

LLANGOLLEN TOWN COUNCIL

COUNCIL MEETING 23rd APRIL 2013

AGENDA

1. **Apologies for absence.**
To receive apologies for absence.
2. **Declaration of Interest.**
To receive any declarations of interest from members relating to items to be considered on the agenda in accordance with the Local Government Act 2000 and The Conduct of Members as adopted by the Council.
3. **Minutes of Meeting.**
To authorise the Chairman to sign the minutes of the previous meeting of the Council held on the held on the 19th March 2013, as a correct record.
4. **Matters Arising**
To consider any matters arising from the minutes of the previous meeting of the Council held on the held 19th March 2013, not include on the agenda.
5. **General Purposes Committee**
To adopt the Minutes of the meeting of the General Purposes Committee held on 19th February 2013, previously circulated.
6. **Planning Committee**
To accept the Minutes of the meeting Planning Committee held on 19th February 2013, previously circulated.
7. **Financial Matters**
To consider financial matters and to make any necessary decisions thereon.
 - a) To approve the Accounts for 2011/2012, subject to Internal Audit
 - b) Authorised Payments.
 - c) Schedule of rates.
 - d) Donations.
8. **Members Reports.**
To consider any matters arising from Member representation on outside bodies, and to make any necessary decisions thereon.
9. **Committee System.**
To consider a report from Cllr P Thane
10. **Clerk's Correspondence and Reports.**
To consider correspondence received and to make any necessary decisions thereon.
 - a) Royal Gardens and Cenotaph Enhancement
 - b) Financial accounting package.
 - c) Town centre enhancement and marketing

LLANGOLLEN TOWN COUNCIL

ANNUAL COUNCIL MEETING 21ST MAY 2013

AGENDA

- 1 **Election of Town Mayor.**
 - 2 **To receive Apologies for Absence.**
 - 3 **Election of Deputy Town Mayor.**
 - 4 **Minutes of Meeting.**
To authorise the Chairman to sign the minutes of the previous Annual General meeting of the Council held on the held on the May 2012, as a correct record.
 - 4 **Town Mayor's Allowance.**
To consider the level of the Mayor's allowance for 2014/15
 - 5 **Annual Report.**
To accept the Annual Report
 - 6 **Standing Orders.**
To consider any amendments to Standing Orders
 - 7 **Financial Regulations.**
To consider any amendments to Financial Regulations
 - 8 **Annual Investment Strategy.**
To consider any amendments to the Annual Investment Strategy
 - 9 **To establish appropriate working groups/sub committees and appoint Members.**
- 9.3 Working groups/sub committees**
- a) Town Hall Management Group.
(Town Mayor, Deputy Mayor and 2 Members)
 - b) Cittaslow Group.
(Town Mayor and 2 Members)
 - c) Chain bridge Sub-Committee.
(Town Mayor and Deputy Mayor)
 - d) Policy and Financial Management Group.
(Chair of General Purposes Committee and 2 Members)

- e) Archive working group.
(3 Members)

10 Appointment of Representative on outside bodies.

- a) One Voice Wales
(1 Member)
- b) North Wales Association of Town and Larger Community Councils
(1 Member)
- c) Friends of the Town Hall Group.
(Town Mayor, Deputy Mayor and 2 Members)
- d) Llangollen and Llantysilio Community Safety Group
(2 Members)
- e) Llangollen Food Festival Committee
(2 Members)
- f) Llangollen Silver Band
(1 Member)
- g) Llangollen Youth Club Trust
(1 Member)
- h) Business Action Group
(1 Member)
- i) Llangollen chamber of trade & tourism
(1 Member)
- j) John Mathews Trust
(Town Mayor and 1 Member)
- k) St Thomas Charity
(1 Member)

LLANGOLLEN TOWN COUNCIL
COUNCIL MEETING 21ST MAY 2013

AGENDA

- 1. Apologies for absence.**
To receive apologies for absence.
- 2. Declaration of Interest.**
To receive any declarations of interest from members relating to items to be considered on the agenda in accordance with the Local Government Act 2000 and The Conduct of Members as adopted by the Council.
- 3. Minutes of Meeting.**
To authorise the Chairman to sign the minutes of the previous meeting of the Council held on the held on the 23rd April 2013, as a correct record.
- 4. Matters Arising.**
To consider any matters arising from the minutes of the previous meeting of the Council held on the held 23rd April 2013, not include on the agenda.
- 5. General Purposes Committee.**
To adopt the Minutes of the meeting of the General Purposes Committee held on 19th March 2013, previously circulated.
- 6. Planning Committee.**
To accept the Minutes of the meeting Planning Committee held on 19th March 2013, previously circulated.
- 7. Financial Matters.**
To consider financial matters and to make any necessary decisions thereon.
 - a) Financial Statement
 - b) Authorised Payments.
 - c) Donations.
- 8. Members Reports.**
To consider any matters arising from Member representation on outside bodies, and to make any necessary decisions thereon.
- 9. Clerk's Correspondence and Reports.**
To consider correspondence received and to make any necessary decisions thereon.

LLANGOLLEN TOWN COUNCIL
COUNCIL MEETING 18th JUNE 2013

AGENDA

- 1. Apologies for absence.**
To receive apologies for absence.
- 2. Declaration of Interest.**
To receive any declarations of interest from members relating to items to be considered on the agenda in accordance with the Local Government Act 2000 and The Conduct of Members as adopted by the Council.
- 3. Minutes of Meeting.**
To authorise the Chairman to sign the minutes of the previous meeting of the Council held on the held on the 21st May 2013, as a correct record.
- 4. Matters Arising.**
To consider any matters arising from the minutes of the previous meeting of the Council held on the held 21st May 2013, not include on the agenda.
- 5. Planning Committee.**
To accept the Minutes of the meeting Planning Committee held on 23rd April 2013, previously circulated.
- 7. Financial Matters.**
To consider financial matters and to make any necessary decisions thereon.
 - a) Financial Statement
 - b) Authorised Payments.
 - c) Donations.
 - d) Internal Auditors Report. (Copy enclosed)
- 8. Members Reports.**
To consider any matters arising from Member representation on outside bodies, and to make any necessary decisions thereon.
- 9. Chain Bridge Joint Sub Committee Meeting**
To consider recommendations from the Llangollen and Llantysilio Chain Bridge Joint Sub Committee.
- 10. Casual Vacancy**
To consider matters arising from the declaration of a casual vacancy.
- 11. Clerk's Correspondence and Reports.**
To consider correspondence received and to make any necessary decisions thereon.
 - a) CCTV System to consider quotations received.

LLANGOLLEN TOWN COUNCIL
COUNCIL MEETING 16th JULY 2013

AGENDA

- 10. Apologies for absence.**
To receive apologies for absence.
- 11. Declaration of Interest.**
To receive any known declarations of interest in items on the agenda.
- 12. Presentation**
To receive a presentation from Haf Wyn-Hughes, Workplace Skills Officer on the Essential Skills in the Workplace project, on behalf of the Welsh Government.
- 13. Mayors Announcements.**
To receive announcements from the Town Mayor.
- 14. To receive statements from the public.**
- 15. Minutes of Meeting.**
To authorise the Chairman to sign the minutes of the previous meeting of the Council held on the held on the 21st May 2013, as a correct record.
- 16. Minutes of the Annual Council Meeting.**
To authorise the Chairman to sign the minutes of the Annual Council Meeting held on Tuesday 21st May 2013.
- 17. Planning Committee.**
To accept the Minutes of the meeting Planning Committee held on 23rd April 2013, previously circulated.
- 18. General Purposes Committee**
To adopt the Minutes of the meeting of the General Purposes Committee held on 19th February 2013, previously circulated.
- 19. Financial Matters.**
To consider financial matters and make any necessary decisions thereon.
 - a) Financial Statement
 - b) Authorised Payments.
 - c) Donations.
 - d) Annual Return.
- 11. Members Reports.**
To accept reports arising from Members attendance on outside bodies, and to make any necessary decisions thereon.
- 11. Notices of Motion.**
Cllr S Burrell: That the Town Council compile and produce an amenities directory.
Cllr M Mile: That the Town Council consider on street parking issues in Church Street.

1. **County Councillors Report.**
To receive reports form County Councillors.
1. **Casual Vacancy.**
To consider applications for consideration to be co-opted as a Member of the Council
2. **Clerk's Reports.**
Monthly update.
Chain bridge project; to confirm acceptance of grant in aid from the Heritage lottery Fund.
Standing Orders; to consider the adoption of the National Association of Local Councils /
One Voice Wales Model Standing Orders, copy attached.
Consultation Document Local Government (Wales) Measure 2011, copy attached..
3. **Correspondence**
To consider correspondence received and to make any necessary decisions thereon.

LLANGOLLEN TOWN COUNCIL 20th AUGUST 2013

AGENDA

1. **Apologies for absence.**
To receive apologies for absence.
2. **Declaration of Interest.**
To receive any known declarations of interest in items on the agenda.
3. **Presentations.**
To receive presentations from outside bodies.
4. **Mayors Announcements.**
To receive announcements from the Town Mayor.
5. **To receive statements from the public.**
6. **Minutes of Meeting.**
To authorise the Chairman to sign the minutes of the previous meeting of the Council held on the 16th July 2013, as a correct record.
8. **Planning Committee.**
To accept the minutes of the meeting of the Planning Committee held on 18th June 2013, previously circulated.
9. **General Purposes Committee**
To adopt the Minutes of the meeting of the General Purposes Committee held on 18th June, previously circulated.
10. **Financial Matters.**
To consider financial matters and make any necessary decisions thereon.
 - a) Amendments to Financial regulations.
 - b) Financial Statement.
 - c) Authorised Payments.
 - d) Donations.
 - e) National Joint Council for Local Government Services - 2013-14 pay award.
11. **Members Reports.**
To accept reports arising from Members attendance on outside bodies, and to make any necessary decisions thereon.
12. **County Councillors Report.**
To receive reports from County Councillors.
13. **Notices of Motion.**
Cllr S Burrell: That the Town Council consider the appointment of a Youth Representative.
Cllr S Burrell: That the Town Council consider the proliferation of advertising "A Boards" on the highway.
14. **Clerk's Reports.**
 - a) Monthly update.
 - b) Chain bridge project.
 - c) Cloud storage.

15. Correspondence

To consider correspondence received and to make any necessary decisions thereon.

Part B

16. Exclusion of Press and Public.

By virtue of the Public Bodies (Admission to Meetings) Act 1960, the press and public are excluded from discussions on the following item on the basis that disclosure thereof would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted:

Shop front scheme, request for payment.

LLANGOLLEN TOWN COUNCIL 17th SEPTEMBER 2013

AGENDA

1. **Apologies for absence.**
To receive apologies for absence.
2. **Declaration of Interest.**
To receive any known declarations of interest in items on the agenda.
3. **Presentations.**
To receive presentations from outside bodies.
4. **Mayors Announcements.**
To receive announcements from the Town Mayor.
5. **To receive statements from the public.**
6. **Minutes of Meeting.**
To authorise the Chairman to sign the minutes of the previous meeting of the Council held on the 20th August 2013, as a correct record.
8. **Planning Committee.**
To accept the minutes of the meeting of the Planning Committee held on 16th July 2013, previously circulated.
9. **General Purposes Committee**
To adopt the Minutes of the meeting of the General Purposes Committee held on 16th July 2013, previously circulated.
10. **Financial Matters.**
To consider financial matters and make any necessary decisions thereon.
 - a) Financial Statement.
 - c) Authorised Payments.
 - d) Donations.
11. **Members Reports.**
To accept reports arising from Members attendance on outside bodies, and to make any necessary decisions thereon.
12. **County Councillors Report.**
To receive reports from County Councillors.
13. **Notices of Motion.**
None received.
14. **Clerk's Reports.**
15. **Correspondence**
To consider correspondence received and to make any necessary decisions thereon.

LLANGOLLEN TOWN COUNCIL 26th NOVEMBER 2013

AGENDA

1. **Apologies for absence.**
To receive apologies for absence.
2. **Declaration of Interest.**
To receive any known declarations of interest in items on the agenda.
3. **Presentations.**
To receive presentations from outside bodies.
4. **Mayors Announcements.**
To receive announcements from the Town Mayor.
5. **To receive statements from the public.**
6. **Minutes of Meeting.**
To authorise the Chairman to sign the minutes of the previous meeting of the Council held on the 15th October 2013, as a correct record.
8. **Planning Committee.**
To accept the minutes of the meeting of the Planning Committee held on 17th September 2013, previously circulated.
9. **Regeneration and General Purposes Committee**
To adopt the Minutes of the meeting of the General Purposes Committee held on 17th September 2013, previously circulated.
10. **Financial Matters.**
To consider financial matters and make any necessary decisions thereon.
 - a) Financial Statement.
 - c) Authorised Payments.
 - d) Donations.
 - e) Budget Process.
11. **Members Reports.**
To accept reports arising from Members attendance on outside bodies, and to make any necessary decisions thereon.
12. **County Councillors Report.**
To receive reports from County Councillors.
13. **Notices of Motion.**
.
14. **Clerk's Reports.**
 - a) Chainbridge Tenders.
15. **Correspondence**
To consider correspondence received and to make any necessary decisions thereon.

LLANGOLLEN TOWN COUNCIL 26th NOVEMBER 2013

AGENDA

1. **Apologies for absence.**
To receive apologies for absence.
2. **Declaration of Interest.**
To receive any known declarations of interest in items on the agenda.
3. **Presentations.**
To receive presentations from outside bodies.
4. **Mayors Announcements.**
To receive announcements from the Town Mayor.
5. **To receive statements from the public.**
6. **Minutes of Meeting.**
To authorise the Chairman to sign the minutes of the previous meeting of the Council held on the 15th October 2013, as a correct record.
8. **Planning Committee.**
To accept the minutes of the meeting of the Planning Committee held on 17th September 2013, previously circulated.
9. **Regeneration and General Purposes Committee**
To adopt the Minutes of the meeting of the General Purposes Committee held on 17th September 2013, previously circulated.
10. **Financial Matters.**
To consider financial matters and make any necessary decisions thereon.
 - a) Financial Statement.
 - c) Authorised Payments.
 - d) Donations.
11. **Budget Process.**
Risk Assessment.
12. **Members Reports.**
To accept reports arising from Members attendance on outside bodies, and to make any necessary decisions thereon.
13. **County Councillors Report.**
To receive reports from County Councillors.
14. **Notices of Motion.**
15. **Allt y Badi Antisocial Behaviour issues.**
To consider any action in respect of representations made at the last meeting of the Town Council held on the 15th October 2013
16. **Clerk's Reports.**
 - a) Chainbridge Project.
 - b) HSBC Branch closures. (Draft response attached)

17. Correspondence

To consider correspondence received and to make any necessary decisions thereon.

LLANGOLLEN TOWN COUNCIL 21st JANUARY 2014

AGENDA

1. **Apologies for absence.**
To receive apologies for absence.
2. **Declaration of Interest.**
To receive any known declarations of interest in items on the agenda.
3. **Presentations.**
To receive presentations from outside bodies.
4. **Mayors Announcements.**
To receive announcements from the Town Mayor.
5. **To receive statements from the public.**
6. **Minutes of Meeting.**
To authorise the Chairman to sign the minutes of the previous meeting of the Council held on the 26th November 2013, as a correct record.
8. **Planning Committee.**
To accept the minutes of the meeting of the Planning Committee held on 15th October 2013, previously circulated.
9. **Regeneration and General Purposes Committee**
To adopt the Minutes of the meeting of the General Purposes Committee held on 15th October 2013, previously circulated.
10. **Financial Matters.**
To consider financial matters and make any necessary decisions thereon.
 - a) Financial Statement.
 - c) Authorised Payments.
 - d) Donations.
 - e) Town Hall building works
11. **Budget**
 - a) Budget 2014/15 (Report attached)
 - b) Risk Assessment. (Report attached)
 - c) Schedule of fees and charges (Report attached)
12. **Members Reports.**
To accept reports arising from Members attendance on outside bodies, and to make any necessary decisions thereon.
13. **County Councillors Report.**
To receive reports from County Councillors.
14. **Notices of Motion.**
15. **Youth Representatives.**
To consider applications for Youth Representatives on the Town Council. (Applications attached)
16. **Clerk's Reports.**
 - a) Chain bridge project verbal update.

- b) Christmas illuminations verbal update.
- c) Forward planning, Stakeholder mapping activity. (Report attached)
- d) Shop front scheme. (Report attached)

17. Correspondence

To consider correspondence received and to make any necessary decisions thereon.

LLANGOLLEN TOWN COUNCIL 21st JANUARY 2014

AGENDA

1. **Apologies for absence.**
To receive apologies for absence.
2. **Declaration of Interest.**
To receive any known declarations of interest in items on the agenda.
3. **Presentations.**
To receive presentations from outside bodies.
4. **Mayors Announcements.**
To receive announcements from the Town Mayor.
5. **To receive statements from the public.**
6. **Minutes of Meeting.**
To authorise the Chairman to sign the minutes of the previous meeting of the Council held on the 26th November 2013, as a correct record.
8. **Planning Committee.**
To accept the minutes of the meeting of the Planning Committee held on 15th October 2013, previously circulated.
9. **Regeneration and General Purposes Committee**
To adopt the Minutes of the meeting of the General Purposes Committee held on 15th October 2013, previously circulated.
10. **Financial Matters.**
To consider financial matters and make any necessary decisions thereon.
 - a) Financial Statement.
 - c) Authorised Payments.
 - d) Donations.
 - e) Town Hall building works
11. **Budget**
 - a) Budget 2014/15 (Report attached)
 - b) Risk Assessment. (Report attached)
 - c) Schedule of fees and charges (Report attached)
12. **Members Reports.**
To accept reports arising from Members attendance on outside bodies, and to make any necessary decisions thereon.
13. **County Councillors Report.**
To receive reports from County Councillors.
14. **Notices of Motion.**
15. **Youth Representatives.**
To consider applications for Youth Representatives on the Town Council. (Applications attached)
16. **Clerk's Reports.**
 - a) Chain bridge project verbal update.

- b) Christmas illuminations verbal update.
- c) Forward planning, Stakeholder mapping activity. (Report attached)
- d) Shop front scheme. (Report attached)

17. Correspondence

To consider correspondence received and to make any necessary decisions thereon.

LLANGOLLEN TOWN COUNCIL 18th FEBRUARY 2014

AGENDA

1. **Apologies for absence.**
To receive apologies for absence.
2. **Declaration of Interest.**
To receive any known declarations of interest in items on the agenda.
3. **Presentations.**
To receive presentations from outside bodies.
a) Mr. Tim Towers, Section Manager Network Services, Denbigshire County Council.
4. **Mayors Announcements.**
To receive announcements from the Town Mayor.
5. **Statements from the public.**
To receive statements from the public.
6. **Minutes of Meeting.**
To authorise the Chairman to sign the minutes of the previous meeting of the Council held on the 21st January 2014, as a correct record.
8. **Planning Committee.**
To accept the minutes of the meeting of the Planning Committee held on 19th November 2013, previously circulated.
9. **Regeneration and General Purposes Committee.**
To adopt the Minutes of the meeting of the General Purposes Committee held on 19th November 2013, previously circulated.
10. **Chain bridge project.**
To consider recommendations from the Chain Bridge Joint Sub Committee and a project update.
11. **Financial Matters.**
To consider financial matters and make any necessary decisions thereon.
a) Financial Statement.
b) Authorised Payments.
c) Donations.
12. **Members Reports.**
To accept reports arising from Members attendance on outside bodies, and to make any necessary decisions thereon.
13. **County Councillors Report.**
To receive reports from County Councillors.
14. **Notices of Motion.**
None received.
15. **Clerk's Reports.**
To receive reports from the Town Clerk, and to make any necessary decisions thereon.
a) Towpath repairs verbal update.
16. **Correspondence**

To consider correspondence received and to make any necessary decisions thereon.

Part B

17. Exclusion of Press and Public.

By virtue of the Public Bodies (Admission to Meetings) Act 1960, the press and public are excluded from discussions on the following item on the basis that disclosure thereof would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted:

18. Assignment of lease; Shop 2, Town Hall.

To consider assigning a lease for Shop 2, Town Hall, Llangollen.

19. Risk Assessment: Employment issues post LTC2

To consider a report on employment issues regarding post LTC2

LLANGOLLEN TOWN COUNCIL 18th MARCH 2014

AGENDA

1. **Apologies for absence.**
To receive apologies for absence.
2. **Declaration of Interest.**
To receive any known declarations of interest in items on the agenda.
3. **Presentations.**
To receive presentations from outside bodies.
a) Sgt Paul Hughes, North Wales Police.
4. **Mayors Announcements.**
To receive announcements from the Town Mayor.
5. **Statements from the public.**
To receive statements from the public.
6. **Minutes of Meeting.**
To authorise the Chairman to sign the minutes of the previous meeting of the Council held on the 18th February 2014, as a correct record.
8. **Planning Committee.**
To accept the minutes of the meeting of the Planning Committee held on 21st January 2014, previously circulated.
9. **Regeneration and General Purposes Committee.**
To adopt the Minutes of the meeting of the General Purposes Committee held on 21st January 2014, previously circulated.
10. **Financial Matters.**
To consider financial matters and make any necessary decisions thereon.
a) Repeal of Section 150 (5) of the Local Government Act 1972
b) Financial Statement.
c) Authorised Payments.
d) Donations.
12. **Members Reports.**
To accept reports arising from Members attendance on outside bodies, and to make any necessary decisions thereon.
13. **County Councillors Report.**
To receive reports from County Councillors.
14. **Notices of Motion.**
Cllr M. Pugh: That the Town Council consider the recent announcement of the withdrawal of buss services to Pengwern, Llangollen.
15. **Clerk's Reports.**
To receive reports from the Town Clerk, and to make any necessary decisions thereon.
a) Chain Bridge Project.
b) Public transport charging for students, verbal update
16. **Correspondence**

To consider correspondence received and to make any necessary decisions thereon.