmentally responsible procurement practices and low-impact construction methods should be adopted.

6. Equality Impact Assessment

6.1 The Committee has considered the equality implications of the proposals and has identified no adverse impacts. The proposed investment programme is intended to ensure that Council facilities, heritage assets and public spaces remain safe, attractive and accessible to all sections of the community.

7. Recommendation

7,1 The Asset Management Committee recommends to Full Council that the proposed additional investments in Pen y Bryn Cemetery, the Town Hall leaded -glass restoration programme and

the enhancement of Centenary Square be supported in principle and included for consideration as part of the 2027/28 budget-setting process.

8. Reason for recommendation,

8. To support the preservation of important heritage assets, improve public spaces, enhance environmental outcomes and ensure that Council-owned assets continue to meet the current and future needs of the community.

REPORT AUTHOR:	**Town Mayor.**
SUBJECT:	**Membership of the North Wales Water Safety Partnership**
REPORT FOR:	**Decision.**

1. Purpose of Report

1.1 To seek Council approval for Llangollen Town Council to join the North Wales Water Safety Partnership.

2. Background

2.1 The Town Mayor has recently met with representatives of North Wales Fire and Rescue Service regarding water safety issues affecting the local area. These discussions focused on opportunities for partnership working and the promotion of water safety measures to help reduce the risk of accidents and fatalities associated with local waterways.

2.2 During these discussions, the Mayor was invited to consider membership of the North Wales Water Safety Partnership. The Partnership brings together a range of organisations, emergency services, local authorities and other stakeholders with a shared aim of improving water safety and reducing water-related incidents and fatalities across North Wales.

2.3 n light of these discussions, and given Llangollen's close association with the River Dee and other local waterways, the Town Mayor is proposing that Llangollen Town Council joins the North Wales Water Safety Partnership to strengthen collaborative working, benefit from specialist expertise and support initiatives aimed at improving public safety in and around water.

3. Benefits of Membership

3.1 Membership of the Partnership would provide the Council with:

- Access to specialist knowledge and advice on water safety issues.
- Opportunities to work collaboratively with emergency services, local authorities and other partner organisations.
- Access to water safety campaigns, educational resources and best practice guidance.
- Greater awareness of local and regional water safety concerns.
- Support for initiatives aimed at preventing accidents and reducing the risk of injury or loss of life associated with waterways.

4. Financial Implications

4. There are no known financial implications associated with joining the Partnership at this time. Should any future costs arise, these will be reported separately to Council for consideration.

5. Environmental Implications

5.1 There are no direct environmental implications arising from this report.

6. Equality Implications

6.1 The proposal is expected to have a positive impact on equality by promoting water safety awareness and prevention measures for all members of the community, including children, young people, older people, visitors, and vulnerable individuals who may be at increased risk around waterways. Participation in the Partnership will support the development of inclusive safety initiatives that are accessible and beneficial to all sections of the community.

7. Recommendation

7.1 It is recommended that Llangollen Town Council approves membership of the North Wales Water Safety Partnership and nominates a Council representative to participate in Partnership meetings and activities on behalf of the Council."

8. Reason for Recommendation:

8.1 To support water safety initiatives in Llangollen through partnership working with specialist agencies and stakeholders across North Wales.