

**Pwyllgor Adnoddau Dynol.
Cofnodion y cyfarfod a gynhaliwyd ar
3 Awst 2021.**

**Human Resources Committee.
Minutes of the meeting held on
3 August 2021.**

Yn bresennol: Cyng Cheminais, Keddie,
Lovelock, Palmer and Mile

Present: Cllrs Cheminais, Keddie,
Lovelock, Palmer and Mile

Mynychu: G. Thomas (Clerc y Dref).

In attendance: G. Thomas (Town Clerk).

HR/7/25. Ymddiheuriadau am Absenoldeb.
Dim

Apologies for Absence.
None.

HR/8/22. Datganiadau o Ddiddordeb.
Dim.

HR/4/20. Declarations of Interest.
None.

HR/9/22. Cofnodion y Cyfarfod.
Cynigiwyd, eiliwyd a phenderfynwyd y
dylid awdurdodi'r Cadeirydd i lofnodi
cofnodion cyfarfodydd Cyngor y Dref a
gynhaliwyd ar 1 Mehefin 2021, fel
cofnod cywir.
Cytunwyd pawb.

Minutes of Meeting.
It was proposed, seconded, and resolved
that the Chair be authorised to sign the
minutes of the Town Council meetings
held on the 1 June 2021, as a correct
record.
All agreed.

HR/10/22. Adroddiadau Clerc y Dref.
a) **Cofnodi absenoldebau.**
Derbynodd yr Aelodau'r adroddiad ar
absenoldebau o'r gwaith.
Cynigiwyd, eiliwyd a phenderfynwyd i
nodi hwnnw a derbyn yr adroddiad.
Cytunodd pawb.

Town Clerk Reports.
Absence reporting.
Members receive a report on absences
from work.
It was proposed, seconded, and resolved
that note and receive the report.
All agreed.

b) **Materion a gyfeiriwyd i'r Pwyllgor o'r
Cyngor Tref: Hysbysiad o weithredoedd y
Swyddog Priodol.**
Nododd yr aelodau yr adroddiad ar
gamau a gymerwyd gan y Swyddog
Priodol ac arwyddocâd yr e-bost a
dderbyniwyd gan y Swyddog Monitro a
nododd fod y broses a gynhaliwyd gan
ddau gynghorydd wedi bod yn briodol ac
nad oedd unrhyw beth anghyfreithlon
wedi digwydd.
c) **Argymhellion i'r Cyngor Tref.**
Ystyriodd yr Aelodau adroddiad yn
ymwneud â chymorth Adnoddau Dynol
gan Gyngor Sir Ddinbych.

**Matters referred to Committee from
the Town Council: Notice of Proper
Officer's actions.**
Members noted the report on actions
undertaken by the Proper Officer and
the significance of the email received
from the Monitoring Officer who stated
that the process undertaken by two
councillors had been appropriate and
that nothing unlawful had taken place.
Recommendations to Town Council.
Members considered a report relating to
HR support from Denbighshire County
Council.

Cynigiwyd, eiliwyd a phenderfynwyd argymhell i'r Cyngor Tref ei fod yn ystyried dyrannu swm o £ 250 i dalu cost cyngor gan Gyngor Sir Dinbych. gyda swm wrth gefn ychwanegol o £ 250
Cytunodd pawb.

It was proposed, seconded, and resolved to recommend to the Town Council that it considers allocating a sum of £250 to cover the cost of advice from Denbighshire County Council. with an additional contingency sum of £250
All agreed.

HR/11/22. Rhan B.

Cynigiwyd, eiliwyd a phenderfynwyd y dylai'r Pwyllgor Adnoddau Dynol eithrio'r wasg a'r cyhoedd ar eitem agenda sy'n ymwneud â Cais gweithio hyblyg statudol ar gyfer gweithio o bell ar y sail y byddai datgelu hyn yn niweidiol i fudd y cyhoedd oherwydd natur gyfrinachol y busnes fydd yn cael ei drafod.
Cytunodd pawb.

Part B.

It was proposed, seconded, and resolved that the Human Resources Committee exclude the press and public on agenda item relating to a Statutory flexible working request for remote working on the basis that disclosure thereof would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.
All agreed

Gadawodd Clerc y Dref y cyfarfod.

The Town Clerk left the meeting.

HR/12/22. Cais gweithio hyblyg statudol ar gyfer gweithio o bell.
Cynigiwyd, eiliwyd a phenderfynwyd y byddai'r Cynghorwyr Cheminais a Palmer yn llunio adroddiad yn manylu ar argymhellion Aelodau'r Pwyllgor Adnoddau Dynol.

Statutory flexible working request for remote working.
It was proposed, seconded, and resolved that Cllrs Cheminais and Palmer would produce a report detailing the recommendations of the Members of the HR Committee.

Gan nad oedd unrhyw eitemau pellach, daeth y cyfarfod i ben am 7.30y.h.

There being no further items, the meeting closed at 7.30 pm