

LLANGOLLEN TOWN COUNCIL

MINUTES OF THE COUNCIL MEETING HELD TUESDAY 21st APRIL 2015

Present: Councillors: Cllr R. Lube (Chair), M. Adams, S. Burrell, T J. Haddy, M. Mile, M Pugh, L. Slater, P. Thane and C. Tobin

Town Clerk Mr. G. Thomas.

There were four members of the public present.

C158/15. Apologies for Absence.

Councillor T. Baker and Ms J Stallard.

C159/15. Declarations of interests.

None

C160/15. Mayors Announcements.

The Town Mayors official engagements began in April by attending the launch of the improved visitor centre at the Trevor Basin. The Town Mayor and the Mayoress had represented the Council and the people of Llangollen at the funeral of one of the great characters of Llangollen, Bob Davidson. Other events attended during the month had included a fund-raising event for Dolywern, a ladies fashion show held in the Town Hall in aid of Nightingale House and the Mayor of Oswestry's Civic Dinner.

C161/15. To receive statements from the public.

None.

C162/15. Minutes of the Town Council meeting.

The minutes of the Council meeting held on the on 17th March 2015 were approved.

Proposed by Cllr J. Haddy and seconded by Cllr M. Mile. All agreed.

C163/15. Minutes of the Planning Committee.

The Minutes of the Planning Committee held on 17th March 2015 were received.

Proposed by Cllr L. Slater and seconded by Cllr M. Mile. All agreed.

C164/15. Minutes of the Regeneration and General Purposes Committee.

The minutes of the Regeneration and General Purposes Committee held on 17th March 2015 were adopted.

Proposed by Cllr P. Thane and seconded by Cllr L. Slater. All agreed.

C165/15. Casual Vacancy.

The Town Clerk notified Members that following the publication of the notice of vacancy the County Council's Returning Officer has indicated that as no request have been forthcoming from electors for the community then a bye-election to fill the vacancy is not required. The Town Clerk had therefore posted the appropriate notice to fill the vacancy by co-option, as resolved by the Town Council at their meeting held on the 17th March 2015.

C166/15. Financial Matters.

C166/15/1. Financial Statement.

The financial statement for April was received and noted.

Proposed by Cllr M. Pugh and seconded by Cllr M. Mile. All agreed.

C166/15/2. Town Clerks Salary 2015/16

Members consider the report on the salary grade for the Town Clerk for the 2015/16 financial year.

Given the Town Clerk's length of service and performance it was resolved that as from the 1st April 2015 the remuneration for post should increase to SCP 26.

Proposed by Cllr S. Burrell and seconded by Cllr M. Mile. All agreed.

C166/15/3. Authorised payments.

The payments detailed below were presented to the meeting.

Town Council

British Telecom	Direct Debit	£72.91
Denbighshire County Council	Direct Debit	£810.50
DVSC	Cheque	£15.00
Bellis Brothers	Cheque	£260.00
Midshire	Bill Payment TC 01/16	£47.04
One Voice Wales	Bill Payment TC 02/16	£508.00
SLCC	Bill Payment TC 03/16	£167.00
LTC Staff Costs	Bill Payment TC 04/16	£1,206.77
LTC Staff Costs	Bill Payment TC 05/16	£234.10
PAYE and NI	Bill Payment TC 06/16	£584.28

Chain Bridge Project

Shemec	Cheque	£104,265.00
M Law	Cheque	£18.20
Andrew Gale	Bill Payment TC 07/16	£2,550.00
S Jones	Bill Payment TC 08/16	£416.00

Town Hall

Dee Valley Water	Bill Payment TC 09/16	£480.23
Dee Valley Water	Direct Debit	£94.35
E-on	Direct Debit	£908.04
E-on	Direct Debit	£272.64
E-on	Direct Debit	£11.83
E-on	Direct Debit	£101.26
Denbighshire County Council	Direct Debit	£24.00
Denbighshire County Council	Cheque	£177.96
Dampshield Ltd	Bill Payment TH 01/16	£2,106.00
Hardscape Resourcing Ltd	Bill Payment TH 02/16	£254.88
Ian Ball Electrical Contracting Services	Bill Payment TH 03/16	£696.40
Morrisons Daylight Projectors Ltd	Bill Payment TH 04/16	£716.34
PRS for Music	Bill Payment TH 05/16	£434.06
G Roberts	Bill Payment TH 06/16	£1,470.00
Watkin and Williams	Bill Payment TH 07/16	£10.00
LTC Staff Costs	Bill Payment TH 08/16	£514.20
PAYE and NI	Bill Payment TH 09/16	£128.40

It was resolved that the payments be approved.
Proposed by Cllr M. Mile and seconded by Cllr J. Haddy. All agreed.

C169/15. Members and Youth Representatives Reports.

None received.

C170/15. County Councillors Report.

None received.

C171/15. Clerks Reports.

C171/15/1. The Town Clerk, advised Members that there had been some unexpected delays with the Chain bridge project which has resulted in a postponement of the proposals for the official opening ceremony scheduled for the 30th April to the 28th May 2015.

C171/15/2. Members consider One Voice Wales comments on the White paper on Local Government reform. The Town Council resolved to endorse the response provided by One Voice Wales subject to the following additional comments.

(2.11) Other Powers

The Town Council does not agree with the principle of subsidiarity, Town and Community Councils are a separate tiers of local government and should be respected as such.

(3.10) Term Limits for Elected Members

The Town Council strongly opposes the introduction of term limits for Elected Members

4.10) Community Councillors serving on more than one Community Council

The Town Council does not agree that there should be a ban on Members serving on more than one Community Council. Individuals may have a legitimate right within two communities by virtue of their place of residence or work

(4.8) Local Authority Review of Community Councils

The Town Council does not agree with a review of the structure and purpose of Town and Community Councils being conducted by local/regional authorities as outlined in the detailed response by One Voice Wales. The Town Council resolved to formally submit the above to the Minister.

Proposed by Cllr M. Adams and seconded by Cllr L. Slater. All agreed.

C172/15. Correspondence.

Members considered and noted the correspondence received detailed below;

Leighton Andrews AM, Minister for Public Services	Written Statement by the Welsh Government The Cost of Senior Management in Local Government
Head of Regulatory Department (Planning, Transportation & Public Protection) Gwynedd	Notification of submission of North Wales Joint Local Transport Plan on behalf of the local

Council

Authorities of Conwy, Denbighshire, Flintshire, Gwynedd, Isle of Anglesey and Wrexham to the Minister for Economy, Science and Transport.
<http://www.taith.gov.uk/publications/>.

One Voice Wales

Motions for 2015 Annual Conference/AGM. Member councils are invited to propose a maximum of two motions for debate at the AGM on Saturday 3rd October 2015, which must arrive at this office no later than noon on Thursday 30th April 2015 for consideration by the Conference Agenda Committee.

Professor Terry Marsden Chair, The Review of Designated Landscapes in Wales

Call for written evidence on designated landscape governance and comments by 29th May 2015. The Minister for Natural Resources has asked the Review to continue onto Stage Two of our work examining the governance arrangements of the two designations. The Stage One report can be accessed online via www.tinyurl.com/DLRWales Written Statement the Welsh Government.

Lesley Griffiths AM,
Minister for Communities and Tackling Poverty

Assets of Community Value

Ken Skates AM,
Deputy Minister for Culture, Sport and Tourism.

Notification of Open Doors events at Valle Crucis.

The meeting was adjourned at 8.10 pm. to allow members of the public to remain in the Chamber to receive the Planning and Regeneration and General Purposes Committee's business.

C173/15. The Town Council meeting was reconvened at 8.37 pm, in private session.

It was resolved to exclude the press and public from discussions on the following item on the basis that disclosure thereof would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

Proposed by Cllr J Haddy and seconded by Cllr S. Burrell.

C174/15. Heads of Terms for Shop 1, Town Hall, Llangollen.

Members consider draft Heads of Terms for Shop 1, Town Hall, Llangollen. In discussing draft heads of terms all of the correspondence received on this matter was presented to Members by way of background information. Having taken due regard to the advise of the Town Council's solicitors, and in view of the number of breaches of the lease that have occurred, it was resolved to terminate the tenancy and re-enter the premises under the terms of paragraph 6.1 of the lease. Proposed by Cllr J. Haddy and seconded by Cllr M. Adams All agreed

There being no further business the Chair declared the meeting closed 9.00 pm.

LLANGOLLEN TOWN COUNCIL

MINUTES OF THE COUNCIL MEETING HELD TUESDAY 16th JUNE 2015

Present: Councillors: Cllr M. Adams (Chair), T. Baker, S. Burrell, K. Edwards, J. Haddy, R. Lube, M. Mile, M Pugh, L. Slater and P. Thane

Town Clerk Mr. G. Thomas.

There were four members of the public present.

C24/16. Apologies for Absence.

Councillor M. Pugh, C. Tobin and Ms J Stallard.

C25/16. Declarations of interests.

Cllr. R. Lube declared an interest in agenda item 10 f) ii), as he worked in a volunteer capacity for Llangollen Citizens Advice Bureau.

C26/16. Mayors Announcements.

The Town Mayor welcomed Cllr K. Edwards, the recently co-opted Members on the Town Council to her first meeting.

C27/16. To receive statements from the public.

Mr Phil Jones of Keep Llangollen Special addressed the Town Council in respect of the creation of a community hub in what would be the former Llangollen Health Centre Building. Keep Llangollen Special were seeking the support of the Town Council for the proposals.

C28/16. Minutes of the Annual meeting of the Council.

The minutes of the Annual meeting of the Council held on the 28th May 2015 were approved. Proposed by Cllr. R. Lube and seconded by Cllr S. Burrell. All agreed.

C29/16. Minutes of the Town Council meeting.

The minutes of the Council meeting held on the on 28th May 2015 were approved. Proposed by Cllr S. Burrell and seconded by Cllr. R. Lube. All agreed.

C30/16. Minutes of the Planning Committee.

The Minutes of the Planning Committee held on 28th May 201 were received. Proposed by Cllr M. Mile and seconded by Cllr J. Haddy. All agreed.

C31/16. Minutes of the Regeneration and General Purposes Committee.

The minutes of the Regeneration and General Purposes Committee held on 28th May 201 were adopted. Proposed by Cllr. R. Lube and seconded by Cllr S. Burrell. All agreed.

C32/16. Financial Matters.

C32/16/1. Internal Auditors report.

Members consider a report from the internal auditors for 201/14 and noted the comments contained therein.

It was resolved that the report accepted and implemented.
Proposed by Cllr J. Haddy and seconded by Cllr R. Lube. All agreed.

C32/16/2. Annual Return.

Members considered the Annual return for the year ended 31st March 2014.
It was resolved that Chairman be authorised to sign the statement.
Proposed by Cllr S. Burrell and seconded by Cllr J. Haddy. All agreed.

C32/16/3. Financial Statement.

The financial statement for June were received and noted.
Proposed by Cllr J. Haddy and seconded by Cllr S. Burrell.

C32/16/4. Authorised Payments.

The payments detailed below were presented to the meeting.

Town Council

Malt House	Bill Payment TC10/16	£144.00
LTC Staff Costs	Bill Payment TC11/16	£1,204.53
PAYE and NI	Bill Payment TC12/16	£0.00
Zurich	Bill Payment TC13/16	£2,914.60
British Telecom	Direct Debit	£73.76
Denbighshire County Council	Direct Debit	£807.00
Public Work Loans Board	Direct Debit	6243.77
Denbighshire County Council	Cheque	£35.00
Chainbridge Hotel	Bill Payment TC14/16	£776.10
Ben Davies	Bill Payment TC15/16	£235.20
S Jones	Bill Payment TC16/16	£32.39
Ramboll UK	Cheque	£4,296.00
Shemec Ltd	Cheque	£44,293.40
L Mainelli	Cheque	£150.00

Town Hall

G Roberts	Bill Payment TH11/16	£365.00
Smiths of Derby	Bill Payment TH12/16	£235.20
LTC Staff Costs	Bill Payment TH13/16	£308.56
PAYE and NI	Bill Payment TH14/16	£77.00
J Gambles	Cheque	£250.13
Lelo Skip Hire	Cheque	£444.00
Dee Valley Water	Direct Debit	£94.35
E-on	Direct Debit	£616.98
E-on	Direct Debit	£249.83
E-on	Direct Debit	£13.35
E-on	Direct Debit	£91.26

Members resolved to approve the payments.
Proposed by Cllr S. Burrell and seconded by Cllr J. Haddy. All agreed.

C32/16/5. Chairs Committee – Energy Costs.

Members agreed to endorse the decision of the Chairs Committee in respect of the new energy contracts that had been negotiated by LSI Utility Brokers.

Proposed by Cllr J. Haddy and seconded by Cllr P. Thane. All agreed.

C32/16/6. Donations.

Members considered requests for donations from Llangollen International Musical Eisteddfod and Llangollen Citizens Advice Bureau.

It was resolved that £1500.00 be awarded to each organisation.

Proposed by Cllr I. Slater and seconded by Cllr K. Edwards. All agreed.

C33/16. Members and Youth Representatives Reports.

None received.

C34/16. County Councillors Report.

None received.

C35/16. Clerks Reports.

C35/16/1. Meetings procedure.

The Town Mayor has received a representation regarding the validity of issuing the summons by electronic means. Members considered a report that clarified the legal position of electronic communication and reaffirmed actions taken by the Town Council.

In considering the report Cllr T. Baker expressed his concerns over the issuing of the summons by electronic means. However after due consideration of Cllr Baker's views it was resolved that:

- i. the service of summons on Councillors confirming the time, date, venue and the agenda for a meeting by delivery or post at their residences at least 3 clear days before a meeting is not expedient;
- ii. the Town Clerk, as the Town Councils Proper Officer, electronically serve on Councillors a summons confirming the time, date, venue and the agenda of a meeting of the Council and a meeting of a committee and a sub-committee at least 3 clear days before the meeting provided any such email contains the electronic signature and title of the Proper Officer.

Proposed by Cllr R. Lube and seconded by Cllr K. Edwards. Agreed by 9 votes to 1. Cllr T. Baker wished to have his vote against the resolution recorded in the minutes.

C35/16/2. List of Approved Contractors.

Members consider a report regarding the establishment of a List of Approved Contractors in compliance with the Financial Regulations.

It was resolved that the Town Council invites local contractors/suppliers to be considered for inclusion on an approved list.

Proposed by Cllr K. Edwards and seconded by Cllr S. Burrell. All agreed.

C35/16/3. Town Hall Clock

Members were advised that the Planning and Public Protection Service of Denbighshire County Council has received a complaint from Mr Mahfouz the proprietor of the Royal Hotel with regards to noise from the Town Hall clock chimes that is disturbing the sleep of guests. The officers of the County Council had also informed Town Council that if it did not address the nuisance the County

Council may serve the Town Council with a noise abatement notice, as it is an offence to contravene the requirements of the notice "without reasonable excuse". The penalties are currently a fine of £20,000.

In order to prevent the serving of a noise abatement notice, the Town Council resolved;

- i. to Consider the installation of a night silencer device.
- ii. that the Town Mayor, Deputy Town Mayor and the Town Clerk undertake negotiations with the complainant to agree an appropriate contribution towards the cost of the works.

Proposed by Cllr J. Haddy and seconded by Cllr S. Burrell. All agreed

C35/16/4. Derwen College Partnership Agreement

Members considered continuing the partnership arrangement with Derwen College. Members agreed that there had been clear benefits to both organisation and it would be beneficial if the partnership arrangement could be continued over the term of office of the current Town Council. It was resolved that the Town Council to continue the partnership arrangement with Derwen College over the remaining term of office of the Town Council.

Proposed by Cllr J. Haddy and seconded by Cllr S. Burrell. All agreed

C35/16/5 Chain bridge project.

The Town Clerk advised Members on the progress on the final accounts regarding the Chain Bridge Project, which had been delayed because the contractor Mr Harry Edwards had been involved in a serious motorbike accident. Members noted the situation.

C35/16/6 Shop 1, Town Hall.

The Town Clerk provided Members with a verbal update of the situation regarding the tenants of Shop 1. Following the resolution of the Town Council to surrender their lease the tenants had not returned the keys to the premises and had the dispensed with the services of their solicitors and had engaged another firm to act on their behalf. The new solicitors were threatening litigation and in view of this the Town Council Solicitor was recommending that the Town Council engage a specialist firm of Solicitors to defend any actions.

Following some debate it was resolved that the Town Council should defend the action and investigate the employment of sustainable legal firm to defend any actions.

Proposed by Cllr R lube and seconded by Cllr J. Haddy. All agreed

Correspondence.

Members considered and noted the correspondence received detailed below;

Fields in Trust	Impact report 2014
Intergroup Secretary, Alcoholics Anonymous, North East Wales Intergroup	Request to address the Town Council.
Development and Training Officer, Planning Aid Wales	Notification of Planning training workshop for community and town councillors, Wednesday, 15th July at Colwyn Bay Town Hall, Colwyn Bay.
Tracy Simpson	Planting in Llangollen – working with artist Andrew Dodds

Co-Director, Addo

(artist in residence during 2014-15 with Glandŵr Cymru,
the Canal & River Trust)

Modernising Education Officer,
Denbighshire County Council

Modernising Education May 2015 newsletter

CLLr T. Baker raise a concern that an email sent from Llantysillio Community Council did not appear on the list of correspondence received. The Town Clerk stated that he had regarded the email was of an operational matter and already sent a response, that included a proposed agreement for consideration by both councils, to the Community Council Clerk for Llantysilio. Once the comments of the Community Council Clerk had been received the Town Clerk had intended reporting the whole matter to the Town Council for their consideration.

C36/16. Future Agenda items.

Members agreed that the proposal as presented by Keep Llangollen Special regarding the creation of a community hub in what would be the former Llangollen Health Center Building. Should be included on the agenda of the next meeting for consideration.

There being no further business the Chair declared the meeting closed 8.35 pm.

LLANGOLLEN TOWN COUNCIL

MINUTES OF THE COUNCIL MEETING HELD TUESDAY 21st JULY 2015

Present: Councillors: Cllr M. Adams (Chair), T. Baker, S. Burrell, K. Edwards, J. Haddy, R. Lube, M. Mile, M Pugh, L. Slater and P. Thane

Town Clerk Mr. G. Thomas.

There were four members of the public present.

C/37/16. Apologies for Absence.

Councillor L. Slater and Ms J Stallard.

C/36/16. Declarations of interests.

Cllr. P Thane declared an interest in agenda item 12 b) as he was a member of Keep Llangollen Special.

C/38/16. Presentations.

Members received a presentation from Miss Tracy Simpson, Canal and Rivers Trust, Art Project Manager on a potential project working with artist Andrew Dodd's (artist in residence during 2014-15 with Glandŵr Cymru, the Canal & River Trust) regarding using native planting in Llangollen.

Ms Simpson explained that the artist's idea included designing floral arrangements for Llangollen, which reflected more closely the ecology of the canal corridor/local species within the planting scheme. She had also met with Paul Moss at Derwyn College who has expressed his enthusiasm for the idea. The College feel that the idea would be suitable and that their students would be able to manage the task. In addition she had met with the AONB/Llangollen Countryside staff, who are very interested in the idea and have agreed to help the artist perform flora surveys in addition to offering advice on habitats and potential planting schemes for the project. The artist intends to enter Wales in Bloom 2016 with the project idea.

The project has some funding from various sources and match funding from Glandŵr Cymru has been pledged. However, progress on the project would be clearly dependent on support from Llangollen Town Council. Ms Simpson was aware that the Town Council currently fund the planting scheme though Derwyn College, who have assured her that the new planting scheme idea can be done within the same budget. The team would also be seeking further funding to extend the scope of the project, particularly in terms of public reach, and they intend to produce on-line and printed information in addition to holding talks and seminars about the work. The team would welcome an opportunity to discuss the idea with the Town Council in greater detail.

Members thanked Ms Simpson for the presentation and it was agreed that the matter would be considered in more depth at a future meeting of the Town Council

C/39/16. Mayors Announcements.

The Town Mayor first month of office had been busy with the biggest commitment in time being the Eisteddfod week. For the first time in a long time the Town council had a stand in the Eisteddfod ground, this was offered late in the day so we had little time for any innovative planning but the Town Mayor explained that the space to promote the chain bridge project and had two superb three D Models of the older bridges on display as well as the current project briefing boards. The Stand was manned by volunteers from Cittaslow Llangollen and the Chamber of Trade and Tourism as well as Town Councillors. The Town Mayor advised Members that as part of the continuing community engagement process there would be another World Café event this year to encourage greater community engagement, to be held on the 29th August 2015.

C/39/16. Statements from the public.

There were no statements from members of the Public.

C/40/16. Minutes of the Town Council meeting.

The minutes of the Town Council meeting held on the on 16th June 2015 were approved. Proposed by Cllr J. Haddy and seconded by Cllr. R. Lube. All agreed.

C/41/16. Minutes of the Planning Committee.

The Minutes of the Planning Committee held on 28th May 2015 were received. Proposed by Cllr S. Burrell. and seconded by Cllr J. Haddy. All agreed.

C/42/16. Minutes of the Regeneration and General Purposes Committee.

The minutes of the Regeneration and General Purposes Committee held on 28th May 2015 were adopted. Proposed by Cllr S. Burrell and seconded by Cllr. R. Lube. All agreed.

C/43/16. Financial Matters.

C/43/16/1. Allocation of reserves

Members consider a report on the allocation of reserves

It was resolved that

- a) £33,740 be transferred from the Town Council General Account to the Town Council general reserves.
- b) £15,000 be transferred from the Town Hall General Account to Town Council general reserves as a specific Town Hall reserve.

Proposed by Cllr J. Haddy and seconded by Cllr R. Lube. Agreed with one abstention. Cllr T Baker wished to have the fact that he abstained recorded.

C/43/16/2. Payment of Town Hall Supervisors Salary

Members consider a report on the payment of Town Hall Supervisors Salary

It was resolved that Town Council pays the Town Hall Supervisors a monthly salary, as opposed to the current practice of piece wages, with effect from 31st July 2015.

Proposed by Cllr J. Haddy and seconded by Cllr M. Mile. All agreed.

C/44/16/3. Financial Statement.

The financial statement for July were received and noted.

Proposed by Cllr M. Mile and seconded by Cllr J. Haddy.

C 45/16/4. Authorised Payments.

The payments detailed below were presented to the meeting.

Town Council

LTC Staff Costs	Bill Payment TC/17/16	£1,204.53
LTC Staff Costs	Bill Payment TC/18/16	£496.80
PAYE and NI	Bill Payment TC/19/16	£583.10
Derwen College	Bill Payment TC/20/16	£2,898.84
IVID	Bill Payment TC/21/16	£5,988.00
P Sweetman	Bill Payment TC/22/16	£708.00
Midshire Business Systems	Bill Payment TC/23/16	£1,100.57
Bates Office Supplies	Bill Payment TC/24/16	£74.40
JDH Business Services	Bill Payment TC/25/16	£434.40
Watkin & Williams	Bill Payment TC/26/16	£86.23
British Telecom	Direct Debit	£75.68
Denbighshire County Council	Direct Debit	£807.00
Information Commissioners	Direct Debit	£35.00
Mrs Powles	Cheque	£35.00
Oak Chest Jewellers	Cheque	£58.00
E Butler	Bill Payment TC/27/16	£1,800.00
S Jones	Bill Payment TC/28/16	£832.00

Town Hall

LTC Staff Costs	Bill Payment TH/15/16	£445.46
PAYE and NI	Bill Payment TH/16/16	£111.40
Bates Office Supplies	Bill Payment TH/17/16	£154.80
Border Janitorial Supplies	Bill Payment TH/18/16	£68.44
G Robert	Bill Payment TH/19/16	£480.00
GHP Legal	Bill Payment TH/20/16	£600.00
J Gambles	Cheque	£72.17
Dee Valley Water	Direct Debit	£94.35
E-on	Direct Debit	£313.38
E-on	Direct Debit	£273.34
E-on	Direct Debit	£16.81
E-on	Direct Debit	£109.86

Members resolved to approve the payments.

Proposed by Cllr S. Burrell and seconded by Cllr J. Haddy. All agreed.

C/46/16. Members and Youth Representatives Reports.

C/48/16. County Councillors Report.

None received.

C/49/16. Clerks Reports.

C/49/16/1. Shop 1, Town Hall.

Members consider a report regarding further legal advice obtained from GHP Legal in connection with lease of Shop 1. It was resolved that the Town Council:-

- a) Instruct GHP Legal to write to the tenant’s solicitors confirming the actions detailed in the report
- b) Authorise the payment of legal costs associated with this matter from the Town Hall reserve, initially to a maximum of £1,500.

Proposed by Cllr M. Mile and seconded by Cllr K. Edwards. All agreed.

C/49/16/2. Town Hall Clock.

Members considered the Town Council position following the withdrawal of the complaint regarding the Town Hall clock chimes. It was resolved that the Town Council:-

- a) Notes the comments of the County Council Officer on this matter.
- b) Contacts Mr Mahfouz to thank him for his actions.
- c) Take action to resolve the noise nuisance should any further complaints be received.

Proposed by Cllr M. Pugh and seconded by Cllr M. Mile. All agreed

C/49/16/3. Proposed business and community hub in the former Health Centre.

Members consider the request from Keep Llangollen Special regarding the proposed business and community hub in the former Health Centre.

It was resolved that the Town Council would support the principle for the creation of a business and community hub in the former health centre.

Proposed by Cllr M. Mile and seconded by Cllr S. Burrell. All agreed

C/50/16. Correspondence.

Members considered and noted the correspondence received detailed below.

Fields in Trust	July Fields in Trust update
SSE Energy	Gas supply confirmation.
Ombudsman	Annual Report 2014/15
Shahla Powles	Damage to garments from paint on bench.
Communications Manager RenewableUK Cymru	Details of the Wales Green Energy Awards to celebrate the success and achievements of the green energy sector in Wales.
One Voice Wales	Notification of One Voice Wales' Larger Councils Conference on the 8 July 2015 to be held at the Royal Welsh Show-ground.
One Voice Wales	Shale Gas and Hydraulic Fracturing in Wales – A briefing note for One Voice Wales - June 2015
One Voice Wales	Wales Efficiency Strategy Consultation details of the collation document sharing the results of the call for evidence which has been published alongside the draft strategy.
Operations Team Local Government and Communities Welsh Government	Call for honours nominations (Birthday 2016)
Deputy Chief Officer	Invitation to hear from anyone who has concerns about the

North Wales Community Health Council	quality of care provided by the health service in North Wales
One Voice Wales	Notification of One Voice Wales Conference to take place on Saturday 3rd October at the Bont Pavillion, Pontrhydfendigaid,
Communications Manager Betsi Cadwalader University Health Board	Information on Health Board's programme to seek out the views of the people of North Wales on health and health services in the region.

C/51/16. Future Agenda items.

There were no matters considered under this agenda item.

There being no further business the Chair declared the meeting closed 8.06 pm.

LLANGOLLEN TOWN COUNCIL

MINUTES OF THE COUNCIL MEETING HELD TUESDAY 18th AUGUST 2015

Present: Councillors: Cllr M. Adams (Chair), T. Baker, K. Edwards, J. Haddy, R. Lube, M. Mile, M Pugh, L. Slater, P. Thane and C. Tobin.

Town Clerk Mr. G. Thomas.

There were two members of the public present.

C/52/16. Apologies for Absence.

Councillor S. Burrell and Ms J Stallard.

C/53/16. Declarations of interests.

None

C/54/16. Presentations.

There were no matters considered under this agenda item.

C/55/16. Mayors Announcements.

The Town Mayor drew Members attention to the four issues that he had included in his article to the public in Llangollen News. These covered, the impact of tourism, the new planning Act, the white paper on reforming local government and the Dee Valley Water Drought Plan, a diverse mix of topics but all potentially have an impact on Llangollen. The Town Mayor had also been involved with two major events at the Pavilion, the Faery Festival and the Llan Bike fest. Both events organisation teams made a conscious effort to encourage people attending the events to spend time in the town.

C/56/16. Statements from the public.

There were no statements from members of the Public.

C/57/16. Minutes of the Town Council meeting.

The minutes of the Town Council meeting held on the on 21st July 2015 were approved. Proposed by Cllr J. Haddy and seconded by Cllr. R. Lube. All agreed.

C/58/16. Minutes of the Planning Committee.

The Minutes of the Planning Committee held on 16th June 2015 were received. Proposed by Cllr M. Mile and seconded by Cllr M. Pugh. All agreed.

C/59/16. Minutes of the Regeneration and General Purposes Committee.

The minutes of the Regeneration and General Purposes Committee held on 16th June 2015 were adopted.

Proposed by Cllr L. Slater and seconded by Cllr. R. Lube. All agreed.

C/60/16. Financial Matters.

C/60/16/1. Financial Statement.

The financial statement for August were received and noted.

Proposed by Cllr M. Mile and seconded by Cllr J. Haddy.

C /60/16/2. Authorised Payments.

The payments detailed below were presented to the meeting.

Town Council

LTC Staff Costs	Bill Payment TC/31/16	£1,204.73
LTC Staff Costs	Bill Payment TC/32/16	£44.88
PAYE and NI	Bill Payment TC/33/16	£582.90
P Sweetman	Bill Payment TC/34/16	£672.00
Watkin & Williams	Bill Payment TC/35/16	£11.70
British Telecom	Direct Debit	£75.28
Denbighshire County Council	Direct Debit	£807.00
Siemens Financial services	Direct Debit	£926.40
North Wales Ass of Local Councils	Cheque 102620	£35.00

Chain Bridge Project

GHA Coaches	Bill Payment TC/36/16	£95.00
W Smutt	Bill Payment TC/37/16	£955.00
Micrographics	Bill Payment TC/38/16	£161.54
S Jones	Bill Payment TC/39/16	£1,000.00
Thomas Crane Associates	Cheque 102616	£300.00
Shemec Ltd	Cheque 102617	£73,891.69
D Saunders	Cheque 102618	£685.00

Town Hall

LTC Staff Costs	Bill Payment TH/21/16	£445.46
PAYE and NI	Bill Payment TH/22/16	£111.40
DCC	Direct Debit	£88.98
Dee Valley Water	Direct Debit	£94.35
E-on	Direct Debit	£0.00
E-on	Direct Debit	£150.90
E-on	Direct Debit	£12.26
E-on	Direct Debit	£49.67

Members resolved to approve the payments.

Proposed by Cllr M. Mile and seconded by Cllr C. Tobin. All agreed.

C /60/16/3. Llangollen International Musical Eisteddfod Appeal

Members deliberated over the report to consider supporting the global appeal launched to secure the future of the Llangollen International Musical Eisteddfod. After some discussion it was proposed that an internal transfer from the Town Council's donations cost centre to the Town Hall Hire of Rooms cost centre to allow an equivalent discount to be offered to the Llangollen International Musical Eisteddfod for the hire of the town Hall for this year's event.

Members resolved to support the proposal.

Proposed Cllr R. Lube and seconded by Cllr M. Pugh. All agreed.

C/61/16. Members and Youth Representatives Reports.

There were no matters considered under this agenda item.

C/62/16. County Councillors Report.

None received. The Town Mayor suggested that if the County Councillors were unable to attend then a written report should be submitted for Members to consider. The Town Clerk was asked to raise this with the two County Councillors.

C/63/16. Clerks Reports.

Members noted outlines the position regarding the final stages of the Chain Bridge project and the arrangements for future management and maintenance of the bridge and associated structures. The final costs cost of the physical works of the project, after consideration of compensation events and liquidated damages, were £355,921.20. Contractually the Town Council was required to honour the total amount due under the Target Price Contract which calculates costs on a reimbursable mechanism in which the contractor is reimbursed his costs subject to the application at the end of the project of a formula which allows the contractor to share any savings made and to contribute towards overspend. However, Shemec Ltd, based in Eglwyseg, had confirmed that they wish to stand by the original target cost of £345,000.00 by means of making a donation to the project equivalent to the variance. The Members wished to record their appreciation of this very generous donation to the overall cost of the project. Cllr R. Lube also wished to acknowledge the work done by the two Council Clerks on this project.

Members resolved to;

- a) Cover the final payments form the Town Council General Account.
- b) Transfer from the Town Council General Account to the Town Council General reserves £17,000 to the Chain Bridge specific reserve.
- c) Accept the Chain Bridge Management and Maintenance Agreement and authorise the Town Mayor to sign a copy on behalf of the Town Council.

Proposed by Cllr R. Lube and seconded by Cllr J. Haddy. All agreed.

C/64/16. Correspondence.

Members considered and noted the correspondence received detailed below.

Welsh Government.	Tax Collection and Management (Wales) Bill. Factsheet.
SSE Energy	Electricity supply confirmation.
Old Lock Up	Report on use of Community Support Grant

C/65/16. Future Agenda items.

Members wished to consider the establishment of an Eisteddfod working group in partnership with officers from the Llangollen International Musical Eisteddfod.

There being no further business the Chair declared the meeting closed 7.50 pm.

LLANGOLLEN TOWN COUNCIL

MINUTES OF THE COUNCIL MEETING HELD TUESDAY 15th SEPTEMBER 2015

Present: Councillors: Cllr M. Adams (Chair), T. Baker, S. Burrell, K. Edwards, J. Haddy, R. Lube, M. Mile and C. Tobin.

Town Clerk Mr. G. Thomas.

There were four members of the public present.

C/66/16. Apologies for Absence.

Councillors M Pugh, L. Slater and P. Thane.

C/67/16. Declarations of interests.

None.

C/68/16. Presentations.

PCSO Aimie Clayton provide and update on the crime statistics in the Llangollen are from July to September 2015. The majority of the cases related to antisocial behaviour and damage to properties and motor vehicles. The Police were actively investigating the recent spate of break-ins and criminal damage, most notably the incident that had recently occurred at the RAFA Club. Suspects had been identified and forensic evidence from the scenes of crime team was awaited to see if prosecutions could go ahead. The Town Mayor urged Members, and individuals to make sure that any incidents were logged with the police and crime numbers obtained, so that the level of antisocial behaviour and criminal damage could be accurately recorded to ensure adequate policing levels in the future.

C/69/16. Mayors Announcements.

The Town Mayor thanked everyone who came along to the Llangollen community café in the Town Hall, especially the MP and AM who attended and certainly enriched the experience for those members of our community who attended. Traffic management schemes featured heavily in discussion on more than one table, and amongst the positive comments on the day was an approach from Mulberry English language schools. They are exploring the idea of setting up a language school in Llangollen to pick up on the work of ECTARC. One of the things that attracted them was our Cittaslow status, which is a well-recognised quality standard in Europe and premium clients accept that is a sound indication of Llangollen being a warm welcoming and safe community with a rich sense of history and a global perspective. However one of the questions asked by the director who visited was the availability of high quality accommodation. To help generate confidence in Llangollen the Town Mayor has offered to host an open forum in the town hall so that the school could make contact with interested accommodation suppliers. The Town Mayor also advised Members of his fundraising party in the Town Hall on the 23rd October. The format would be a casual supper with musical entertainment and bar to raise money for the Friends of the Town hall.

C/70/16. Statements from the public.

Mr Beech presented a short slide show on the problems of visibility of key junctions on Allt y Badi which was being exacerbated by the speed of traffic using the road. Mr Beech confirmed that there had ben improvements in respect of four wheel drive vehicles using the Badi but motorcycle were still an issue. Mr Beech commented that residents had accepted that a total ban of vehicles

on the road was unrealistic but wished to canvass the support of the Town Council in respect of resident's proposal to seek an extension of the 30 mph limit further up the road above affected properties.

C/71/16. Minutes of the Town Council meeting.

The minutes of the Town Council meeting held on the on 18th August 2015 were approved. Proposed by Cllr R. Lube and seconded by Cllr. C. Tobin. All agreed.

C/72/16. Minutes of the Planning Committee.

The Minutes of the Planning Committee held on 21st July 2015 were received. Proposed by Cllr M. Mile and seconded by Cllr J. Haddy. All agreed.

C/73/16. Minutes of the Regeneration and General Purposes Committee.

The minutes of the Regeneration and General Purposes Committee held on 21st July 2015 were adopted. Proposed by Cllr J. Haddy and seconded by Cllr. S. Burrell. All agreed.

C/74/16. Financial Matters.

C/74/16/1. Annual Return.

Members noted that the work associated with the 2014/14 Annual return had been completed and, apart from one error on the date of the publication of the notice, that the external auditor was satisfied with the accounts as presented.

C /74/16/2. Financial Statement.

The financial statement for September were received and noted. Proposed by Cllr R. Lube and seconded by Cllr. S. Burrell.

C /74/16/3. Authorised Payments.

The payments detailed below were presented to the meeting.

Town Council

LTC Staff Costs	Bill Payment TC/40/16	£1,204.55
LTC Staff Costs	Bill Payment TC/41/16	£60.42
PAYE and NI	Bill Payment TC/42/16	£583.10
Corwen Garden Services	Bill Payment TC/43/16	£672.00
SLCC	Cheque	£125.00
UHY Hacker Young	Cheque	£780.00
British Telecom	Direct Debit	£75.18
Denbighshire County Council	Direct Debit	£807.00

Chain Bridge Project

Fitzpatrick Woolmer Ltd	Bill Payment TC/44/16	£855.60
W Smut	Bill Payment TC/45/16	£1,600.00
Llangollen Tidy Towns Team	Cheque	£100.00

Town Hall

LTC Staff Costs	Bill Payment TH/23/16	£445.46
PAYE and NI	Bill Payment TH/24/16	£111.40
Evans Maintenance	Bill Payment TH/25/16	£260.40
Border Janitorial Supplies	Bill Payment TH/26/16	£31.80

Jones the Butcher	Cheque	£500.00
Dee Valley Water	Direct Debit	£94.35
Denbighshire County Council	Direct Debit	£88.80
E-on	Direct Debit	£160.43
E-on	Direct Debit	£276.18
E-on	Direct Debit	£13.58
E-on	Direct Debit	£118.69

Members resolved to approve the payments.

Proposed by Cllr. S. Burrell and seconded by Cllr J. Haddy. All agreed.

C/75/16. Members and Youth Representatives Reports.

There were no matters considered under this agenda item.

C/76/16. County Councillors Report.

Cllr R. Hughes advised Members of the ongoing financial situation of the County Council and the level of cuts required going forward. Cllr Hughes believed that the Llangollen area had not been as affected by the previous cuts that had been implemented but feared that the next phase of savings proposed would have an impact on services delivered by the County Council in Llangollen. Cllr Hughes compliment the Town Council on the Community Café initiative a process that was being adopted by the County Council to facilitate a similar event in Corwen. Cllr Hughes also provided an update on the position regarding pedestrian access to the new health centre.

C/77/16. Clerks Reports.

C/77/16/1. Member consider the report to support Glandŵr Cymru's, the Canal & River Trust's Art Project. After given the options their full consideration it was proposed that Option 3 would be the most appropriate way to proceed.

It was therefore resolved that the Town Council support the scheme and allow planting in some street planters to assess the quality and colour mix of the planting scheme, prior to committing to total coverage of the planting scheme in all planters and hanging baskets for 2017.

Proposed by Cllr R. Lube and seconded by Cllr M. Mile. All agreed.

C/77/16/2. The Town Clerk provided a verbal update on the legal position regarding Shop 1, Llangollen Town Hall. Members noted the current situation.

C/78/16. Correspondence.

Members considered and noted the correspondence received detailed below.

Local Government Partnerships, Welsh Government.	Consultation on Shared Purpose: Shared Future: Draft Statutory Guidance for the Well-being of Future Generations (Wales) Act 2015. http://gov.wales/consultations/people-and-communities/shared-future-shared-purpose/?status=open&lang=en The consultation runs until 16 November 2015.
The Office of the Police and Crime Commissioner	PCC Community Awards - the People's Award. The aim of this award is to highlight and honour an individual or community group who have made a strong contribution

	towards community safety and crime prevention. It is the only one of the awards which is nominated directly by members of the public. The Commissioner is inviting members of the public to send their nominations for this prestigious award.
The Minister for Public Services, Welsh Government.	Consultation on the Welsh Government's Draft Directions to the Local Democracy and Boundary Commission for Wales (the Commission).
Mr M Lawrence	Proposal to invite the BBC's Proms in the park to Llangollen.

C/79/16. Future Agenda items.

Members wished to consider the proposals suggested by residents of Allt y Badi in respect of extending the 30 mph limit on the road to assist highway safety.

There being no further business the Chair declared the meeting closed 8.05 pm.

LLANGOLLEN TOWN COUNCIL

MINUTES OF THE COUNCIL MEETING HELD TUESDAY 20th OCTOBER 2015

Present: Councillors: Cllr M. Adams (Chair), T. Baker, S. Burrell, K. Edwards, J. Haddy, R. Lube, M. Mile and C. Tobin. M Pugh, L. Slater and P. Thane

Town Clerk Mr. G. Thomas.

There were three members of the public present.

C/80/16. Apologies for Absence.

None.

C/81/16. Declarations of interests.

None.

C/82/16. Presentations.

PCSO Aimie Clayton provide and update on the crime statistics for Llangollen since September 2015. The majority of the cases related to antisocial behaviour and damage to properties and motor vehicles. A pub warrant had also been served on one licensed premise and yellow cards issued to some youngsters. This card system alerts the youth offending team of the individuals that may be at risk of further offending in the area. Cllr M. Pugh sought clarification regarding noise and nuisance outside licensed premises. PCSO Clayton confirmed this was both a police and licensing authority issues.

C/83/16. Mayors Announcements.

The Town Mayor stated that he would have liked to have seen more Councillors at the recent Community Grants Scheme voting event which had gone very well. The Town Mayor reminded Members of the fundraising events coming up in the future. In terms of civic duties the Town Mayor had attended the opening of the Llangollen Hamper.

C/84/16. Statements from the public.

There were no matters considered under this agenda item.

C/85/16. Minutes of the Town Council meeting.

The minutes of the Town Council meeting held on the on 15th September 2015 were approved. Proposed by Cllr M. Mile and seconded by Cllr. K. Edwards. All agreed.

C/86/16. Minutes of the Planning Committee.

The Minutes of the Planning Committee held on 18th August 2015 were received. Proposed by Cllr S. Burrell and seconded by Cllr R. Lube. All agreed.

C/87/16. Minutes of the Regeneration and General Purposes Committee.

The minutes of the Regeneration and General Purposes Committee held on 18th August 2015 were adopted.

Proposed by Cllr S. Burrell and seconded by Cllr J. Haddy. All agreed.

C/88/16. Financial Matters.

C/88/16/1. Financial Statement.

The financial statement for September were received and noted.
Proposed by Cllr R. Lube and seconded by Cllr. M. Mile.

C /88/16/2. Authorised Payments.

The payments detailed below were presented to the meeting.

Town Council

LTC Staff Costs	Bill Payment TC/46/16	£1,204.55
LTC Staff Costs	Bill Payment TC/47/16	£750.47
PAYE and NI	Bill Payment TC/48/16	£583.10
ACS Technology	Bill Payment TC/49/16	£269.50
Bates Office Supplies	Bill Payment TC/50/16	£75.60
Bates Office Supplies	Bill Payment TC/51/16	109.14
Corwen Garden Services	Bill Payment TC/52/16	£672.00
British Telecom	Direct Debit	£91.96
Denbighshire County Council	Direct Debit	£807.00

Town Hall

LTC Staff Costs	Bill Payment TH/25/16	£445.46
PAYE and NI	Bill Payment TH/26/16	£111.40
Watkin and Williams	Bill Payment TH/27/16	£46.68
GHP Legal	Bill Payment TH/28/16	£1,752.00
Jones the Butcher	Cheque	£500.00
Dee Valley Water	Direct Debit	£94.35
Denbighshire County Council	Direct Debit	£24.00
E-on	Direct Debit	£160.43
E-on	Direct Debit	£276.18
E-on	Direct Debit	£22.69
E-on	Direct Debit	£103.28

Community Grant Scheme Awards.

Llangollen Cricket Cub.	£500.00
Friends of the Town Hall.	£500.00
1 st Llangollen Scouts.	£500.00
Llangollen International Musical Eisteddfod.	£500.00
Llangollen Guides.	£500.00
Llangollen Silver Band.	£500.00
Llangollen Football Club.	£500.00
Christmas Festival Group.	£500.00
Ymestyn Befriending Scheme.	£500.00
New Dot Cinema.	£500.00
St Collen's Church Hal.	£500.00
Llangollen Memorial Hall.	£300.00

Members resolved to approve the payments.

Proposed by Cllr M. Mile and seconded by Cllr S. Burrell. All agreed.

C /88/16/3. Members noted the details of the proposed changes in the remuneration of members of Community and Town Councils.

C /88/16/4. Budget process.

Members agreed that the budget process should take into account the budget cuts facing Denbighshire County Council and that this may mean delaying the approval of the Town Council's Budget to January 2016.

C/89/16. Members and Youth Representatives Reports.

Cllr R. Lube sought the support of Members to provide free access to the Town Hall to assist the disabled sportsman Mr A. J. Pingram. Mr Pingram was Denbighshire's Ambassador for sport and he had initially been involved in wheelchair basketball and took part in the Invictus Games but now wants to move towards archery with a view to taking part in the fourth coming disabled Olympics. The Town Hall would only be required very early morning without interruption to any other users. It was resolved that the Town Council sponsor Mr Pingram by allowing him the use of the Town Hall free of charge for training purposes.

Proposed by Cllr. R. Lube seconded by Cllr Burrell. All agreed.

C/90/16. County Councillors Report.

There were no matters considered under this agenda item.

C/91/16. Clerks Reports.

C/91/16/1. Computer Support.

Members consider a proposal to have ICT support from ACS Technology.

It was resolved that the Town Council enter into an Associated Business Scheme Contract with ACS Systems Limited.

Proposed by Cllr. R. Lube seconded by Cllr M. Mile. All agreed.

C/91/16/2. Communication strategy and press and media policy.

Members consider draft version of a Communication and Marketing Strategy and a Press and Media Policy.

It was resolved to approve the Communications and Marketing Strategy and to adopt the Press and Media Policy.

Proposed by Cllr. K. Edwards seconded by Cllr S. Burrell. All agreed.

C/91/16/3. Allt y Badi speed restrictions.

Members consider supporting residents request in lobbying the County Council to extend speed restrictions on Allt y Badi.

It was resolved to support the residents' proposals to contact the County Council with to extend the 30 mph limit on Allt y Badi.

Proposed by Cllr. R. Lube seconded by Cllr S. Burrell. All agreed.

C/91/16/4. BFI Neighbourhood Cinema: Equipment Fund.

That the Town Council noted the decision to make an application to the BFI Neighbourhood Cinema: Equipment Fund and thanked New Dot Cinema for this initiative.

C/91/16/5. Minutes Verbal Report.

That the Town Council noted the Town Clerks report on errors in the minutes.
 It was resolved that the Town Mayor and other Committee Chairpersons would signed amend versions of the minutes.
 Cllr. M. Mile seconded by Cllr K. Edwards. All agreed.

C/91/16/6. Shop 1 Town Hall. Verbal update.

That the Town Council noted the position regarding the actions being taken against the tenants of Shop 1, through the courts.

C/92/16. Correspondence.

Members considered and noted the correspondence received detailed below.

Healthcare Quality Division Department of Health and Social Services, Welsh Government	Consultation Green Paper: Our Health, Our Health Service. Seeking your views on how we can improve quality and governance in the NHS by the 20 November 2015. http://gov.wales/consultations/healthsocialcare/service/?lang=en
Deputy Corporate Communications Manager North Wales Fire and Rescue Service	Public consultation on the fire and rescue services provided in North Wales 2016-17 and beyond
One Voice Wales	Meeting of the Conwy / Denbighshire Committee Wednesday, 14 October 2015. Denbigh.
North Wales and Mid Wales Association of Local Councils	Quarterly meeting of the Association hosted by Flint Town Council 23rd of October 2015
BFI	Neighbourhood cinema equipment funding contract.

C/93/16. Future Agenda items.

Members wished to consider proposals for the modification of Council Committees and the development of Lead Councillors with specific briefs relating to the Town Council’s activities.

There being no further business the Chair declared the meeting closed 8.05 pm.

LLANGOLLEN TOWN COUNCIL

MINUTES OF THE COUNCIL MEETING HELD TUESDAY 17th NOVEMBER 2015

Present: Councillors: Cllr M. Adams (Chair), T. Baker, S. Burrell, K. Edwards, J. Haddy, R. Lube, M. Mile and C. Tobin. L. Slater and P. Thane

Town Clerk Mr. G. Thomas.

There were two members of the public present.

C/94/16. Apologies for Absence.

Cllr M. Pugh.

C/95/16. Declarations of interests.

Cllr K. Edwards declared an interest in agenda item 9e) i.

C/96/16. Presentations.

Mrs Robyn Loveluck introduced the concept of the Llangollen Food Assembly, which is an online service that brings people together to buy food directly from local farmers and food makers. Customers in Llangollen can order food online from local food producers before picking it up weekly at the Ponsonby Arms. All the food comes from within around 26 miles of the area, meaning for every £1 spent, 90 pence stays in the local economy. Community is at the heart of the Food Assembly in that it connects neighbours to farmers, neighbours to each other, and everyone to their food. Members congratulated Mr Loveluck for her initiative and wished the Food Assembly every success.

C/97/16. Mayors Announcements.

The Town Mayor updated members on the legal position regarding Shop 1, Llangollen Town Hall, following receipt of a letter from GHP solicitors.

C/98/16. Statements from the public.

There were no matters considered under this agenda item.

C/99/16. Minutes of the Town Council meeting.

The minutes of the Town Council meeting held on the on 20th October 2015 were approved. Proposed by Cllr S. Burrell and seconded by Cllr J. Haddy. All agreed.

C/100/16. Minutes of the Planning Committee.

The Minutes of the Planning Committee held on 15th September 2015 were received. Proposed by Cllr J. Haddy and seconded by Cllr L. Slater. All agreed.

C/101/16. Minutes of the Regeneration and General Purposes Committee.

The minutes of the Regeneration and General Purposes Committee held on 15th September 2015 were adopted.

Proposed by Cllr L. Slater and seconded by Cllr C. Tobin. All agreed.

C/102/16. Financial Matters.

C/102/16/1. Financial Statement.

The monthly financial statement was received and noted.

Proposed by Cllr R. Lube and seconded by Cllr. J. Haddy.

C /102/16/2. Authorised Payments.

The payments detailed below were presented to the meeting.

Town Council

LTC Staff Costs	Bill Payment TC/53/16	£1,204.53
LTC Staff Costs	Bill Payment TC/54/16	£16.56
PAYE and NI	Bill Payment TC/55/16	£583.10
G Roberts	Bill Payment TC/56/16	£60.00
Lights4fun	Bill Payment TC/57/16	£1,023.03
Christmas Direct	Bill Payment TC/58/16	£187.94
Llangollen Silver Band	Bill Payment TC/59/16	£50.00
Royal British Legion	Cheque 102625	£30.00
Poole Radio	Cheque 102626	£30.00
British Telecom	Direct Debit	£91.96
Denbighshire County Council	Direct Debit	£807.00

Town Hall

LTC Staff Costs	Bill Payment TH/29/16	£445.46
PAYE and NI	Bill Payment TH/30/16	£111.40
Watkin and Williams	Bill Payment TH/31/16	£15.99
Border Janitorial	Bill Payment TH/32/16	£70.08
Jones the Butcher	Cheque 100066	£500.00
Dee Valley Water	Direct Debit	£94.35
E-on	Direct Debit	£64.51

It was proposed by Cllr L. Slater and seconded by Cllr M. Mile to approve the schedule of payments.

It was resolved to approve the payments. All agreed.

C /102/16/3. Virement of funds.

Members considers a report in respect of the virement of funds to the photocopying equipment budget.

It was proposed by Councillor R. Lube and seconded by Councillor L. Slater that £200 be vired from the participatory budgeting budget cost centre and a further £1,300 from the contribution to reserve the cost centre to cover overspend.

Members resolved to approve to the virements. All agreed.

C /102/16/4. Budget process.

As part of the budget process members considered the risk assessment, asset register and the schedules of fees and charges for 2016/17.

It was proposed by Cllr R. Lube and seconded by Cllr S. Burrell that the documents to be accepted.

It was resolved that the documents should be included in the budget process for 2016/17. All agreed

C /88/16/3. Receipt of quotations.

Members considered the receipt of quotations for the Christmas illuminations and for the topographic and laser survey of Royal Gardens. It was proposed by Cllr M. Mile and seconded by Cllr Haddy that the lowest tenders be accepted.

It was resolved that the quotations from Mr H. Edwards for the Christmas Illuminations (£1,650 + VAT) accepted. Agreed by majority. Cllr K. Edwards took no part in the decision having declared an interest.

It was resolved that the quotations from Battlefield Land Surveys for the Topographic and Laser Survey (£1,900 + VAT) be accepted. All Agreed.

C/103/16. Members and Youth Representatives Reports.

There were no matters considered under this agenda item.

C/104/16. County Councillors Report.

County Councillor Davies provided an update on the position with regard to Mail Solutions who are now looking to run three shifts at the Cilmedw site. They are also going to sublet some of the factory premises to another organisation. Cllr Davies had no further update on the Sainsbury's site but confirmed changes to Market Street Car Park, in that the old garage had been knocked down and new white lining provided which would result in an increase in the number of car parking spaces available. Cllr Davies provided information regarding an application for European funding which had been successful which meant that works would be going ahead on the old tip site. Cllr Tobin asked Cllr Davies if the budget cuts facing the County Council would affect the town. Cllr Davies indicated that savings were required going forward but these were not likely to have any direct impact on Town Council budgets. Cllr Davies advised Members of his involvement with the World Heritage Site and the AONB partnership. There was some debate on the potential value of the AONB and the World Heritage Site and their respective impact in the local planning framework.

C/105/16. Clerks Reports.

C/105/16/1. Rural Community Skills Initiative.

Members considered a report on the Rural Community Skills Initiative proposed Denbighshire Voluntary Services Council. It was proposed by Cllr J. Haddy and seconded Cllr S. Burrell that as there were no financial implications for the Town Council and that Llangollen been identified as one of the communities that would benefit from the a Rural Community Skills Initiative, that the Town Council support the scheme .

It was resolved that the Town Council would agree, in principle, to support an expression of interest to Big Lottery Wales, for the implementation of this project. All agreed.

C/106/16. Correspondence.

Members considered and noted the correspondence received detailed below.

British Red Cross	Request for donation.
Mr J.P.N. Edwards. Gloucester.	Concern about the levels of support given to Local Tourist Information Offices.

C/107/16. Future Agenda items.

In view of comments made by County Councillor Davis, Members resolved to invite representatives of the AONB and WHS to future meetings to inform members of the work, and benefits, of the respective organisations. The Town Clerk advised Members that he wished to introduce the concept of a Members Bulletin.

There being no further business the Chair declared the meeting closed 8.00 pm.

LLANGOLLEN TOWN COUNCIL

MINUTES OF THE COUNCIL MEETING HELD TUESDAY 15th DECEMBER 2015

Present: Councillors: Cllr M. Adams (Chair), T. Baker, K. Edwards, J. Haddy, R. Lube, M. Mile, M. Pugh, C. Tobin and P. Thane

Town Clerk Mr. G. Thomas.

There were no members of the public present.

C/108/16. Apologies for Absence.

Cllrs S. Burrell and L. Slater

C/109/16. Declarations of interests.

None.

C/110/16. Presentations.

None.

C/111/16. Mayors Announcements.

The Town Mayor reported that he had recently attended a meeting at the new Mulberry Language School. He advised Members that the new owners were desperately seeking good quality accommodation to support their initiative. The accommodation could provide a useful fillip to the local business economy. The Town Mayor had also recently attended the open evening of the gallery in the Tourist Information Centre.

C/112/16. Statements from the public.

There were no matters considered under this agenda item.

C/113/16. Minutes of the Town Council meeting.

The minutes of the Town Council meeting held on 17th November 2015 were approved.

Proposed by Cllr S. Burrell and seconded by Cllr J. Haddy. All agreed.

C/114/16. Minutes of the Planning Committee.

The Minutes of the Planning Committee held on 20th October 2015 were received.

Proposed by Cllr J. Haddy and seconded by Cllr L. Slater. All agreed.

C/115/16. Minutes of the Regeneration and General Purposes Committee.

The minutes of the Regeneration and General Purposes Committee held on 20th October 2015 were adopted.

Proposed by Cllr L. Slater and seconded by Cllr C. Tobin. All agreed.

C/116/16. Financial Matters.

C/116/16/1. Financial Statement.

The monthly financial statement was received and noted.

Proposed by Cllr R. Lube and seconded by Cllr. J. Haddy. All agreed.

C /116/16/2. Increment for success in examinations.

Members consider the awarding of an advancement of one increment to the Town Clerks salary for obtaining the Certificate in Local Council Administration.

It was proposed by Cllr M. Mile and seconded by Cllr R. Lube that the examination successes should be honoured in in line with the Town Clerk's contract of employment.

It was resolved one salary point be added to the Town Clerks salary with immediate effect. All agreed

C /116/16/3. Authorised Payments.

The payments detailed below were presented to the meeting.

Town Council

LTC Staff Costs	Bill Payment TC/56/16	£1,241.56
LTC Staff Costs	Bill Payment TC/57/16	£96.41
PAYE and NI	Bill Payment TC/58/16	£607.92
Derwen College	Bill Payment TC/59/16	£604.44
JT&M signs	Cheque	£672.00
Lelo Ltd	Cheque	£156.00
SLCC	Cheque	£187.00
British Telecom	Direct Debit	£79.02
Denbighshire County Council	Direct Debit	£807.00
Public Works Loan Board	Direct Debit	£6,243.77

Town Hall

LTC Staff Costs	Bill Payment TH/32/16	£445.46
PAYE and NI	Bill Payment TH/33/16	£111.20
Watkin and Williams	Bill Payment TH/34/16	£15.99
Ian Ball Electrical Services	Cheque	£696.00
Towyn Evans	Cheque	£60.00
Jones the Butcher	Cheque	£500.00
Dee Valley Water	Direct Debit	£94.35

It was proposed by Cllr L. Slater and seconded by Cllr M. Mile to approve the schedule of payments.

It was resolved to approve the payments. All agreed.

C /116/16/4. Budget 2016/17

After due consideration of the Policy and Finance Working Group's deliberations on the draft budget for 2016/17. It was proposed by Cllr J. Haddy and seconded by Cllr R. Lube that the budget be set in accordance with the recommendations of the Policy and Finance Working Group. It was resolved that the budget as detailed in the report, as amended by paragraph 6.4, be approved. All agreed.

C/117/16. Members and Youth Representatives Reports.

There were no matters considered under this agenda item.

C/118/16. County Councillors Report.

Cllr Davies gave a summary of the financial position of the County Council following the announcement on the Welsh Budget by the Welsh Government. The situation was slightly better than had been expected, however this did not mean that the County Council could waiver from some difficult decisions in terms of budget. Cllr Davies was aware of a number of concerns locally with regard to speeding and was looking to pursue a community speed initiative with the police. Cllr Pugh raised concerns over a number of derelict buildings in the town and sought reassurances from Cllr Davies that these would be addressed by the County Council. Cllr Davies agreed to take this matter back to officers. The Town Mayor asked Councillor Davies if he was aware of any further development in respect of the former Dobson and Crowther site. Councillor Davies advised that negotiations are still ongoing. Members agreed that the Town Clerk should write to Sainsbury's on this matter as they were concerned over a number of comments being made on social media websites.

C/119/16. Clerks Reports.

C/119/16/1. Members Bulletin.

Members noted the contents of the bulletin.

C/119/16/12. Shop 1 Town Hall Llangollen.

Members noted the recent correspondence regarding the court proceedings in respect of this matter.

C/120/16. Correspondence.

Members considered and noted the correspondence received detailed below.

Community Health Council	Community Health Council's formal response to the Betsi Cadwaladr University Health Board Consultation document proposing temporary changes to Women's and Maternity Services.
British Film Institute	Confirmation of BFI Neighbourhood Cinema Equipment Fund award.
Public Health Division, Welsh Government	Launch of Public Health Outcomes Framework Consultation
Natural Resources Division, Welsh Government	Natural Resources Bulletin - Issue 2 - December 2015
Denbighshire County Council Corporate Improvement Team	Annual Performance Review 2014 – 15
Denbighshire County Council Revenue and Benefits	Community /Town Councils – Council Tax Base/Precept 2016/17
Betsi Cadwaladr University Health Board	Betsi Cadwaladr University Health Board Pharmaceutical List NHS Pharmaceutical Services (Wales) Regulations 2013. Application submitted by L. Rowlands & Co for minor relocation of pharmacy from 12 Regent Street, Llangollen to Llangollen Health Centre, Bishops Walk.

C/121/16. Future Agenda items.

Members requested a report on the Town Council's adoption of the recreation ground to be presented to the February meeting. Members also requested that details of redundant buildings in the town be subject to a future report.

There being no further business the Chair declared the meeting closed 8.25pm.

LLANGOLLEN TOWN COUNCIL

MINUTES OF THE COUNCIL MEETING HELD TUESDAY 19th JANUARY 2016

Present: Councillors: Cllr M. Adams (Chair), T. Baker, K. Edwards, J. Haddy, R. Lube, M. Mile, M. Pugh, C. Tobin and P. Thane

Town Clerk Mr. G. Thomas.

There were no members of the public present.

C/122/16. Apologies for Absence.

None.

C/123/16. Declarations of interests.

Cllr K. Edwards declared an interest in Agenda Item 9.b.

C/124/16. Presentations.

Sgt Martin Jones and PCSO Dee Bellis of North Wales Police attended the meeting. Sergeant Jones introduced PCSO Bellis who had a background in rural crime, having worked for a number of years in the Dolgellau area. Sgt Jones apologised for not being able to attend earlier meetings since taking up his appointment in August. However, initially, he had concentrated on the response element of the service in the area, but he was now able to focus on neighbouring policing duties. He provided an update of activity within the neighbourhood and indicated that there were several concerns in relation to the night-time economy, especially along Regent Street, which involved a number of licensed premises. The police were keen to develop a partnership approach to address these issues and sought the Town Councils endorsement and membership of such a partnership. The police would be sending out letters to all licensed premises to advise them of future police activity which would be targeting those premises that they believed were causing a nuisance. The pub watch scheme is up and running once again and the OWL system was increasing its membership. Sgt Jones was aware that some local members of the community wished to set up a community speed watch group. Cllr J Haddy asked what his approach was to the policing of the area. Sgt Jones defined the way forward as being one of "clever policing" strongly supported by good intelligence with the backing of the local community. The Sergeant was keen to see more community engagement and he reassured Members that any local concerns would not be dismissed and would be fully investigated by his officers. Sergeant Jones indicated that there were five police officers assigned to the area and four PCSO designated to neighbourhood policing. Cllr K. Edwards asked if the average response times had reduced due to cuts. The Sergeant reassure Members that responses to incidents were as fast as possible. However there would be times when officers would be diverted to other incidents and response times could increase. One example would be a road traffic accident on the A5, a busy arterial route, this would have to take priority and would cause late responses elsewhere.

Members receive presentations from Cllr K. Edwards and Eleanor Carpenter, on the possibility of applying to the Heritage Lottery Fund (HLF) to undertake restoration and refurbishment works to the Town Hall. Cllr K. Edwards advised Members that her initial intention was to see if she could secure the painting of the foyer and entrance to the Town Hall. However having investigated the matter further, it was clear that a more comprehensive approach was required. Cllr K. Edwards had therefore asked Eleanor Carpenter, who was a personal friend of hers and is a conservation

officer for Flintshire County Council, if she could help with the project. Eleanor, who has voluntarily giving her time, then went on to explain the significance of the listing building status. She explain that whilst it was listed in the context of its relationship to other buildings, having been listed all elements of the Town Hall both inside and outside would require listed building permission for any changes. It was clear that the work that had been done to date, and the survey prepared in 2011, have not fully appreciated context of listed building status. Therefore to go forward with an application to the Heritage Lottery Fund a considerable body of work needed to be undertaken. Given the nature and extent of works required Eleanor felt that it would be appropriate to look at the HLF Heritage programme which would fund works over £100,000. Match funding will be required but some of this could be in terms of voluntary works associated with any restoration project. Any bid would also have to target key elements of the Heritage programme, in terms of heritage, people and community. Eleanor was confident that the Town Hall with its current and past uses, its significance to the local community and possible future uses would be sufficient to encourage support from the HLF. To go forward with the project a detailed survey would be required together with details of the history of the building and community involvement. Cllr J. Haddy question the statement that listing including all internal structures. Eleanor confirmed that this was the case. The Town Mayor thanked Cllr K. Edwards and Eleanor for the presentations which had been thought provoking. He felt that the best way forward would be for the Town Hall Management Group to consider the proposals and make recommendations to the Town Council.

C/125/16. Mayors Announcements.

The Town Mayor advised Members that he recent attended meeting of the Rotary Club of Llangollen and gave a presentation on the existing town plan and proposals for the future of Llangollen. He felt that presentation had been well received and there was scope to work constructively with the Rotary Club on future projects.

C/126/16. Statements from the public.

There were no matters considered under this agenda item.

C/127/16. Minutes of the Town Council meeting.

The minutes of the Town Council meeting held on 15th December 2015 were approved. Proposed by Cllr S. Burrell and seconded by Cllr J. Haddy. All agreed.

C/128/16. Minutes of the Planning Committee.

The Minutes of the Planning Committee held on 17th November 2015 were received. Proposed by Cllr J. Haddy and seconded by Cllr S. Burrell. All agreed.

C/129/16. Minutes of the Regeneration and General Purposes Committee.

The minutes of the Regeneration and General Purposes Committee held on 17th November 2015 were adopted. Proposed by Cllr J. Haddy and seconded by Cllr S. Burrell. All agreed.

C/130/16. Financial Matters.

C/130/16/1. Financial Statement.

The monthly financial statement was received and noted. Proposed by Cllr R. Lube and seconded by Cllr. J. Haddy. All agreed.

C /130/16/2. Authorised Payments.

The payments detailed below were presented to the meeting.

Town Council

LTC Staff Costs	Bill Payment TC/65/16	£1,241.56
LTC Staff Costs	Bill Payment TC/66/16	£299.08
PAYE and NI	Bill Payment TC/67/16	£607.92
D. A Hughes	Bill Payment TC/68/16	£236.40
Huw Edwards Utility Tree Services Ltd	Bill Payment TC/69/16	£3,176.00
Huw Edwards Utility Tree Services Ltd	Bill Payment TC/70/16	£1,950.00
Civic Costs	Cheque 102631	£438.80
Cllr Lube	Cheque 102632	£100.00
Cllr Pugh	Cheque 102633	£100.00
British Telecom	Direct Debit	£79.02
Denbighshire County Council	Direct Debit	£807.00

Town Hall

LTC Staff Costs	Bill Payment TH/36/16	£445.46
PAYE and NI	Bill Payment TH/37/16	£111.40
Watkin and Williams	Bill Payment TH/38/16	£5.85
Southern Electric	Cheque 100072	£1,198.35
Southern Electric	Cheque 100073	£753.09
Southern Electric	Cheque 100074	£104.35
Jones the Butcher	Cheque 100075	£500.00
Dee Valley Water	Direct Debit	£94.35

It was proposed by Cllr S. Burrell and seconded by Cllr M. Mile to approve the schedule of payments.

It was resolved to approve the payments. All agreed

C /130/16/3. Donations.

Members considered an application from Llangollen Museum regarding the provision of new signs. The original signs had been badly damaged during recent storms and the Museum Trustees were looking to replace them with more durable alternatives. The Trustees appreciated that they had missed the deadline for this year's Community Support Grants, however they were requesting a sum of up to £250 to fund replacement signs. In view of the work museum, and a good working relationship that had been formed with the Trustees during the implementation of the Chain bridge project, Members felt that this request for funding should be supported. The Town Clerk indicated there were sufficient funds in the donations cost centre to cover any award.

It was proposed by Cllr M. Mile and seconded by Cllr R. Lube to make a donation.

It was resolved to make a donation of £250 towards the cost of new signs for Llangollen Museum. All agreed.

C/131/16. Members and Youth Representatives Reports.

There were no matters considered under this agenda item.

C/132/16. County Councillors Report.

Cllr Davies advise Members of activities at the County Council. Officers of the County Council were undertaken a survey looking at all areas of public open space across the County. The last time this

had been done was in 2009. The outcome of the review would be the development of Supplementary Planning Guidance which would be used to ensure that areas of public open space were adequate and protected for the use by locals. Cllr Davies outlined some of the work scheduled on roads in the town. Clearly the work on the A5 would have a significant impact but there were other works planned for Birch Hill and Willow Street. The works to the Horseshoe Pass would now involve patching the damaged areas as the tenders for total resurfacing had come in over budget. Cllr Davies informed Members that the resurfacing of Regent Street including the bridge would be a three year project. Repairs to the Gwernant were to be undertaken as counters posted on the road had indicated the volume of traffic that uses that highway. Cllr Davies had been working with the police in progressing the community speed watch group, which had been initiated by the Town Council. A number of people had already volunteered for this group and the Town Clerk had agreed to complete the paperwork to take this forward. Cllr Edwards asked if the County Council had notified CADW of the works that were associated with the bridge. Cllr Davies advised Members that the County Council followed all the proper process in relation to works on the bridge.

C/133/16. Clerks Reports.

Members considered recommendations arising from the Internal Auditors Report year ending 31st March 2015. The internal auditors had highlighted a number of issues in the audit and the Council has considered some of these issues in the past. However a review of the invoices against the cash book found that some were outstanding at the end of the year. A number of these errors were attributable to users making payments to the wrong accounts, but on invoice remained outstanding. Reminders had been sent for the arrears with the warning of issuing claim proceedings but no replies have been received. Debt recovery companies were not interested in one-off debts of this size and applying for a money claim online would incur costs. It was therefore proposed by Cllr J. Haddy and seconded by Cllr S. Burrell that the debt be written off.

It is resolved to:

- a) Endorse the actions undertaken to date in respect of the issues highlighted by the internal auditor's report for the year ending 31st March 2015.
- b) Given the amount and age of the debt it would not be cost effective to take the matter further and the debt associated with invoice 52/15 should be written off.

C/134/16. Correspondence.

Members considered and noted the correspondence received detailed below.

Llangollen Museum	Request for funds to support new signage
Welsh Audit Office	Wales Audit Office Newsletter December
One Voice Wales	The Queen's 90th Birthday Beacons - 21st April
Betsi Cadwaladr University Health Board	Annual Report 2015. A healthier, happier and fairer North Wales
George Simons	Application to Denbighshire County Council to use part of the Market Street Car Park from February 24 th to 27 th for a fun fair.
Welsh Government, Local Government Partnerships – Policy.	An Invitation to attend a Welsh Government Engagement Event on the Draft Local Government (Wales) Bill and Explanatory Memorandum. Thursday 4 th February 2016,

	Venue Cymru, Llandudno (10:30-13:30)
Welsh Government's Deputy Permanent Secretary	Invitation for Nominations - New Year 2017 Honours Round

C/135/16. Future Agenda items.

There were no matters considered under this agenda item.

There being no further business the Chair declared the meeting closed 8.27pm.

LLANGOLLEN TOWN COUNCIL

MINUTES OF THE COUNCIL MEETING HELD TUESDAY 16th FEBRUARY 2016

Present: Councillors: Cllr M. Adams (Chair), T. Baker, K. Edwards, J. Haddy, R. Lube, M. Mile, M. Pugh and P. Thane.

Town Clerk Mr. G. Thomas.

There were no members of the public present.

C/136/16. Apologies for Absence.

Cllrs T. Baker, C. Tobin and L. Slater

C/137/16. Declarations of interests.

None.

C/138/16. Presentations.

There were no matters considered under this agenda item.

C/139/16. Mayors Announcements.

The Town Mayor advised Members that he recent

C/140/16. Statements from the public.

There were no matters considered under this agenda item.

C/141/16. Minutes of the Town Council meeting.

The minutes of the Town Council meeting held on 19th January 2016 were approved.

Proposed by Cllr S. Burrell and seconded by Cllr J. Haddy. All agreed.

C/142/16. Minutes of the Planning Committee.

The Minutes of the Planning Committee held on 15th December 2015 were received.

Proposed by Cllr R. Lube and seconded by Cllr M. Mile. All agreed.

C/143/16. Minutes of the Regeneration and General Purposes Committee.

The minutes of the Regeneration and General Purposes Committee held on 15th December 2015 were adopted.

Proposed by Cllr J. Haddy and seconded by Cllr M. Mile. All agreed.

C/141/16. Financial Matters.

C/141/16/1. Financial Statement.

The monthly financial statement was received and noted.

Proposed by Cllr M. Mile and seconded by Cllr. K. Edwards. All agreed.

C /141/16/2. Authorised Payments.

The payments detailed below were presented to the meeting.

Town Council

LTC Staff Costs	Bill Payment TC/69/16	£1,241.56
LTC Staff Costs	Bill Payment TC/70/16	£12.98
PAYE and NI	Bill Payment TC/71/16	£608.12
Bates Office Supplies	Bill Payment TC/72/16	£50.40
British Telecom	Direct Debit	£78.14

Town Hall

LTC Staff Costs	Bill Payment TH/39/16	£445.46
PAYE and NI	Bill Payment TH/40/16	£111.40
Watkin and Williams	Bill Payment TH/41/16	£5.85
GHP Legal	Bill Payment TH/42/16	£2,940.00
Jones the Butcher	Cheque	£500.00
Dee Valley Water	Direct Debit	£94.35

It was proposed by Cllr M. Mile and seconded by Cllr. K. Edwards to approve the schedule of payments.

It was resolved to approve the payments. All agreed

C/142/16. Members and Youth Representatives Reports.

There were no matters considered under this agenda item.

C/143/16. County Councillors Report.

There were no matters considered under this agenda item.

C/144/16. Clerks Reports.

C/144/16/1 Council Chamber.

Members considered a report on the internal arrangement of the Council Chamber and it was proposed by Cllr J. Haddy and seconded by Cllr M. Mile that the Town Council support the alterations to the layout and furniture in the Council Chamber.

It was resolved that the Town Council would reconfigure the Council Chamber and would purchase the second hand furniture from the local training company with funds from the underspent computer hardware cost centre. All agreed.

C/144/16/2 Chain of Office.

Members considered a report on replacement of the existing Chain of Office. The current Chain of Office has been in use for 42 years and inevitably is beginning to show its age.

In view of the cost of repair a opposed to replacement, it was proposed by Cllr R Lube and seconded by Cllr M. Mile that the Town Council seek competitive tenders on a replacement Chain of Office.

It was resolved that the Town Council would go out to tender to two other reputable Civic Regalia companies to seek competitive quotes. All agreed.

C/144/16/3 Town Hall HLF bid.

Members considered a report from Town Hall. The Town Hall Management Group who supported the idea of submitting a bid to the Heritage Lottery Fund (HLF) for the restoration and refurbishment of the Town Hall

It was proposed by Cllr S. Burrell and seconded by Cllr J. Haddy that the recommendation of the Town Hall Management Group be accepted.

It was resolved that the Town Council would

- a) Support the development of an application to the HLF to undertake restoration and refurbishment works to the Town Hall.
- b) Consider allocating funds, from reserve, in the new financial year towards the project if successful. All agreed.

C/144/16/4 Market Street Car Park.

Members considered supporting a proposal from Officers of the Clwydian Range and Dee Valley Area of Outstanding Natural Beauty (ANOB) to undertake repair and improvement works to the pedestrian entrances of Market Street Car Park.

It was proposed by Cllr S. Burrell and seconded by Cllr K. Edwards that as the project was compatible with the aims of the Town Council, to create welcoming and pedestrian friendly routes around the town, it should be supported.

It is resolved that the Town Council would make a contribution of up to £2,000 towards the project. All Agreed.

C/144/16/5 Recreation Ground.

Members considered, at length, the report outlining the historical context of the recreation ground and the decisions made by Llangollen Town Council in the past in order to allow the Town Council to review previous decisions within the current financial climate.

It was proposed by Cllr R. Lube and seconded by Cllr M. Mile that the Town Council would adopted option 5.1 d) of the report.

It is resolved that the Town Council continues with administration and maintenance of the site, in line with a new memorandum of understanding for an initial twelve month period, to allow addition of caveats to be negotiated with the Trustees regarding Town Council representation on the Board of Trustees. All agreed.

C/145/16. Correspondence.

Members considered and noted the correspondence received detailed below.

Denbighshire County Council	Draft Hackney Carriage and Private Hire Vehicle Policy The formal consultation on the draft policy will run for the period 25 January 2016 to 25 March 2016. www.denbighshire.gov.uk/en/your-council/consultations/current-consultations.aspx
Urdd Gobaith Cymru	Request for funding to support the 2016 Urdd Eisteddfod.

C/146/16. Future Agenda items.

Cllr M. Pugh asked if an invitation could be extended to a representative of Betsi Cadwalader University Health Board to update Members on the operation the new Health Centre

There being no further business the Chair declared the meeting closed 8.06 pm.

LLANGOLLEN TOWN COUNCIL

MINUTES OF THE COUNCIL MEETING HELD TUESDAY 15th MARCH 2016

Present: Councillors: Cllr M. Adams (Chair), T. Baker, K. Edwards, J. Haddy, R. Lube, M. Mile, M. Pugh and P. Thane.

Town Clerk Mr. G. Thomas.

There were no members of the public present.

C/147/16. Apologies for Absence.

Cllrs R. Lube and M Mile.

C/148/16. Declarations of interests.

None.

C/149/16. Presentations.

There were no matters considered under this agenda item.

C/150/16. Mayors Announcements.

The Town Mayor advised Members that he had attended a meeting on tourism with the Assembly Member candidate Mr Simon Baines. He had been given the opportunity to highlight a number of topics for discussion prior to the meeting. Members agreed that the topics presented covered the range of issues that were of interest to the Town Council.

C/151/16. Statements from the public.

There were no matters considered under this agenda item.

C/152/16. Minutes of the Town Council meeting.

The minutes of the Town Council meeting held on 16th February 2016 were approved. Proposed by Cllr S. Burrell and seconded by Cllr M Pugh. All agreed.

C/153/16. Minutes of the Planning Committee.

The Minutes of the Planning Committee held on 16th February 2015 were received. Proposed by Cllr S. Burrell and seconded by Cllr L. Slater. All agreed.

C/154/16. Minutes of the Regeneration and General Purposes Committee.

The minutes of the Regeneration and General Purposes Committee held on 19th January 2015 were adopted.

Proposed by Cllr L. Slater and seconded by Cllr P. Thane. All agreed.

C/155/16. Financial Matters.

C/155/16/1. Appointment of internal auditors.

Members considered the report regarding the appointment of internal auditors for the 2015/16 financial year. Given the previous experience with JDH business services, Members agreed that they should yet again be retained as internal auditors. Proposed by Cllr J. Haddy and seconded by Cllr S. Burrell. All agreed.

C/155/16/2. Financial Statement.

The monthly financial statement was received and noted.

Proposed by Cllr J. Haddy and seconded by Cllr. M. Pugh. All agreed.

C /155/16/3. Authorised Payments.

The payments detailed below were presented to the meeting.

Town Council

LTC Staff Costs	Bill Payment TC/75/16	£1,241.56
LTC Staff Costs	Bill Payment TC/76/16	£51.69
PAYE and NI	Bill Payment TC/77/16	£607.92
Bates Office Supplies	Bill Payment TC/78/16	£114.56
Carrick sign (Museum)	Bill Payment TC/79/16	£282.00
G Robert	Bill Payment TC/80/16	£120.00
Battlefield Land Surveys Ltd	Cheque	£2,280.00
Davies W	Cheque	£95.00
Cllr K Edwards	Cheque	£434.43
E Carpenter	Cheque	£68.16
Scottish Power	Cheque	£83.79
British Telecom	Direct Debit	£79.90

Town Hall

LTC Staff Costs	Bill Payment TC/76/16	£62.72
LTC Staff Costs	Bill Payment TH/41/16	£445.46
PAYE and NI	Bill Payment TH/42/16	£111.40
Border Janitorial Supplies	Bill Payment TH/43/16	£247.94
Cathedral leasing	Bill Payment TH/44/16	£124.85
G Robert	Bill Payment TH/45/16	£280.00
Llangollen Silver Band	Bill Payment TH/46/16	£35.00
HMCTS	Cheque	£545.00
Jones the Butcher	Cheque	£500.00
Denbighshire CC	Direct Debit	£266.94
Dee Valley Water	Direct Debit	£23.27

It was proposed by Cllr J. Haddy and seconded by Cllr. K. Edwards to approve the schedule of payments.

It was resolved to approve the payments. All agreed

C/156/16. Members and Youth Representatives Reports.

There were no matters considered under this agenda item.

C/157/16. County Councillors Report.

There were no matters considered under this agenda item.

C/158/16. Clerks Reports.

C/158/16/1 Independent Remuneration Panel.

Members considered a report on the findings of the Remuneration Panel. Having given due regard

to each of the Determinations it was proposed by Cllr S. Slater and seconded by Cllr J. Haddy that the Determinations be adopted with the exclusion of Determination 47. All agreed.

C/158/16/2 Payroll.

Members consider the staff salaries for the financial year 2016/17. It was proposed by Cllr S. Burrell and seconded by Cllr M. Pugh that the report be accepted.

It was therefore resolved that the Town Clerk advance one increment for the 2016/17 financial year and that salaries of all staff be adjusted in line with any award negotiated by the National Joint Council for Local Government Services. All agreed

C/144/16/ Town Hall Risk Assessment.

Members consider the Town Hall fire risk assessment and capacity figures. It was agreed that the findings of the assessment should be immediately implemented proposed by Cllr J. Haddy and seconded by Cllr L. Slater.

It was resolved the Town Council would implement the Fire Risk Assessment action plan and define the capacities of the building as follows:

Balcony.	Auditorium.	Chamber.
100 seated	300 standing	40 seated (clear floor space)
	240 seated	25 seated (table layout)

All agreed.

C/145/16. Correspondence.

Members considered and noted the correspondence received detailed below.

Pension Regulator	Automatic Enrolment; notification of start date
Llangollen Civic Society	Notification of Award
Local Government Partnerships. Welsh Government	Shared purpose: Shared future – Statutory guidance for the well-being of future generations (wales) act 2015. http://gov.wales/topics/improvingervices/public-services-boards/?lang=enR
Ethics and Mergers Bills Team. Welsh Government	Local Government Ethical Framework. The Minster for Public Services signed the following Statutory instruments on the 27 th January 2016. The Local Authorities (Model Code of Conduct) (Wales)(Amendment) Order 2016 (no. 2016/84) The Local Government (Standards Committee, Investigations, Dispensations and Referral) (Wales) Regulations 2016 (No. 2016/85)
John Keryakoplis Principal Legal Officer Denbighshire County Council	Charity Commission confirmation of transfer of morgue without any further intervention.

C/146/16. Future Agenda items.

There were no matters considered under this agenda item.

There being no further business the Chair declared the meeting closed 8.00 pm.