

LLANGOLLEN TOWN COUNCIL

MINUTES OF THE COUNCIL MEETING HELD ON 17th APRIL 2018.

Present: Cllr Beech, Cllr Baker, Cllr Burrell (Town Mayor), Cllr Cheminais, Cllr Edwards, Cllr Hughes, Cllr Lovelock, Cllr Lube, and Cllr Richards. G. Thomas (Town Clerk).

There were 3 members of the public present.

C/174/18. Apologies for Absence.

Members received and accepted the following apologies for absence

Cllr Haddy Post-operative recovery.

Cllr Mile Holiday.

C/175/18. Declarations of Interest.

Cllr Edwards expressed a personal interest in agenda item 8(c) payment to Mr H. Edwards.

C/176/18 Presentations.

Sgt Jones update Members on the recent activity of the neighbourhood policing team. He reported that there had been a minor reorganisation of his duties and that he was covering a larger area which now included Ruthin. The Sergeant had also been successful in acquiring additional funding which meant the three new PCSO those would be employed locally which would bring the team strength up to six in total. These officers would be based in Llangollen Police Station but would have to do provide some cover and the rest in area.

The local priorities, at the moment were, cybercrime, speeding campaigns on the A5 and the Horseshoe Pass, off-road vehicle checks and the monitoring of traffic flows on Church Street which is being used as a rat run especially during commuting periods.

The Sergeant thanked some Members for providing some useful intelligence over the last month which had resulted in positive action.

C/177/18 Mayors Announcements.

The Town Mayor welcomed the Members to the meeting which for the first time was being held in the Pengwern Community Centre. Prior to making announcements the Town Mayor presented a certificate of appreciation to Mr Nick Coates in recognition of his outstanding service as Watch Manager at Llangollen Fire Station and a cheque to the Llangollen Rotary Club from her Charity Fund. The Town Mayor advised Members that she had recently attended the relaunching of the museum and was very impressed with the changes that have taken place both to the physical structure of the building and in respect of the amount to volunteer time that was being devoted to providing the town with such an excellent museum. The Town Mayor also indicated that that she was stepping down from her duties as

from the Annual Meeting in May and was looking forward to the election of the new Town Mayor, possibly from the recent intake of new Councillors elected in 2017.

C/178/18 Statements from the public.

There were no matters considered under this agenda item.

C/179/18 Minutes of Meeting.

It was proposed by Cllr Lube and seconded Cllr Cheminais that the minutes of the Town Council meeting held on 20th March 2018 be approved.

It was resolved that the Chair could sign the minutes as a correct record.

All agreed.

C/180/18 Minutes of Meeting.

Members considered adoption of the minutes of the meeting the Cittaslow Committees held on the 6th March 2018, it was proposed by Cllr Cheminais seconded by Cllr Lovelock to accept the minutes.

It was resolved to adopt the minutes.

All agreed.

C/181/18 Financial Matters.

C/181/18 a) Internal audit report.

Members considered consider the internal auditors interim report.

It was proposed by Cllr Richards and seconded by Cllr Beech that the contents of the report be accepted.

It was resolved that the findings of the interim internal audit are accepted and that the actions

identified be implemented.

All agreed.

C/181/18/b) Rationalisation the Town Council banking arrangements.

Members considered consider a report on the rationalisation of the Town Council banking arrangements and it was proposed by Cllr Cheminais and seconded by Cllr Edwards that the contents of the report be accepted.

It was resolved that the Town Council resolves to operate only one current account and one deposit account to cover all banking arrangements with the specific details of income and expenditure being managed through the monthly financial statements, based on cost centre accounting.

All agreed.

C/181/18/c) Financial Statements.

The financial statement for April was received and noted.

C/181/18/d) Authorised Payments.

The payments for April, detailed below, were presented to the meeting.

Supplier	Payment Method	Gross Cost	VAT	Net Cost
Town Council				
LTC Staff Costs	Bill Payment	£1,537.44	£0.00	£1,537.44
PAYE and NI	Bill Payment	£797.92	£0.00	£797.92
Bates	Bill Payment	£61.66	£10.28	£51.38
S Johnson	Bill Payment	£70.00	£0.00	£70.00
One Voice Wales	Bill Payment	£570.00	£0.00	£570.00
Zurich Municipal	Bill Payment	£2,195.38	£0.00	£2,195.38
Denbighshire County Council	Cheque	£185.00	£0.00	£185.00
ACS Technology	Direct Debit	£48.00	£0.00	£48.00
British Telecom	Direct Debit	£138.87	£23.14	£115.73
Denbighshire County Council	Direct Debit	£1,051.00	£0.00	£1,051.00
NEST	Direct Debit	£23.01	£0.00	£23.01
Siemens Financial Services	Direct Debit	£926.40	£154.40	£772.00
Town Hall				
LTC Staff Costs	Bill Payment	£454.78	£0.00	£454.78
PAYE and NI	Bill Payment	£113.60	£0.00	£113.60
Against the Grain	Bill Payment	£689.01	£0.00	£689.01
Border Janitorial Supplies	Bill Payment	£103.01	£17.17	£85.84
Cathedral Leasing Ltd	Bill Payment	£748.80	£124.80	£624.00
Chambers Conservation	Bill Payment	£260.00	£0.00	£260.00
H Edwards	Bill Payment	£600.00	£0.00	£600.00
JTM Signs	Bill Payment	£102.00	£17.00	£85.00
M Pharaoh	Bill Payment	£300.00	£0.00	£300.00
Watkin and Williams	Bill Payment	£284.16	£47.36	£236.80
Watkin and Williams	Bill Payment	£215.50	£35.92	£179.58
J Williams Cleaning	Cheque	£10.00	£0.00	£10.00
Southern Electric	Direct Debit	£744.28	£118.26	£626.02
Southern Electric	Direct Debit	£112.94	£10.80	£102.14
SE Gas Limited	Direct Debit	£761.78	£126.96	£634.82

It was proposed by Cllr Lube and seconded by Cllr Cheminai that the payments be authorised.

It was resolved that the payments be approved.

All Agreed.

C/182/18 Planning Correspondence.

There were no matters considered under this agenda item.

C/183/18 Planning Applications.

Members considered the following planning applications: -

03/2018/0149	Works to Lime tree subject to a Tree Preservation Order. Tyndwr Farm, Tyn Dwr Road, Llangollen.
	It was proposed by Cllr Cheminais and seconded by Cllr Richards that the application was acceptable in planning terms. It was resolved that no objections be raised in connection with this application. All agreed.
03/2018/0152	Alterations to detailing of former shop front. 44 Church Street, Llangollen.
	It was proposed by Cllr Hughes and seconded by Cllr Baker that the application was acceptable in planning terms. It was resolved that no objections be raised in connection with this application. All agreed.
03/2018/0246	Insertion of two Velux and one window Hafan Deg, Birch Hill, Llangollen
	It was proposed by Cllr Edwards and seconded by Cllr Richards that the application was acceptable in planning terms. It was resolved that no objections be raised in connection with this application. All agreed.
03/2018/0261	Display of advertisements/signs in relation to Co-Op store. Co-Operative, Regent Street, Llangollen.
	It was proposed by Cllr Beech and seconded by Cllr Cheminais that the application was acceptable in planning terms. It was resolved that no objections be raised in connection with this application. All agreed.
03/2018/0284	Change of use of land to form a holiday touring park (30 units), erection of a central facilities/amenity lodge and associated works. Land At, Llandyn Hall Farm, Llangollen.
	It was proposed by Cllr Cheminais and seconded by Cllr Lovelock that the application was acceptable in planning terms. It was resolved that no objections be raised in connection with this application. All agreed

C184/18 Certificates of Decision.

Members noted the certificates of decision received from Denbighshire County Council Planning Department received since the last meeting.

03/2018/0057	Alterations and extension to dwelling.
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	Bron Heulog Sun Bank Llangollen.
Decision.	Grant.
03/2018/0070	Installation of 1 No. fascia, 2 No. Totem and 2 No. Wall mounted signs. Rowlands Pharmacy, Mill Street.
Decision	Grant.

C/185/18 Members Reports.

Cllrs Baker and Lovelock provided Members with an update on recent progress of the Llangollen Town Centre Project Working Group in supporting Cadwyn Clwyd's appointment of consultants to lead on the Llangollen 2020 Scoping Study. Cllr Baker informed Members that four high quality proposals had been received following publication of the opportunity on Sell2Wales. He described how Arcadis, the successful company appointed to undertake the study, was selected through technical review at a scoring meeting attended by Denbighshire County Council officers (representing highways, economic development, community projects), Town Councillors, County Councillors and Cadwyn Clwyd. An inception meeting would be held later in the month. Cllr Richards and Cllr Edwards raised concerns as to the status of the Working Group as it would appear from recent email correspondence from the County Council that the group was to be disbanded

It was proposed by Cllr Cheminai and seconded by Cllr Richards that clarification should be sought from the County Council regarding operation of the working group.

It was resolved that the Town Clerk contact the appropriate officers in Denbighshire County Council to seek clarification.

Agreed with one abstention.

C/186/18 County Councillors Report.

County Councillor Timms provided Members with an update on the activity of the County Council. He advised Members that there was a currently a lot of activity at the County level. Cllr Timms outlined that he and Cllr Mile had recently had a meeting with the Senior Officers within the County Council and it was following this meeting that some changes have been suggested to the operation of the Llangollen Town Centre Project Working Group, which was now reformed as the Llangollen 2020 Task and Finish Group. Councillor Timms advise members of the new Chief Executive officer was to take up her position with the County Council the following week. In relation to operational matters he advised that the 40 mile an hour post restriction on the Horseshoe Pass was subject to funding changes. He was also aware of a proposal to establish a North Wales Growth Bid which would be attracting both public and private sector funds to provide £400 million of investment for the region to look at strategic initiatives across North Wales. Counsellor Timms assured Members that he would seek whatever opportunity he could to secure some of that money to be spent within the Llangollen area.

C/187/18 Clerks Reports.

C/187/18 a) Community Grants Policy.

Members considered consider a report on adopting a community grants policy.

It was proposed by Cllr Cheminai and seconded by Cllr Richards that the policy be accepted.

It was resolved that the Community Grants Policy be adopted as Town Council policy.

All agreed.

C/187/18 b) Confirming the freedom of the town to the Royal Welsh.

Members considered consider a report on confirming the freedom of the town to the Royal Welsh.

It was proposed by Cllr Cheminais and seconded by Cllr Edwards that the proposals contained in the report be supported.

It was resolved that the Town Council would:

- a) Support the concept of conferring the freedom of the town to the Royal Welsh and the convening a special meeting to do so.
- b) Support holding an official opening ceremony for the Centenary Square on the 8th of July 2018, during which there would be a Freedom March through the Town Centre and a ceremonial presentation of a Freedom scroll subject to discussion with the Royal Welsh

All agreed.

C/187/18 c) Recreation Ground.

Members considered a report consider on the Constitution for the management of the recreation ground trust.

It was proposed by Cllr Lube and seconded by Cllr Cheminais that the contents of the report be accepted.

It was resolved that the Town Council would revise the draft constitution indicating that the Trustees would comprise the Town Mayor together with the founder Trustees, and that a Deed of Dedication is entered into with Fields in Trust, subject to agreement by all Trustees.

All agreed.

C/187/18 d) Past Town Mayors Photographs.

Members considered a report on the display arrangements for past Town Mayor photographs. Cllr Lovelock suggested future proofing the provision of frames by purchasing an additional frame for the use in future years to ensure consistency.

Subject to this amendment to the reports recommendation, it was proposed by Cllr Richard seconded by Cllr Lube to proceed with the new display arrangements.

It was resolved that the Town Council would purchase four new frames and mounts.

All agreed.

C/188/18 Correspondence.

Members considered correspondence received as detailed below:

Correspondent.	Purpose.	Action.
Independent Remuneration Panel for Wales (IPRW).	Action Independent IRPW Annual Report - February 2018.	Members agreed the immediate implications of the report and requested a full report to be presented to the May meeting.
Busnes / Finance and Officer	Menter Iaith Sir Ddinbych wants to organize some activities to promote the Welsh	To advise of Town Council Community

Menter Iaith Sir Ddinbych.	language within your Llangollen.	Grants process.
Public Works Loan Board.	Audit Statement - 38339 - 31 March 2018.	Noted.
One voice Wales	The One Voice Wales response to the Community and Town Council Review.	Noted.
Review Panel	Acknowledgement of Town Councils response. The comments will be included as part of the Review.	Noted.
Nest Pensions	Changes to Employer's Terms and Conditions	Noted.
Welsh Treasury Tax Strategy Policy and Engagement Division.	UK Government call for evidence to examine how charges or changes to the tax system could tackle the problems associated with single-use plastic waste. The deadline for responses to this call for evidence is 18 May 2018 and they should be sent to ETTanswers@hmtreasury.gsi.gov.uk .	Members agreed to consider the consultation document and advise the Town Clerk of any concerns.
The Cabinet Secretary for Local Government and Public Services.	A Green Paper consultation 'Strengthening Local Government: Delivering for People'. This can be accessed via the Welsh Government website. https://beta.gov.wales/strengthening-local-government-delivering-people .	Members agreed to consider the consultation document and advise the Town Clerk of any concerns.

It was proposed by Cllr Richards and seconded by Cllr Edwards to accept the schedule of correspondence.

It was resolved that the items of correspondence be noted and identified actions be implemented.

All agreed.

C/189/18 Future Agenda items.

Housing presentation.

Provision of minor injuries unit at the Health Centre

There being no further items the meeting closed at 8.25 pm

LLANGOLLEN TOWN COUNCIL

MINUTES OF ANNUAL MEETING 15th MAY 2018

Present: Cllr Baker, Cllr Beech, Cllr Burrell Cllr Cheminai, Cllr Edwards, Cllr Haddy (Town Mayor), Cllr Hughes, Cllr Lovelock, Cllr Lube Cllr M. Mile, Cllr Richards (Deputy Town Mayor).

In attendance: G. Thomas (Town Clerk).

There were 7 members of the public present.

C/1/19. Election of Town Mayor.

There were two Councillors proposed and seconded for the position of Town Mayor, and as a consequence a ballot was undertaken.

Following the ballot, it was resolved that Cllr Haddy be elected as Town Mayor for Llangollen Town Council for the ensuing year.

All agreed.

C/2/19. Apologies for absence.

None.

C/3/19. Election of Deputy Town Mayor.

There were two Councillors proposed and seconded for the position of Deputy Town Mayor, and as a consequence a ballot was undertaken.

Following the ballot, it was resolved that Cllr Richards be elected as Deputy Town Mayor for Llangollen Town Council for the ensuing year.

All agreed.

C/4/19 Committees.

C/4/19(a) Member's reviewed the delegation arrangements and terms of references for the Asset Management, Human Resources and Cittaslow Committees.

It was proposed, seconded and resolved to confirm the delegation arrangements of the Standing Committees.

All agreed.

C/4/19(b) Six Councillors expressed an interest on sitting in the Asset Management Committee, and as a consequence a ballot was undertaken.

Following the ballot, it was proposed, seconded and resolved that Cllr Baker, Cllr Beech, Cllr Haddy, Cllr Edwards and Cllr Richards be elected to serve on the Committee for the ensuing year.

All agreed.

C/4/19(c) Five councillors expressed an interest in sitting on the Cittaslow Committee

It was proposed, seconded and resolved that Cllr Baker, Cllr Cheminai, Cllr Edwards, Cllr R. Lovelock, Cllr Richards be elected to serve on the Committee for the ensuing year.

All agreed.

C/4/19(d) Three Councillors expressed an interest in sitting on the Human Resources

Committee in addition to the standing Members of the Committee (Town Mayor and Deputy Town Mayor).

It was proposed, seconded and resolved that Cllr Cheminai, Cllr R. Lovelock and Cllr Beech be elected to serve on the Committee for the ensuing year.

All agreed.

C/5/19. Standing Orders and Financial Regulations

The Town Clerk explained that Members were required to review the Standing Orders and the Financial Regulations of the Council at the Annual Meeting.

It was proposed, seconded and resolved that the Standing Orders and Financial Regulations be adopted without change.

All agreed.

C/6/19. Annual Investment Strategy.

The Town Clerk explained that it was a requirement for the Town Council to agree its Annual Investment Strategy at the Annual Meeting.

It was proposed, seconded and resolved to that the Annual Investment Strategy be accepted.

All agreed.

C/7/19. Working Groups.

C/7/19(a) Member's reviewed the terms of references for working groups

It was proposed, seconded and resolved to confirm the terms of references for all working groups.

All agreed.

C/7/19(b) Archive Working group

Three Councillors expressed an interest in sitting on the Working group.

It was proposed, seconded and resolved that Cllr Burrell, Cllr Cheminai and Cllr Lube be elected to serve on working group for the ensuing year.

All agreed.

C/7/19(c) Budget Working Group.

It was proposed, seconded and resolved that Town Mayor, Deputy Town Mayor and Chairs of Standing Committees be elected to serve on working group for the ensuing year.

All agreed.

C/8/19. Memberships of other bodies

It was proposed, seconded and resolved that the Town Council would continue to be members of DVSC, One Voice Wales and the Society of Local Council Clerks for the ensuing year.

All agreed.

C/9/19. Appointment of Representative on outside bodies.

The following Councillors expressed an interest in sitting on the following outside bodies.

Dee Valley Business Action Group.	Cllr Haddy.
Friends of the Town Hall Group.	Cllr Cheminai. Cllr Edwards

	Cllr Haddy. Cllr Richards.
John Mathews Trust	Cllr Burrell. Cllr Richards.
Llangollen Chamber of Trade and Tourism.	Cllr Beech.
Llangollen Christmas Festival	Cllr Lovelock. Cllr Lube.
Llangollen Silver Band.	Cllr Hughes.
Llangollen Youth Trust.	Cllr Lovelock.
One Voice Wales.	Cllr T. Baker.
St Thomas Charity.	Cllr S. Burrell.
Ysgol y Gwernant	Cllr Richards.
Friends of Pengwern.	Cllr Lube.

It was proposed, seconded and resolved that the Councillors detailed above be appointed to the outside bodies for the ensuing year.

All agreed.

C/10/19. Review of inventory of land and assets.

The inventory of land and assets was received and noted.

C/11/19. Confirmation dates, times and place of meetings.

Members considered the schedule of meetings as presented.

It was proposed, seconded and resolved to that the schedule be accepted.

All agreed.

C/13/19. Town Mayor's Allowance.

Members consider the level of the Town Mayor's allowance for 2016/17.

It was proposed, seconded and resolved to that the allowance be in line with the determinations of the Independent Remuneration Panel for Wales.

All agreed.

C/14/19. Annual Report.

The Annual report was received and noted.

There being no further items the meeting closed at 7.25 pm.

LLANGOLLEN TOWN COUNCIL
MINUTES OF THE COUNCIL MEETING HELD ON 15th MAY 2018.

Present: Cllr Beech, Cllr Baker, Cllr Burrell, Cllr Cheminai, Cllr Edwards, Cllr Haddy (Town Mayor) Cllr Hughes, Cllr Lovelock, Cllr Lube, and Cllr Richards (Deputy Town Mayor).

In attendance: G. Thomas (Town Clerk).

There were 3 members of the public present.

C/15/19. Apologies for Absence.

None.

C/16/19. Declarations of Interest.

Cllr Edwards item 7b) on the agenda.

C/17/19 Presentations.

There were no matters considered under this agenda item.

C/18/19 Mayors Announcements.

The Town Mayor had no announcements.

C/19/19 Statements from the public.

Cllr Timms addressed the Town Council; however, his comments were ruled as inadmissible as they related to his role as a County Councillor and not as a member of the public.

C/20/19 Minutes of Meeting.

Cllr Lovelock requested a correction to the minutes in accordance with standing order 5(a)(iii). It was proposed, seconded and resolved that the approval of the minutes of the Town Council meeting held on the 17th April 2018, be deferred to the next meeting to facilitate clarification, by Cllr Beech, on Cllr Lovelocks and Cllr Bakers concerns.

All agreed.

C/21/19 Financial Matters.

C/21/19(a) Annual Return

Members considered consider the Annual Return.

It was proposed, seconded and resolved that the Annual Return for the year ending 31st March 2018 be approved for internal audit.

All agreed.

C/21/19(b) Financial Statements.

The financial statement for April was received and noted.

C/21/19(c) Authorised Payments.

The payments for May, detailed below, were presented to the meeting.

Staff cost LTC1	Bill Payment 18	£1,537.24	£0.00	£1,537.24
Staff cost LTC2	Bill Payment 19	£454.78	£0.00	£454.78
Staff Cost LTC1	Bill Payment 20	£80.10	£0.00	£80.10
PAYE and NI	Bill Payment 21	£938.62	£0.00	£938.62
Bates	Bill Payment 22	£61.66	£10.28	£51.38
H Edwards	Bill Payment 23	£725.00	£0.00	£725.00
Festive Lighting	Bill Payment 24	£295.80	£49.30	£246.50
M Gibbons	Bill Payment 25	£164.70	£29.70	£135.00
S Johnson	Bill Payment 26	£70.00	£0.00	£70.00
SLCC	Bill Payment 27	£90.00	£15.00	£75.00
ASAP Signs	Visa 01	£141.60	£23.60	£118.00
Argos Ltd	Visa 02	£19.99	£3.33	£16.66
Applegreen	Visa 03	£2.69	£0.00	£2.69
Post Office	Visa 04	£1.10	£0.00	£1.10
ACS Technology	Direct Debit	£48.00	£0.00	£48.00
ACS Technology	Direct Debit	£45.00	£0.00	£45.00
ACS Technology	Direct Debit	£40.00	£0.00	£40.00
British Telecom	Direct Debit	£138.87	£23.14	£115.73
De Valley Water	Direct Debit	£158.60	£0.00	£158.60
Denbighshire County Council	Direct Debit	£180.00	£0.00	£180.00
Denbighshire County Council	Direct Debit	£1,051.00	£0.00	£1,051.00
NEST	Direct Debit	£74.54	£0.00	£74.54
Denbighshire County Council	Cheque	£100.00	£0.00	£100.00
Groundworks MSSTT	Cheque	£29,485.08	£4,914.18	£24,570.90
J Williams	Cheque	£56.00	£0.00	£56.00

It was proposed, seconded and resolved that the payments be approved.
All Agreed.

C/21/19(d) Independent Remuneration Panel for Wales Annual Report 2018

Members considered the implications of the Independent Remuneration Panel for Wales (IRPW) draft Annual report.

It was proposed, seconded and resolved that the Town Council:

- i) note the determinations set out in the IRPW Report.
- ii) adopts the Panel's determinations.
- iii) puts in place adequate funds to allow for these payments to be honoured and for individual members to opt out of any payments as outlined in Scenario 2 of the report; and
- iv) publishes, by September each municipal year, the details of any payments made to Members and notify the Panel by the prescribed manner.

All agreed.

C/21/19(e) Donations.

Members consider a request from the Llangollen International Musical Eisteddfod who were seeking financial support in the form of donation, from the Town Council for the 2018 Eisteddfod.

It was proposed, seconded and resolved that the Town Council supports the Llangollen International Musical Eisteddfod and, at a level commensurate with previous the previous year's donations of £1,500.

C/22/19 Planning Correspondence.

There were no matters considered under this agenda item.

C/23/19 Planning Applications.

Members considered the following planning applications: -

03/2018/0369	Removal of Eucalyptus tree in a Conservation Area. Siamber Wen, Wern Road.
	Members considered the application was acceptable in planning terms. It was proposed, seconded and resolved that no objections be raised in connection with this application. All agreed.
03/2018/0374	Erection of safety railings to roof of existing building (retrospective application). 4 Dolafon Villas, Abbey Road.
	Members considered the application was acceptable in planning terms. It was proposed, seconded and resolved that no objections be raised in connection with this application. All agreed.
03/20018/0391	Erection of extension to side of dwelling 6 Fairview, Bryn Dethol; Road.
	Members considered the application was acceptable in planning terms. It was proposed, seconded and resolved that no objections be raised in connection with this application. All agreed.

C/24/19 Certificates of Decision.

Members noted the certificates of decision received from Denbighshire County Council Planning Department received since the last meeting.

03/2018/0120	Details of materials and planting submitted in accordance with Condition No. 3 of planning permission Code No. 03/2016/1207/LB. War Memorial Castle Street
Decision	Approve.
03/2018/0149	Works to Lime tree subject to a Tree Preservation Order Tyndwr Farm Tyn Dwr Road
Decision	Grant
03/2018/0261	Display of advertisements/signs in relation to Coop store. Cooperative, Regent Street
Decision	Grant

03/2018/0204	Erection of extensions and alterations to dwelling Maytree Fron Bache
Decision	Grant

C/25/19 Reports.

C/25/19(a) Status of Llangollen Town Centre Project Working Group.

The Town Clerk advised Members that further to the resolution of the Town Council at the last meeting he had contacted Ms Amy Selby the County Councils, Community Development Officer to seek her guidance on the status of the Llangollen 2020 (shared space) project group. Ms Selby suggested a meeting with herself, and her line Manager Mr Alan Smith Head of Business Improvement and Modernisation, would be the best way forward and the earliest opportunity to meet was the afternoon of Thursday 10th May, too late to prepare a written report hence the verbal update. At that meeting, Mr Smith confirmed that Amy's role on the new group was one of guidance and support and that she was in no way providing any lead body input or secretarial backing to the group. Mr Smith made it clear that the Llangollen 2020 was not a constituted working group of the County Council and in his opinion was a special interest community group. Therefore, as the original resolution of the Town Council was to support the constituted County Council working group, the Llangollen 'Shared Space' Task and Finish Group, Members of the Town Council attending the group, now being called the Llangollen 2020 (shared space) project group, do so as individuals as there is no mandate from the Town Council to attend on its behalf. In respect of the funding already committed to the Arcadis report as the Town Council funded the study then a copy of the results of the study would be presented to the Town Council. Any future proposals presented by the Llangollen 2020 (shared space) project group would have to be considered as presentations to the Town Council, similar to any other county group or interest groups that wish to address the Town Council. Given this context the report on the agenda from the Llangollen 2020 working group should be regarded as a report from private individuals and as such are not subject to local government legislation and therefore the Town Clerk made it clear that he could not make any observations on the report to be presented, and they were withdrawn. Members noted the status of the Llangollen 2020 working group.

C/25/19(b) Llangollen 2020 Project.

Members considerer a report from the Llangollen 2020 (shared space) project group regarding the process for community engagement on the Llangollen 2020 project and the suggestion to add consideration of Market Street in the scope of consultants' work as it had the potential to alleviate some of the pressure on Castle Street. In order to achieve this an additional £742 would need to be secured to proceed with this element and options to cover this increase in cost included Llangollen Town Council making a contribution or approaching the Area of Outstanding Natural Beauty (AONB) for grant in aid.

It was prosed and seconded that the Town Council should apply to the AONB for the additional funds and on putting the proposition to the vote there were five votes for the proposition and five against with one abstention. The Town Mayor chose not to exercise his casting vote and therefore the proposition was not carried.

It was subsequently proposed and seconded that the Town Council should provide the additional funds and on putting the proposition to the vote there were five votes for the

proposition and five against with one abstention. The Town Mayor chose not to exercise his casting vote and therefore the proposition was not carried.

C/26/19 County Councillors Report.

County Councillor Timms provided Members with an update on the activity of the County Council. He was concerned as to the perceived breakdown of relations between the Town Council and the County Councillors and hoped that this could be resolved. He assured Members he had no personal agenda he simply wished to see that Llangollen received its fair share of resources so that improvements to the town could be undertaken. Cllr Timms updated Members on the situation regarding the funding of the 40mph speed limit on the A542, in the Llantysilio Community Council area, and he was pleased to announce that in the County Councils Budget Summary the Highways Asset Management budget of £1,205,604 for 2018/19 included £550,000 for works in Llangollen. He also advised Members that the County Council were considering motions to consider its relationship with Kingdom Security, changes to the School Uniform Grants and the provision of free female sanitary products to schools in Denbighshire.

C/27/19 Correspondence.

To consider correspondence received and to make any necessary decisions thereon.

Correspondent	Purpose	Action
Mr A Maybury	Letter of resignation. Effective 30/06/2018.	Referred to HR Committee
Friends of Pengwern AGM	AGM on Wednesday 16th May 6.30pm for a 7pm start in the community building.	Noted.
Wales Audit Office Communications Officer	Speak my language a summary of relevant legislation and policies.	Noted.
Head of Policy and Communications, NALC	Update on GDPR and Data Protection Bill.	Noted.
Wales Audit Office	A picture of primary care in Wales.	Noted.
AONB Communications Officer	AONB Champions & Local Members meeting 23 April 2018. Notes of meeting.	Noted.
Community Development Coordinator	Pengwern Mid-Summer Community Celebration 23 rd June, 11am - 3 pm	Noted.

It was proposed, seconded and resolved that the items of correspondence be noted and identified actions be implemented.

All agreed.

C/28/19 Future Agenda items.

There being no further items the meeting closed at 8.35 pm

LLANGOLLEN TOWN COUNCIL
MINUTES OF THE COUNCIL MEETING HELD ON 19th JUNE 2018.

Present: Cllr Beech, Cllr Baker, Cllr Cheminai, Cllr Edwards, Cllr Haddy (Town Mayor) Cllr Hughes, Cllr Lovelock, Cllr Lube, Cllr Mile and Cllr Richards (Deputy Town Mayor).

In attendance: G. Thomas (Town Clerk).

There were 3 members of the public present.

C/29/19. Apologies for Absence.

Members consider apologise for absence.

It was proposed seconded and resolved to accept apologies from Cllr Burrell, who was on holiday.

C/30/19. Declarations of Interest.

Cllr Edwards item 8d) on the agenda.

C/31/19 Presentations.

Sgt Jones, of North Wales Police, advised Members that the preparations for the forthcoming Eisteddfod were well in hand and that the more recently the dispersal orders had worked well. Because of the continued monitoring of in the area the Sergeant was pleased to announce that two additional officers will be in the area over the summer months.

Members question the Sergeant on number issues including the advantages of having a public spaces protection order in place and obstruction on the highway. He confirmed that the police had powers to introduce public spaces protection orders but did not feel they were required now as they had other powers to deal with the issues they face in the town. Sgt Jones confirmed the team were holding regular surgeries in the Library and asked for ideas for other venues around the town. Cllr Lube suggested they speak with the management team at the Pengwern Community Centre as this could be a useful addition venue.

C/32/19 Mayors Announcements.

The Town Mayor had attended the recent Rotary Club Fete at Plas Newydd and would be involved in the forthcoming Llangollen International Musical Eisteddfod. He also reminded Members that the official opening of the Centenary Square would take place at the end of Eisteddfod week on the 8th of July.

C/33/19 Statements from the public.

There were no matters considered under this agenda item.

C/34/19 Minutes of Meeting.

It was proposed, seconded and resolved that the Chairman be authorised to sign the minutes of the Town Council meetings held on the 17th April 2018 and the 15th May 2018, as a correct record.

All agreed.

C/35/19 Financial Matters.

C/35/19(a) Annual Return.

Members considered consider the Annual Return and noted an agreed to implement the recommendation of the internal auditor.

It was proposed, seconded and resolved that the Annual Return for the year ending 31st March 2018, reflecting the views of the Internal Auditor, be approved for external audit.

All agreed.

C/36/19(b) Reporting and authorisation of payments.

Member consider a report on the reporting and authorisation of payments.

It was proposed, seconded and resolved that the Town Council endorses the current process of reporting and authorising the payments of invoices.

All agreed.

C/36/19(c) Financial Statements.

The financial statement for June was received and noted.

C/36/19(d) Authorised Payments.

The payments for June detailed below, were presented to the meeting.

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H Edwards	Bill Payment 32	£725.00	£0.00	£725.00
JDH Business Service	Bill Payment 33	£612.00	£102.00	£510.00
S Johnson	Bill Payment 34	£70.00	£0.00	£70.00
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Witzend Gallery	Cheque	£570.00	£0.00	£570.00
J Williams	Cheque	£56.00	£0.00	£56.00

It was proposed, seconded and resolved that the payments be approved.

All Agreed.

C/36/19(e) Members payments tax implications.

Members received a report on the income tax implications of payments under the determinations of the Impendent Renumeration Panel for Wales.

It was proposed, seconded and resolved that the Town Council:

- a) notes the tax implications of payments made to Members under the determinations of the Independent Renumeration Panel for Wales
- b) makes these payments through the Town Council payroll system, retrospectively, at the end of the municipal year.

C/36/19(f) Donations.

Members consider a request from the Llangollen Citizen Advice Bureau who were seeking financial support in the form of donation, from the Town Council.

It was proposed, seconded and resolved that the Town Council supports the Llangollen Citizen Advice Bureau and, at a level commensurate with previous the previous year's donations of £1,500.

All agreed.

C/36/19(g) Facilities Officer.

Members consider a recommendation from the Human Resources Committee to consider the funding for a new post of Facilities Officer following the resignation of the Town Hall Supervisor.

It was proposed, seconded and resolved that a supplementary estimate of £2,300 to the Town Hall salary cost centre to be funded form general reserves to cover the additional cost of this post in this financial year.

All agreed.

C/37/19 Planning Correspondence.

Member considered a draft enforcement notice in respect of a property in the Town Centre. It was proposed, seconded and resolved that no objections be raised in connection with this enforcement action.

All agreed.

C/38/19 Planning Applications.

Members considered the following planning applications: -

03/2018/0350	Retention of ATM (retrospective application) Spar Stores, 26 28, Castle Street,
	Members considered the application was acceptable in planning terms. It was proposed, seconded and resolved that no objections be raised in connection with this application. All agreed.
03/2018/0399	Change of use of first floor non-residential floor space to domestic and subdivision of dwelling into two dwellings.
	Members considered the application was acceptable in planning terms. It was proposed, seconded and resolved that no objections be raised in connection with this application. All agreed.
03/2018/0408	Variation of condition 2 of listed building consent code no. 03/2016/0584 to allow amended design and change of name to "The Eagle" Wynnstay Arms Hotel, Bridge Street.
	Members considered the application was acceptable in planning terms. It was proposed, seconded and resolved that no objections be raised in connection with this application. All agreed.
03/2018/0413	Demolition of existing two storey extension and two timber structures to rear, erection of replacement two storey extension, internal and external alterations and associated works (Listed Building Consent) Wynnstay Arms Hotel, Bridge Street.
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C/39/19 Certificates of Decision.

Members noted the certificates of decision received from Denbighshire County Council Planning Department received since the last meeting.

03/2018/0152	Alterations to detailing of former shop front 44 Church Street Llangollen
Decision.	Approve.
03/2018/0387	Amendment to roof material of conservatory submitted in relation to application Code No. 03/2016/0895 (non-material amendment). Maes Y Bryn, Vicarage Road.
Decision.	Grant.
03/2018/0369	Removal of Eucalyptus tree in a Conservation

	Area. Siamber Wen Wern Road
Decision	No objection.
03/2017/1032	Erection of domestic buildings to provide a garage/workshop/office building and a pool house. Glascoed, Bache Mill Road
Decision.	Grant.
03/2018/0246	Insertion of two velux and one window. Hafan Deg, Birch Hill.
Decision.	Grant.

C/40/19 Centenary Square progress and funding position.

Members received a report on progress on this project and the financial implications of the contract.

It was proposed seconded and recommended that the Town Council:

- a) notes the progress on the project to date and the excellent work undertaken by the contractors, GH Jones Ltd.
- b) add an additional £22,000 by way of a supplementary estimate to the current projects cost centre to support the Centenary Square project.
- c) note the projected outcome costs of the project and the funds available to cover these costs and
- d) be aware, that should the need arise, then there is the potential to receive additional funding from local businesses and individuals should do this project run into a deficit position.

All agreed.

C/41/19 Reports from Members representing the Council on outside bodies or organisations.

C/41/19(a) Llangollen Chamber of Trade & Tourism

Cllr Beech updated Members of the recent meeting and Chamber of Trade and Tourism and their concerns over the possible closure of Barclays Bank. A meeting was suggested, to be held in future, and it would be useful if representatives of the Town council could be involved.

C/41/19(a) Friends of Pengwern.

Cllr Lube provide and update on the recent Annual General Meeting of the Friends of Pengwern. A new management committee had been formed and one of the big proposals that they were investigating was the "Man Shed" concept. Cllr Hughes advised the Town Council that Mrs Pilgrim a founder member of the original Pengwern Residents and Tenants Association had passed. Members agreed that the Town Clerk should send a letter of condolence to Mrs Pilgrim's family on behalf of the Town Council.

C/42/19 County Councillors Report.

County Councillor Timms provided Members with an update on the activity of the County Council.

The major consideration facing the County Council was the suggested of a reduction of Unitary Authorities from 22 councils to 10. Cllr Timms also advised of a meeting it was going to take place soon arranged by Amy Selby to discuss the development of a community plan for Llangollen. This meeting will be to discuss the good work already underway in Llangollen and the aspirations for the future with the view to holding a follow up work shop session in September. The meeting is an initial scene setting exercise to get an understanding of what is currently taking place within Llangollen, with the aim of workshop in September to tease out what are future projects for the town may be, how they will be prioritised and how they can be delivered. Cllr Mile reported on the access to Church Street and stated that the police were looking at the best method of policing the restrictions in the future. Cllr Beech enquired as to the position regarding the suggested reduction of domestic household waste collections to a monthly cycle.

C/43/19 Correspondence.

To consider correspondence received and to make any necessary decisions thereon.

Correspondent.	Purpose.	Action.
Mr J Palmer	Concerns over the possible closure of Barclays Bank, Llangollen	Members resolved to await formal notification of this closure.
AONB	Clwydian Range & Dee Valley AONB Dark Skies Report.	Noted
Network Management Division Welsh Government	The A5 trunk road (Berwyn road, Llangollen, Denbighshire) (prohibition of waiting) order 2018.	Noted
Business Partnerships Officer, Cadwyn Clwyd	Llangollen 2020 confirmation of approval from the Denbighshire Local Action Group that the project deadline has been extended by two months to 30th September 2018 and the budget has been increased by £2,442 – subject to receiving £742 match funding from the AONB’s Sustainable Development Fund.	Noted
Senior Support Officer - Customers Facilities Assets and Housing	Dee Valley Youth Service Newsletter.	Noted
One Voice Wales	New Model Standing Orders 2018.	Town Clerk to place item on future agenda.
Planning Directorate Welsh Government	Consolidation and amendment of the Use Classes Order and the Permitted Development Order. Consultation has been released which seeks your	Members to consider the

	views on proposed changes to the Town and Country Planning (Use Classes) Order 1987 (UCO) and the Town and Country Planning (General Permitted Development) Order 1995 (GPD) - The closing date for responses is 24 August 2018.	consultation document and advise the Town Clerk of any concerns.
Equality, Local Government and Communities Committee. National Assembly for Wales	Consultation on diversity in local government The Equality, Local Government and Communities Committee is undertaking an inquiry into diversity in local government. The Committee would welcome written evidence to assist in its consideration of the inquiry. Submissions should arrive no later than Friday 24 August 2018. If you wish to submit evidence, please send an electronic copy of your submission to: SeneddCommunities@assembly.wales	Members to consider the consultation document and advise the Town Clerk of any concerns.
Planning Directorate Welsh Government	Changes to the consenting of Infrastructure. A consultation has been released which seeks your views on proposed changes to the consenting of energy and infrastructure in Wales following the receipt of new powers under the Wales Act 2017. https://beta.gov.wales/changes-approval-infrastructure-development The closing date for responses is 23 July 2018.	Members to consider the consultation document and advise the Town Clerk of any concerns.
Head of Policy and Communications NALC	Update on GDPR and Data Protection Bill	Noted.
AONB Communications Officer	AONB Champions & Local Members meeting 23-04-2018	Noted.

It was proposed, seconded and resolved that the items of correspondence be noted and identified actions be implemented.
All agreed.

C/44/19 Future Agenda items.

New Model Standing Orders 2018.

Participatory Budgeting 2018.

There being no further items the meeting closed at 7.05 pm

LLANGOLLEN TOWN COUNCIL
MINUTES OF THE COUNCIL MEETING HELD ON 19th JUNE 2018.

Present: Cllr Beech, Cllr Baker, Cllr Cheminai, Cllr Edwards, Cllr Haddy (Town Mayor) Cllr Hughes, Cllr Lovelock, Cllr Lube, Cllr Mile and Cllr Richards (Deputy Town Mayor).

In attendance: G. Thomas (Town Clerk).

There were 3 members of the public present.

C/29/19. Apologies for Absence.

Members consider apologise for absence.

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There were no matters considered under this agenda item.

C/34/19 Minutes of Meeting.

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AONB	Clwydian Range & Dee Valley AONB Dark Skies Report.	Noted
Network Management Division	The A5 trunk road (Berwyn road, Llangollen, Denbighshire) (prohibition of waiting) order 2018.	Noted
Welsh Government		
Business Partnerships Officer, Cadwyn Clwyd	Llangollen 2020 confirmation of approval from the Denbighshire Local Action Group that the project deadline has been extended by two months to 30th September 2018 and the budget has been increased by £2,442 – subject to receiving £742 match funding from the AONB's Sustainable Development Fund.	Noted
Senior Support Officer - Customers	Dee Valley Youth Service Newsletter.	Noted
Facilities Assets and Housing		
One Voice Wales	New Model Standing Orders 2018.	Town Clerk to place item on future agenda.
Planning Directorate	Consolidation and amendment of the Use Classes	Members to

Welsh Government	Order and the Permitted Development Order. Consultation has been released which seeks your views on proposed changes to the Town and Country Planning (Use Classes) Order 1987 (UCO) and the Town and Country Planning (General Permitted Development) Order 1995 (GPDO) - The closing date for responses is 24 August 2018.	consider the consultation document and advise the Town Clerk of any concerns.
Equality, Local Government and Communities Committee. National Assembly for Wales	Consultation on diversity in local government The Equality, Local Government and Communities Committee is undertaking an inquiry into diversity in local government. The Committee would welcome written evidence to assist in its consideration of the inquiry. Submissions should arrive no later than Friday 24 August 2018. If you wish to submit evidence, please send an electronic copy of your submission to: SeneddCommunities@assembly.wales	Members to consider the consultation document and advise the Town Clerk of any concerns.
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Head of Policy and Communications NALC	Update on GDPR and Data Protection Bill	Noted.
AONB Communications Officer	AONB Champions & Local Members meeting 23-04-2018	Noted.

It was proposed, seconded and resolved that the items of correspondence be noted and identified actions be implemented.
All agreed.

C/44/19 Future Agenda items.

New Model Standing Orders 2018.

Participatory Budgeting 2018.

There being no further items the meeting closed at 7.05 pm

LLANGOLLEN TOWN COUNCIL
MINUTES OF THE COUNCIL MEETING HELD ON 18th SEPTEMBER 2018.

Present: Cllr Beech, Cllr Baker, Cllr Burrell, Cllr Edwards, Cllr Haddy (Town Mayor) Cllr Hughes, Cllr Lovelock, Cllr Lube, Cllr Mile and Cllr Richards (Deputy Town Mayor).

In attendance: G. Thomas (Town Clerk).

There were 2 members of the public present.

C/63/19. Apologies for Absence.

Members consider apologise for absence.

It was proposed seconded and resolved to accept apologies from Cllr Cheminais, who was on holiday.

C/64/19. Declarations of Interest.

Cllr Edwards item8(b) on the agenda.

C/65/19 Presentations.

There were no matters considered under this agenda item.

C/66/19 Mayors Announcements.

The Town Mayor had attended two public engagements on behalf of the Town Council, the Llangollen Bike Fest and a Denbighshire CAB Annual General Meeting.

C/67/19 Statements from the public.

There were no matters considered under this agenda item.

C/68/19 Minutes of Meeting.

It was proposed, seconded and resolved that the Chairman be authorised to sign the minutes of the Town Council meetings held on the 17th July 2018, as a correct record.

All agreed.

C/69/19 Minutes of the Committee meetings.

It was proposed, seconded and resolved to receive the minutes of the Asset Management, Cittaslow and the Human Resources Committee meetings held on the 24th July 2018.

All agreed.

C/70/19 Financial Matters.

C/70/19(a) Financial Statements.

The financial statement for September was received and noted.

C/70/19(b) Authorised Payments.

The payments for August and September detailed below, were presented to the meeting.
August.

Supplier	Payment Method	Gross Cost	VAT	Net Cost
Staff cost LTC1	Bill Payment 51	£1,580.89	£0.00	£1,580.89
Staff cost LTC1	Bill Payment 52	£47.25	£0.00	£47.25
Staff Costs LTC02	Bill Payment 53	£196.16	£0.00	£196.16
PAYE and NI	Bill Payment 54	£855.36	£0.00	£855.36
Border Janitorial Supplies	Bill Payment 55	£43.73	£7.28	£36.45
H Edwards	Bill Payment 56	£725.00	£0.00	£725.00
S Johnson	Bill Payment 57	£70.00	£0.00	£70.00
Midshires Business Systems	Bill Payment 58	£371.46	£61.91	£309.55
Ultra Clean	Bill Payment 59	£864.00	£144.00	£720.00
Watkin and williams	Bill Payment 60	£16.99	£2.83	£14.16
ACS Technology	Direct Debit	£48.00	£0.00	£48.00
British Telecom	Direct Debit	£69.67	£11.61	£58.06
Hafren Dyfrdwy	Direct Debit	£48.00	£0.00	£48.00
Denbighshire County Council	Direct Debit	£91.47	£15.24	£76.23
NEST	Direct Debit	£158.60	£0.00	£158.60
Furniture Factor	Visa 17	£129.00	£37.50	£91.50
Print my Tickets	Visa 18	£21.99	£3.00	£18.99
Post Office	Visa 19	£13.92	£0.00	£13.92
J Williams	Cheque 102662	£56.00	£0.00	£56.00

September

Supplier	Payment Method	Gross Cost	VAT	Net Cost
Staff cost LTC1	Bill Payment 61	£1,580.89	£0.00	£1,580.89
Staff Costs LTC02	Bill Payment 63	£774.72	£0.00	£774.72
Staff Costs LTC02	Bill Payment 64	£44.25	£2.05	£42.20
PAYE and NI	Bill Payment 65	£876.68	£0.00	£876.68
Bates Office Supplies	Bill Payment 66	£71.04	£11.84	£59.20
Border Janitorial	Bill Payment 67	£73.22	£12.20	£61.02
Cittaslow UK	Bill Payment 68	£750.00	£0.00	£750.00
H Edwards	Bill Payment 69	£725.00	£0.00	£725.00
S Johnson	Bill Payment 70	£70.00	£0.00	£70.00
G Roberts	Bill Payment 71	£115.00	£0.00	£115.00
The Malt House	Bill Payment 72	£144.00	£24.00	£120.00
Ultra Clean	Bill Payment 73	£145.60	£24.27	£121.33
Watkin and williams	Bill Payment 74	£1.00	£0.17	£0.83
ACS Technology	Direct Debit	£48.00	£0.00	£48.00
ACS Technology	Direct Debit	£61.50	£0.00	£61.50
British Telecom	Direct Debit	£75.50	£12.58	£62.92
Hafren Dyfrdwy	Direct Debit	£158.60	£15.24	£143.36
Denbighshire County Council	Direct Debit	£1,051.00	£0.00	£1,051.00
NEST	Direct Debit	£8.30	£0.00	£8.30
Post Office	Visa 20	£2.15	£0.00	£2.15

Spar	Visa 21	£3.90	£0.00	£3.90
Baileys	Visa 22	£56.00	£0.00	£56.00
Biopac	Visa 23	£173.38	£28.90	£144.48
Big Dug	Visa 24	£154.80	£25.80	£129.00
G H James Cyf.	Cheque 102663	£87,575.41	£14,595.90	£72,979.51

It was proposed, seconded and resolved that the payments be approved.
All Agreed.

C/71/19 Centenary Square project outturn.

Members receive a report on the projected outturn of the Centenary Square project.

It was proposed, seconded and resolved that the Town Council: -

- a) authorise that the additional costs incurred on the Centenary Square project be met from this year's project cost centre.
- b) Provide additional bespoke seating through the donations received with any shortfall be met from this year's project cost centre.
- c) consider the creation of two new seating subject to a further report being brought to the Town Council to consider the cost of these works which would again be funded out of the project cost centre if considered acceptable by Members.

C/72/19 Planning Applications.

Members considered the following planning applications: -

03/2018/0723	Conversion of outbuildings to form 4 no. holiday let accommodation units, installation of a new septic tank, alterations to existing vehicular access arrangements serving the development proposals and associated works Outbuildings at, Llyn Farm, Trevor, Llangollen.
	Members considered the application was acceptable in planning terms. It was proposed, seconded and resolved that no objections be raised in connection with this application.
03/2018/0771	Crown reduction of one oak subject to Tree Preservation Order 2/2005 6 Vicarage Road
	Members considered the application was acceptable in planning terms. It was proposed, seconded and resolved that no objections be raised in connection with this application.
03/2018/0785	Amendments to layout, substitution of three house types and two garage types, and provision of an electrical sub-station submitted in relation to planning application 03/2016/0300 Land off Vicarage Road.
	Members considered the application was acceptable in planning terms. It was proposed, seconded and resolved that no objections be raised in connection with this application.

C/73/19 Certificates of Decision.

Members noted the certificates of decision received from Denbighshire County Council Planning Department received since the last meeting.

03/2018/0350	Retention of ATM (retrospective application) Spar Stores 26 28 Castle Street.
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Decision.	Grant.
03/2018/0349	Retention of illuminated ATM signage (retrospective application) Spar Stores 26 28 Castle Street.
03/2018/0391	Erection of extension to side of dwelling. 6 Fairway View, Bryn Dethol Road.
Decision.	Grant.
03/2018/0412	Demolition of existing two storey extension and two timber structures to rear, erection of replacement two storey extension, internal and external alterations and associated works. Wynnstay Arms Hotel Bridge Street.
03/2018/0596	Construction of a new vehicular access and provision of a car parking space within the garden. 22 Bridge Street, Llangollen.
Decision.	Grant.
03/2018/0597	Construction of a new vehicular access and provision of a car parking space within the garden (Listed Building application) 22 Bridge Street Llangollen.
Decision.	Grant.
03/2018/0638	Details of railing attachment submitted in accordance with Condition Number 2 of Planning Permission Code No. 03/2018/0374/PC. 4 Dolafon Villas Abbey Road.
Decision.	Grant.
03/2018/0639	Display of 1 no. illuminated fascia sign and 1 no. projecting sign. Trespass, 38 Castle Street.
Decision.	Refuse.

C/74/19 Planning Correspondence.

Members considered correspondence received.

Correspondent.	Purpose.	Action.
Angela Loftus Strategic Planning and Housing Manager.	Denbighshire Local Development Plan – Call for Candidate Sites. The ‘Call for Candidate Sites’ – will start on 6th August 2018. Landowners, developers and any others with an interest in land in the county are now being invited to submit suggested sites for future development. Submitting a site is not a guarantee of inclusion in the LDP and all requested forms and maps must be completed in full in order to be considered. Sites which have been allocated in the current LDP must be submitted again at this stage if they are to be considered for inclusion in the new LDP. Guidance and forms for submitting a candidate site are available on the Local Development Plan page of the Council’s website at https://www.denbighshire.gov.uk/en/resident/planning-and-building-regulations/localdevelopment-	Note progress.

	<p>plan/replacementldp/replacement-ldp.aspx .</p> <p>All fully completed submissions must be received by the deadline of 5pm on 26th November 2018. Incomplete or late submissions will not be accepted.</p>	
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C/75/19 Reports

C/75/19(a) Plastic Free Communities.

Members receive a report to consider support Plastic Free Llangollen in attaining Plastic Free Communities Status.

It was proposed, seconded and resolved that the Town Council:

- a) support the journey to Plastic Free Community status, committing to plastic-free alternatives and plastic-free initiatives.
- b) Nominate Cllr Lovelock to sit on the strategic group.
- c) support the Plastic-free Coastline campaign initiated locally by Surfers Against Sewage.
- d) undertakes to ensure that single-use plastic items are not used at its premises and functions in line with the Single-use Plastics Policy
- e) agrees to support the campaign to discourage and reduce the dispensing of single-use plastic from retail premises within our coastal town in order to assist in reducing street litter and contribute to the global campaign against marine pollution.

C/75/19 (b) Cittaslow Committee Vacancies.

Members consider the vacancies that had occurred on the Cittaslow Committee.

It was proposed, seconded and resolved to appoint Cllr Grindley and Cllr Mile to the Cittaslow Committee.

C/75/19 (c) Welsh Language Scheme.

Members consider the adoption of a new Welsh Language Scheme from the 1st April 2019.

It was proposed, seconded and resolved that given the financial implications of adopting the scheme that it would be identified as an essential growth item in the 2019/20 budget and that implementation of the policy would be delayed until the new financial year at which time the scheme in draft format, will be sent to the Welsh Language Commissioner for approval.

C/75/19 (d) Independent Review Panel: The future role of Community and Town Councils.

Members receive a report on the outline findings and recommendations of the Independent Review Panel on the future role of Community and Town Councils.

It was proposed, seconded and resolved that the Town Council, notes the progress and actions of the Independent Review Panel's review of the Community and Town Council Sector in Wales.

C/75/19 (e) Budget Planning 2019/20.

Members considered a report on a revised business plan and priorities and the implications for the budget process for 2019/20.

It was proposed, seconded and resolved that the Town Council approves the amended business plan and takes account of the priorities contained within to inform the budget process for the 2019/20 financial year.

C/76/19 Members reports.

Cllr Beech provided Members with an update regarding a meeting held with senior staff of Barclays bank and the Llangollen Chamber of Trade and Tourism and the Town Council. The meeting had been coordinated by Susan Elan Jones and in attendance were the Community Banking Director for North Wales, local area branch staff, Dyfan representing Susan Elan Jones MP, John Palmer representing Ken Skates AM and members of the Llangollen Chamber of Trade and Tourism. The Community Banking Director explained that she was responsible for 42 branches across North Wales and Shropshire. These are divided into clusters e.g. Wrexham as a hub and Llangollen is a satellite in addition to branches on the Industrial Estate and Whitchurch. John Palmer explained that concerns had been raised about Barclays being the last bank in town and how important it is to the town particular for traders and community groups, older people who are not familiar with online banking and want to speak to someone face to face and the large number of tourists who visit the town. It was he who had contacted Susan Jones MP who recommended a meeting between Barclays and representatives from the Town Council and the Chamber of Trade and Tourism in order to explore ways in which the town could enhance Barclay's presence in the town. The Community Banking Director was asked where the bank's strategy was formulated and by whom. She explained that there was a central strategy, but because the objectives could be construed differently there was a degree of autonomy in interpreting the strategy contingent on external influences. She also explained that decisions on issues such as branch closures were discussed at a regional level. Banks are also bound by the UK Banking Protocol, which requires banks to give three months' notice of closure. The Community Banking Director welcomed the early intervention of the Town Council and the Chamber since there is usually a reaction by the community once the decision has been made. She emphasised throughout that there are no plans to close the Llangollen Branch but that she can give no guarantees for the future. Barclays, like other businesses have to react to market forces and changes in technology. The bottom line is the presence of customers coming into the branch and the value of their interactions i.e. what products they buy – ISA's and savings accounts, loans, mortgages, various insurances. Simply opening a current account or cashing cheques actually costs the bank money. Members of the Chamber pointed out the time it takes to get an appointment and that businesses are wary of changing to Barclays because they because of the uncertainty of the Llangollen Branch's future. Barclays performance criteria and the statistics were useful in informing possible actions that the Chamber and Town Council could undertake. These included:

- An open business seminar with a manager from Barclays organised by the Chamber.
- Approaching local estate agents to ask them to consider visiting Llangollen Branch when their clients are looking for a mortgage.
- Publicising what is required to keep the local branch open and asking for local support.
- Encouraging neighbouring towns and communities to support Barclays locally.

Cllr Lube outlined the work of the Friends of Pengwern who were still very active and were keen to develop projects not only for the benefit of Pengwern but also the community at large.

C/77/19 County Councillors Report.

Cllr Mile provide a brief update on the activity of the County Council. There was little to report as the County Council had been in recess during August. Clearly the incident regarding the fire on Llantysilio Mountain had been a significant and it was to be consider by a future Scrutiny Committee Meeting. Cllr Mile had also taken the opportunity to escort Angel Loftus the County Councils Strategic Planning and Housing Manager around the town as part of the review of the Local Development Plan.

C/78/19 Correspondence.

Members considered correspondence received.

Correspondent.	Purpose.	Action.
Arcadis Consulting (UK) Limited	Llangollen 2020 Feasibility Study - Town Council Meeting	To arrange an extraordinary meeting of the Town Council.
Natural Resources Wales	Natural Resources Bulletin	Noted.
One Voice Wales	One Voice Wales' Conference and AGM will be held on Saturday 29th September this year at the Royal Welsh Showground. With important changes facing our sector we will hear from the Minister Alun Davies on the Potential Future Roles of Community and Town Councils Please see attached the final motions for debate at the Annual General Meeting which will commence at 2:15pm	Members to consider attendance.
	One Voice Wales - Bwletin	Noted.
Community Engagement & Development Officer Planning Aid Wales	We are looking to put on some Planning Enforcement training on 13th March 2019 5.30 to 8.30. If you host the event, we can offer 3 free places and we would be willing to pay for some refreshments.	Members agreed to hosting an event.
Denbighshire Youth Services	newsletter from Denbighshire Youth Services for the Dee Valley locality	Noted.
Division of Decarbonisation and Energy Department for Energy, Planning and Rural Affairs Welsh Government	A Welsh Government consultation on Petroleum Extraction Policy in Wales has been launched. The consultation runs until the 25 th of September and we want to know your views on our proposal. Following the Wales Act 2017 Welsh Ministers will take over responsibility for licensing onshore petroleum extraction from the UK Oil & Gas Authority (OGA) on the 1st October 2018. The new	Members to consider the consultation document and advise the Town Clerk of any concerns.

	<p>petroleum licensing powers have provided an opportunity to consider what should be our approach to petroleum extraction in Wales, for now and future generations.</p> <p>https://beta.gov.wales/petroleum-extraction-policy-wales</p>	
<p>Project Manager Programme and Project Team Denbighshire County Council</p>	<p>Denbighshire County Council is changing the way in which they manage their physical assets. In the future our land and buildings will be grouped with similar types of property, into one of eight Portfolio Plans.</p> <p>As part of the process they are reviewing the land and buildings within each portfolio plan, to make sure that our properties are necessary and suitable for the delivery of their services, that they are not unnecessarily costly to run, and to make sure that they are not missing opportunities to share them with other public services which could make things more convenient for their customers.</p> <p>DCC would be grateful for comments regarding any impact your town/community/ landscape, in respect of the administration property portfolio plan.</p> <p>To share any comment regarding the administration property portfolio plan please follow the link to Denbighshire County Council's web page www.denbighshire.gov.uk/consultations <http://www.denbighshire.gov.uk/consultations</p>	<p>Members to consider the consultation document and advise the Town Clerk of any concerns.</p>
<p>Building Regulations Planning Directorate Welsh Government</p>	<p>Banning the use of combustible materials in the external walls of high-rise residential buildings.</p> <p>This consultation is inviting views on our proposals to revise the building regulations. Further details can be found on the following web link:</p> <p>https://beta.gov.wales/banning-use-combustible-materials-external-walls-high-rise-residential-buildings.</p>	<p>Members to consider the consultation document and advise the Town Clerk of any concerns.</p>
<p>Department for Natural Resources Welsh Government</p>	<p>Delivery of housing through the planning system. Call for Evidence' to explore ways for the planning system to assist in increasing the delivery of new homes in sustainable locations in line with the commitment in its national strategy, <i>Prosperity for All</i>, including achieving the delivery of 20,000 affordable homes during the current term of Government. Please respond by answering the questions set out within the consultation document:</p>	<p>Members to consider the consultation document and advise the Town Clerk of any concerns.</p>

	https://beta.gov.wales/delivery-of-housing-through-the-planning-system	
Branch Secretary Llangollen Branch of the Labour Party	<p>At a meeting of the Llangollen Branch of the Labour Party last night (18th July), there was unanimous agreement that the now-completed town square looks really attractive and provides a great place for people to relax. I am sure it will be used all year round by both locals and visitors.</p> <p>On behalf of our Branch, I am writing to congratulate the town council for the vision in starting the project and the determination and commitment to see it through to such an attractive conclusion. I think you all deserve a collective pat on the back!</p>	Noted.

It was proposed, seconded and resolved that the items of correspondence be noted and identified actions be implemented.

All agreed.

C/79/19 Future Agenda items.

There were no matters considered under this agenda item.

There being no further items the meeting closed at 7.18 pm

LLANGOLLEN TOWN COUNCIL
MINUTES OF THE EXTRAORDINARY COUNCIL MEETING HELD ON 9th OCTOBER 2018.

Present: Cllr Beech, Cllr Baker, Cllr Cheminai, Cllr Edwards, Cllr Grindley, Cllr Haddy (Town Mayor) Cllr Hughes, Cllr Lovelock, Cllr Lube and Cllr Mile.

In attendance: G. Thomas (Town Clerk).

There were 3 members of the public present.

C/80/19. Apologies for Absence.

It was proposed seconded and resolved to accept apologies from Cllr Richards, who was on honeymoon.

C/81/19. Declarations of Interest.

None.

C/82/19 Presentations.

Members received a presentation from Ms Allison Powell of Arcadis Ltd on the draft proposals which included:

- a summary of the background to the project, including aims, objectives and methodology.
- Identification of the main issues affecting Llangollen in terms of congestion and quality of the pedestrian environment along Castle Street, and parking / signage issues more widely.
- description of case studies that have helped informed the development of proposed opportunities for Llangollen, including materials used in Centenary Square in Llangollen plus shared space schemes from other locations (examples include Altrincham and Poynton).
- Public realm enhancements proposed for the Castle Street area including narrowing the carriageway, removal of road markings, surface and paving improvements, raised table / crossing facilities at two locations along Castle Street, mini-roundabout proposed at the Castle Street / Abbey Road junction, improved wayfinding to the World Heritage Site and public realm improvements at this location, improved gateway approaches to the town centre.
- parking changes proposed for the town. Ideas proposed include increasing turnover of use of spaces within the Market Street car park through removal of long-stay parking permits for this site and removing the 'all day' parking option, relocating coach parking from here and replacing with a coach drop-off/collection point. Removal of on-street parking along Castle Street and replacement with two goods only loading bays, explore potential opportunities for parking for local businesses at locations including Dinas Bran School during August. Implement strategic directional signage on the A483.

Member raised a number of questions relating to the proposals and offered particular suggestions and concerns relating to aspects of the proposal including; the possible seasonal closure of Market Street, some of the detailing of specific junctions, the use of the Ponsonby car park for long stay business users, the reduction of long stay permits in Market Street car

park and the knock on effect on other areas of parking around the town, the consultation that had been undertaken with business regarding the reduction of car parking spaces on Castle Street and the removal of parking spaces on Abbey Road. Concerns were raised over the comment that there was no desire to place a weight restriction on the Dee Bridge as the Town Council had previously discussed this matter with the County Council expressing its desire for a weight restriction. It was suggested that, for clarity, it should be made clearly that this was the County Council's view. Members enquired about the cost of the proposal, but Ms Powell felt that until the final proposals were known she would rather reserve comment on costs until that time. Ms Powell confirmed that the final report would be available at the end of November. The Town Mayor thanked Ms Powell for her time and for the interesting concepts that had been put forward in the draft report.

C/83/19 Statements from the public.

There were no matters considered under this agenda item.

C/84/19 Minutes of Meeting.

It was proposed, seconded and resolved that the Chairman be authorised to sign the minutes of the Town Council meetings held on the 18th September 2018, as a correct record.
All agreed.

There being no further business the meeting closed at 18.55

LLANGOLLEN TOWN COUNCIL
MINUTES OF THE COUNCIL MEETING HELD ON 16th OCTOBER 2018.

Present: Cllr Beech, Cllr Baker, Cllr Cheminai, Cllr Edwards, Cllr Haddy (Town Mayor) Cllr Lube, Cllr Mile and Cllr Richards (Deputy Town Mayor).

In attendance: G. Thomas (Town Clerk).

There were 2 members of the public present.

C/85/19. Apologies for Absence.

It was proposed seconded and resolved to accept apologies from, Cllr Grindley, Cllr Hughes who were at a RAFA function and Cllr Lovelock who had a work commitment.

All Agreed.

C/86/19. Declarations of Interest.

Cllr Edwards.

C/87/19 Presentations.

Members received a presentation from PC Chris Jones, North Wales Police's events and parades liaison officer. PC Jones provided a background to the legislation covering road closures. He informed members that the police only had the power to close roads in the event of an accident. Clearly any pre-planned activities, such as parades or events, are not accidents and therefore the police have no authority to close the roads. He stated that he felt in the past the police had done the right thing for the wrong reasons. The correct way of ensuring road closures was through the appropriate legislation with the Highways Authority such Town Police Clauses Act 1847. PC Jones advised members there was potential to get volunteers involved so that they could take control of marshalling in conjunction with traffic management company if they received Chapter 8 training. PC Evans explain that nationally significant events such as Armistice Sunday then the police would be expected to attend subject to resources. At all times, giving the nature of modern policing, and the resources available to local police sergeants, there was always a potential problem of officers been called to other emergency situations. PC Jones also advised Members of County Safety Advisory Groups. Their purpose is to promote the safety aspects of an event, such as community events and other similar public mass gatherings to help ensure that any event does not impinge on the health, safety or wellbeing of the community where the event is to take place. They ensure event organisers are clear in their legal duty to comply with relevant health and safety legislation and are largely advisory only. Denbighshire had not been as proactive as other North Wales local authorities, but recent incidents had resulted in them looking to be more proactive in the future.

The Town Mayor thanked PC Jones for his informative presentation.

C/88/19 Mayors Announcements.

The Town Mayor had not attended any public engagements on behalf of the Town Council but reminded Members of the forthcoming events during November which included the Annual Service of Remembrance.

C/89/19 Statements from the public.

There were no matters considered under this agenda item.

C/90/19 Minutes of Meeting.

It was proposed, seconded and resolved that the Chairman be authorised to sign the minutes of the Town Council meetings held on the 9th October 2018, as a correct record.

All agreed.

C/91/19 Minutes of the Committee meetings.

It was proposed, seconded and resolved to receive the minutes of the Asset Management, Cittaslow and to adopt the minutes of the Cittaslow Committee held on the 4th September 2018.

All agreed.

C/92/19 Financial Matters.

C/92/19(a) Annual return.

It was proposed, seconded and resolved that the Town Council receives the audited Annual Return and adopts the action plan to address the issues raised by the external auditor.

All Agreed

C/92/19(b) Financial Statements.

The financial statement for October was received and noted.

C/92/19(c) Authorised Payments.

The payments for October detailed below, were presented to the meeting.

Supplier	Payment Method	Gross Cost	VAT	Net Cost
Staff cost LTC1	Bill Payment 75	£1,580.89	£0.00	£1,580.89
Staff Costs LTC02	Bill Payment 76	£767.96	£0.00	£767.96
PAYE and NI	Bill Payment 78	£876.68	£0.00	£876.68
Bates Office Supplies	Bill Payment 79	£90.00	£15.00	£75.00
Chambers Conservation	Bill Payment 80	£1,040.00	£0.00	£1,040.00
HCI Data Ltd	Bill Payment 81	£84.00	£14.00	£70.00
S Johnson	Bill Payment 82	£70.00	£0.00	£70.00
Lights4Fun	Bill Payment 83	£36.97	£6.17	£30.80
Midshires	Bill Payment 84	£841.08	£140.18	£700.90
Mr Flags	Bill Payment 85	£132.00	£22.00	£110.00
Ultra Clean	Bill Payment 86	£211.60	£35.27	£176.33
ACS Technology	Direct Debit	£48.00	£0.00	£48.00
British Telecom	Direct Debit	£115.98	£19.33	£96.65
Denbighshire County Council	Direct Debit	£1,054.00	£0.00	£1,054.00
Hafren Dyfrdwy	Direct Debit	£158.60	£0.00	£158.60
SSE Energy	Direct Debit	£12.00	£2.00	£10.00
NEST	Direct Debit	£86.94	£0.00	£86.94
Facebook	Visa 25	£15.00	£0.00	£15.00

Print my Tickets	Visa 26	£14.40	£1.83	£12.57
Print my Tickets	Visa 27	£14.40	£1.83	£12.57
Post Office	Visa 28	£8.30	£0.00	£8.30
Cllr Baker	Cheque 102667	£22.50	£0.00	£22.50
Cllr Grindle	Cheque 102668	£82.23	£0.00	£82.23
Cllr Haddy	Cheque 102669	£23.10	£0.00	£23.10
Nightingale House	Cheque 102670	£25.00	£0.00	£25.00
Shemec Ltd	Cheque 102671	£10,350.00	£1,725.00	£8,625.00
G H James Cyf.	Cheque 102672	£28,380.13	£4,730.02	£23,650.11
J Williams	Cheque 102673	£10.00	£0.00	£10.00

It was proposed, seconded and resolved that the payments be approved.
All Agreed.

C/93/19 Planning Applications.

Members considered the following planning applications: -

03/2018/0760	Erection of single-story front extension, balcony extension and 2 storey rear extension to dwelling. Foel Isa, Vivod.
	Members of the Town Council consider the application and adjudged that it was acceptable in planning terms. It was proposed, seconded and resolved that no objections be raised relating to this application.
03/2018/0860	Erection of replacement balcony and associated works. 11 Horseshoe Pas View.
	Members of the Town Council consider the application and adjudged that it was acceptable in planning terms. It was proposed, seconded and resolved that no objections be raised relating to this application.
03/2018/0970	Details of layout, scale, appearance, access and landscaping of 1 no. dwelling submitted in accordance with condition no. 1 of the outline permission code no. 03/2016/1195. Land at (Part garden of) Fairlawns, Fron Bache,
	Members of the Town Council consider the application and adjudged that it was acceptable in planning terms. It was proposed, seconded and resolved that no objections be raised relating to this application.

C/94/19 Certificates of Decision.

Members noted the certificates of decision received from Denbighshire County Council Planning Department received since the last meeting.

03/2018/0794	Bank Farm Fron Bache. Prior notification for a proposed extension to existing agricultural livestock building.
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Decision.	Ref cert.
03/2018/0284	Land at Llandyn Hall Farm. Change of use of land to form a holiday touring park (30 units), erection of a central facilities/amenity lodge and associated works
Decision.	Grant.
03/2018/0723	Outbuildings at Llyn Farm Trevor Conversion of outbuildings to form 4 no. holiday let accommodation units, installation of a new septic tank, alterations to existing vehicular access arrangements serving the development proposals and associated works
Decision.	Grant.

C/95/19 Planning Correspondence.

There were no matters considered under this agenda item.

C/96/19 Reports

C/96/19(a) Independent Remuneration Panel for Wales draft Annual Report 2019/20
Members considered a report on the Independent Remuneration Panel for Wales draft Annual Report.

It was proposed, seconded and resolved that the Town Council notes the contents of the Independent Remuneration Panel Draft Annual Report 2019/20 and makes the necessary arrangements to take account of the determinations when setting the 2019/20 budget.

All Agreed.

C/96/19 b) Christmas illuminations 2018.

Members considered a report on this year's Christmas illuminations.

It was proposed, seconded and resolved that the Town Council notes the additional funds raised to supplement the Christmas illuminations costs centre for the financial year by Cllr Edwards and acknowledged the sponsorship of the fundraising event by not levying the standard hire fee of £75.00 for the evening.

All Agreed.

C/96/19 c) Centenary Square Installations.

Members considered a report on the provision of additional Installations on the Centenary square. It was proposed, seconded and resolved to purchase two Tommy silhouettes from the Royal British Legion for siting on the bank to the rear of the Centenary square.

All Agreed.

C/96/19 (d) Review of the electoral arrangements of the County of Denbighshire.

Members considered a report on the review of the electoral arrangements of the County of Denbighshire.

It was proposed, seconded and resolved that as the changes to the electoral arrangements of the County of Denbighshire were minimal and had no direct effect on the representation of the town of Llangollen on the County Council, that the Town Council writes to the commission supporting the draft proposals.

C/98/19 Members reports.

There were no matters considered under this agenda item.

C/99/19 County Councillors Report.

Cllr Mile advised Members that the County Council had also recently considered a report on the review of the electoral arrangements of the County of Denbighshire.

C/100/19 Correspondence.

Members considered and received the following correspondence.

Correspondent.	Purpose.	Action.
Llangollen Branch of the Royal British Legion	Invitation to the Bikers Section of the Royal British Legion launch of the Poppy Appeal 2018 at the War Memorial Llangollen 10.30 Sunday 28 th October	Members consider attendance.
Welsh Government	Assets and Services Toolkit	Noted.
Mr& Mrs Morgan Jones	<p>Dear Mr. Thomas,</p> <p>My wife and I visited Llangollen at the end of April, having narrow boated from Gloucester, but alas due to our draft, we were forced to moor up at Trefor basin. I felt that I must write to you and your fellow Town Council members in light of our visit.</p> <p>The whole experience was a sheer delight from the moment we got onto your canal. The scenery both on the canal and around Llangollen is stunning and the canal side facilities are first class. We totally fell in love with your historic Town, which we found vibrant and very welcoming and in particular, that you have managed to avoid those ghastly "centre re-generation projects" presenting soulless modern shopping malls. Llangollen so much reminded me of the town and people as described in the Rev. Eli Jenkin's prayer from Under Milkwood. Whilst standing on the Towns river bridge and surveying the surrounds, one could imagine one was in Switzerland.</p> <p>You and your fellow members are custodians of a truly unique town and we congratulate you all, for maintaining all the traditional elements of a small Welsh Town which is bursting with vibrancy. It is so refreshing to visit a Town unaffected by 21st. century gadgets and gizmos.</p> <p>Although, we are newish to canal boat ownership, there are not many fellow travellers, who have not visited Llangollen several times and I just have a feeling that it won't be long before we make a return journey. We hope you all will keep Llangollen, as she is.</p>	Noted.
One Voice Wales	Bulletin	Noted.

It was proposed, seconded and resolved that the items of correspondence be noted and identified actions be implemented.

All agreed.

C/101/19 Future Agenda items.

Budget 2019/20

There being no further items the meeting closed at 7.14 pm

LLANGOLLEN TOWN COUNCIL
MINUTES OF THE COUNCIL MEETING HELD ON 20th NOVEMBER 2018.

Present: Cllr Beech, Cllr Baker, Cllr Cheminai, Cllr Edwards, Cllr Grindley, Cllr Haddy (Town Mayor), Cllr Hughes, Cllr Lovelock, Cllr Lube, Cllr Mile and Cllr Richards (Deputy Town Mayor).

In attendance: G. Thomas (Town Clerk).

There was 1 member of the public present.

C/102/19. Apologies for Absence.

None.

C/103/19. Declarations of Interest.

Cllr Edwards, agenda item 7(b)

C/104/19 Presentations.

Members received a presentation from Sgt Jones, of North Wales Police. Regrettably, he advised the Town Council that the local policing team had been asked to intervene in a matter of bullying at the local high school which was unfortunate. Thefts were also up in the area following the advent of the dark evenings. The neighbourhood policing team were working with Group Cynefin and DCC housing on a leaflet drop to advise households on simple issues of security, such as leaving lights on when going out of the house. This would also be supported by information on social media. Members asked questions relating to antisocial behaviour, the use of off-road biking on private land and vehicles parked without insurance and road tax. The Sergeant assured Members that action was being taken and appropriate measures were used to remove vehicles causing problems. It was difficult to increase surveillance as the use of covert CCTV was not legal. However, the community speed watch scheme is still in operation and was proving to be successful in reducing some of the problems mentioned by Councillors. The Town Mayor thanked Sgt Jones for his informative presentation.

C/105/19 Mayors Announcements.

The Town Mayor had several engagements during November which included the Annual Festival of Remembrance and the Sunday Service both of which had been well attended. The Festival of had been successful in raising some £230 for The Town Mayors charity appeal and he wish to thank all those involved, especially Equapoise Theatre who had -performed a tribute to Hedd Wyn. Cllr Beech endorsed the Town Mayors comments and asked if a letter of thanks could be sent to Miss Jones and Mr Sam Jones of Equapoise Theatre thanking them for the contribution to the success of the night. The Town Mayor also informed Members of the donation received from Mr Ian Lebbon to fund new national flags on the Centenary Square in memory of his Grandfather, Private Frank Henderson who had been killed in action on the Somme on the 12th October 1916. Both the Town Mayor and Mayoress had attended the Llangollen Rotary Club Charter Dinner which had been a very pleasant and enjoyable experience. He strongly recommends that if any future incumbent had the opportunity to attend a Charter Night that they should do so. The Town Mayor concluded by advising

Members that a Town Council Christmas evening meal had been arranged on the 21st of December at Gales Wine Bar.

C/106/19 Statements from the public.

There were no matters considered under this agenda item.

C/107/19 Minutes of Meeting.

It was proposed, seconded and resolved that the Chairman be authorised to sign the minutes of the Town Council meetings held on the 16th October 2018, as a correct record.

All agreed.

C/108/19 Minutes of the Committee meetings.

It was proposed, seconded and resolved to receive the minutes of the Asset Management, Cittaslow and to adopt the minutes of the Cittaslow Committee held on the 4th September 2018.

All agreed.

C/109/19 Financial Matters.

C/109/19(a) Financial Statements.

The financial statement for November was received and noted.

C/109/19(c) Authorised Payments.

The payments for November detailed below, were presented to the meeting.

Supplier	Payment Method	Gross Cost	VAT	Net Cost
Staff cost LTC1	Bill Payment 87	£1,580.69	£0.00	£1,580.69
Staff Costs LTC02	Bill Payment 88	£767.96	£0.00	£767.96
Staff Cost LTC02	Bill Payment 89	£9.18	£0.00	£9.18
PAYE and NI	Bill Payment 90	£876.88	£0.00	£876.88
AW Renewables	Bill Payment 91	£72.00	£12.00	£60.00
Denbighshire County Council	Bill Payment 92	£129.38	£21.56	£107.82
Chambers Conservation	Bill Payment 93	£1,101.19	£183.53	£917.66
Cllr Edwards	Bill Payment 94	£132.30	£0.00	£132.30
H Edwards	Bill Payment 95	£1,040.00	£0.00	£1,040.00
H Edwards	Bill Payment 96	£5,250.00	£0.00	£5,250.00
Festive Lights	Bill Payment 97	£3,513.12	£585.52	£2,927.60
Green Valley Solutions	Bill Payment 98	£1,764.00	£294.00	£1,470.00
S Johnson	Bill Payment 99	£70.00	£0.00	£70.00
Lelo	Bill Payment 100	£156.00	£26.00	£130.00
G Poole	Bill Payment 101	£30.00	£0.00	£30.00
Rotary Club of Llangollen	Bill Payment 102	£40.00	£0.00	£40.00
Ultra Clean	Bill Payment 103	£148.54	£24.76	£123.78
Watkin and Williams	Bill Payment 104	£3.00	£0.50	£2.50
ACS Technology	Direct Debit	£48.00	£0.00	£48.00
British Telecom	Direct Debit	£124.78	£20.79	£103.99
Denbighshire County Council	Direct Debit	£1,054.00	£0.00	£1,054.00
Hafren Dyfrdwy	Direct Debit	£158.60	£0.00	£158.60

SSE	Direct Debit	£753.57	£120.51	£633.06
SSE	Direct Debit	£215.17	£10.24	£204.93
Siemens Financial Services	Direct Debit	£926.40	£154.40	£772.00
NEST	Direct Debit	£86.20	£0.00	£86.20
ASPLI safety Ltd.	Visa 29	£71.16	£11.88	£59.28
Cash	Visa 30	£8.30	£0.00	£8.30
Screwfix	Visa 31	£42.96	£7.15	£35.81
Lights4Fun	Visa 32	£28.99	£5.80	£23.19
J Williams	Cheque 102674	£36.00	£0.00	£36.00
Grosvenor Construction	Cheque 102675	£21,590.35	£3,598.39	£17,991.96
Nightingale House	Cheque 102676	£25.00	£0.00	£25.00
GMSSTT	Cheque 102678	£11,000.00	£0.00	£11,000.00

It was proposed, seconded and resolved that the payments be approved.
All Agreed.

C/110/19 Planning Applications.

Members considered the following planning applications: -

03/2018/0982	Alterations to dwelling to form two-story extension at side of dwelling. Hollies Cottage, Pencoed, Llangollen.
	Members of the Town Council consider the application and adjudged that it was acceptable in planning terms.
03/2018/1003	Demolition of modular building and lean-to store and erection of replacement modular building. The Station, Abbey Road.
	Members of the Town Council consider the application and adjudged that it was acceptable in planning terms. It was proposed, seconded and resolved that no objections be raised relating to this application.
03/2018/1091	Variation of condition no. 2 of planning permission code no 03/2018/0698 to permit a change in the appearance of the proposal. Llandyn Hall Farm, Llangollen.
	Members of the Town Council consider the application and adjudged that it was acceptable in planning terms. It was proposed, seconded and resolved that no objections be raised relating to this application.

C/111/19 Certificates of Decision.

Members noted the certificates of decision received from Denbighshire County Council Planning Department received since the last meeting.

03/2018/0860	Erection of a replacement balcony and associated works. Horseshoe Pass View.
Decision.	Grant.

03/2018/0771	Crown reduction of one oak tree subject to Tree Preservation Order 2/2005. 6 Vicarage Road.
Decision.	Grant.

C/112/19 Planning Correspondence.

There were no matters considered under this agenda item.

C113/19 Reports.

Members considered a report to consider the provision of additional seating on Centenary Square.

It was proposed, seconded and resolved that that the Town Council covers the modest shortfall in the provision of the new bench and agreed to fully fund the additional slated seat benches and installation fees form the project cost centre budget.

All agreed.

C/114/19 Members reports.

C/114/19 a) John Mathews Trust.

Cllr Grindley advised that at the last meeting the Trust had allocated a total of £6,500 of grant-in-aid to beneficiaries.

C/114/19 b) Llangollen Chamber of Trade and Tourism.

Cllr Beech provided an update on the activities of the Llangollen Chamber of Trade and Tourism, which had received a presentation on the electronic payment systems by Barclays Bank and were promoting a new initiative in respect of late opening on Thursday evenings in the run-up to Christmas.

C/114/19 c) Llangollen Christmas Festival.

Cllr Cheminai advised the Christmas Festival was to take place the following Saturday and urged all to attend.

C/114/19 d) Llangollen Silver Band.

Cllr Hughes provided an in-depth report on the activities of all sections of the Llangollen Silver Band.

C/114/19 e) Ysgol y Gwernant

Cllr Richards updated Members on the recent meeting of Ysgol y Gwernant Governors. The pupils had been involved in the poppy installation and were working with the local Tourist Information Centre to promote tourism in the area. They had also had some very useful session working with the elderly facilitated by Group Cynefin. The school had also been very active in terms of the work of the Eco Council, hosting an event at Pengwern.

C/114/19 f) Friends of Pengwern.

Cllr Lube update the activities of the Friends of Pengwern. Several initiatives were being pursued including the Men Shed project.

C/115/19 County Councillors Report.

Cllr Mile updated the Town Council on a recent meeting facilitated by enforcement team in respect of the works been carried out at the former Wynnstay Arms Hotel. He also advised Members of a presentation that he had been party to, facilitated by Mr Graham Boase, Corporate Director for Economy and Public Realm at Denbighshire County Council, regarding the North Wales Growth Bid. Work continues the review of the LDP with the call for candidate sites closing on the 26th November.

C/116/19 Correspondence.

Members considered and received the following correspondence.

Correspondent.	Purpose.	Action.
Conwy & Denbighshire Care and Repair	Annual Report for 2017/ 18	Noted.
Institute of Welsh Affairs	Understanding Welsh Places is a new, collaborative project that the Institute of Welsh Affairs (IWA) is working on with its partners. The initiative will create a website that presents useful, available data about places in Wales in a format that is quick and easy to use.	Noted.
One Voice Wales	October 2018 news bulletin.	Noted.
Mrs Vera Heath	Disappointed at attendance of Town Councillors at St Collen's Church, Service of Remembrance.	Noted.

It was proposed, seconded and resolved that the items of correspondence be noted.
All agreed.

C/117/19 Future Agenda items.

Budget 2019/20

There being no further items the meeting closed at 6.44 pm

LLANGOLLEN TOWN COUNCIL
MINUTES OF THE COUNCIL MEETING HELD ON 18th DECEMBER 2018.

Present: Cllr Beech, Cllr Cheminai, Cllr Edwards, Cllr Grindley, Cllr Haddy (Town Mayor), Cllr Hughes, Cllr Lovelock, Cllr Lube, Cllr Mile and Cllr Richards (Deputy Town Mayor).

In attendance: G. Thomas (Town Clerk).

There was 1 member of the public present.

C/118/19. Apologies for Absence.

It was proposed seconded and resolved to accept apologies from Cllr Baker, due to family commitments.

C/119/19. Declarations of Interest.

None.

C/120/19 Presentations.

Members received an update on the activities of the local neighbourhood policing team from Sgt Jones, of North Wales Police.

C/121/19 Mayors Announcements.

The Town Mayor had several engagements during December, which had included the service of licensing of the new service of licensing Vicar and the Christmas Concert in the Town Hall. The Town Mayor concluded by reminding Members that a Town Council Christmas evening meal had been arranged on the 21st of December at Gales Wine Bar.

C/122/19 Statements from the public.

There were no matters considered under this agenda item.

C/123/19 Minutes of Meeting.

It was proposed, seconded and resolved that the Chairman be authorised to sign the minutes of the Town Council meetings held on the 20th November 2018, as a correct record.
All agreed.

C/124/19 Minutes of the Committee meetings.

It was proposed, seconded and resolved to receive the minutes Asset Management Committee held on the 16th October 2018 and to approve the minutes of the Cittaslow Committee meetings held on the 10th October and the 19th November 2018.
All agreed.

C/125/19 Financial Matters.

C/125/19(a) Financial Statements.

The financial statement for December was received and noted.

C/125/19(b) Authorised Payments.

The payments for December detailed below, were presented to the meeting.

Supplier	Payment Method	Gross Cost	VAT	Net Cost
Staff cost LTC1	Bill Payment 105	£1,580.89	£0.00	£1,580.89
Staff Costs LTC02	Bill Payment 106	£767.96	£0.00	£767.96
PAYE and NI	Bill Payment 107	£876.68	£0.00	£876.68
Bates Office Supplies	Bill Payment 108	£47.70	£7.95	£39.75
JTM Signs	Bill Payment 109	£576.00	£96.00	£480.00
Derwen College	Bill Payment 110	£775.42	£129.24	£646.18
Dee Valley Fruit and Veg	Bill Payment 111	£305.00	£0.00	£305.00

Festive Lighting Company	Bill Payment 112	£111.00	£18.50	£92.50
Lights for Fun	Bill Payment 113	£9.98	£1.67	£8.31
Lights for Fun	Bill Payment 114	£15.98	£2.66	£13.32
Popeth Cymraeg	Bill Payment 115	£90.00	£0.00	£90.00
Orb Sound and Lighting	Bill Payment 116	£150.00	£0.00	£150.00
Welsh Audit Office	Bill Payment 117	£409.65	£0.00	£409.65
Ultra Clean	Bill Payment 118	£145.60	£24.27	£121.33
Watkin and Williams	Bill Payment 119	£100.16	£16.96	£83.20
46 Studio	Bill Payment 120	£100.00	£0.00	£100.00
ACS Technology	Direct Debit	£48.00	£0.00	£48.00
British Gas	Direct Debit	£857.40	£142.90	£714.50
British Gas	Direct Debit	£615.27	£102.54	£512.73
British Gas	Direct Debit	£49.69	£2.36	£47.33
British Gas	Direct Debit	£195.38	£6.30	£189.08
British Telecom	Direct Debit	£78.27	£13.04	£65.23
Denbighshire County Council	Direct Debit	£1,054.00	£0.00	£1,054.00
Hafren Dyfrdwy	Direct Debit	£158.60	£0.00	£158.60
NEST	Direct Debit	£86.20	£0.00	£86.20
PWLB	Direct Debit	£1,455.43	£0.00	£1,455.43
SSE Energy	Direct Debit	£637.30	£106.21	£531.09
Grosvenor Construction	Cheque No 102677	£17,712.56	£2,952.09	£14,760.47

It was proposed, seconded and resolved that the payments be approved.
All Agreed.

Community Support Grants 2018/19.

The schedule of payments under the 2018/19 Community Support Grants scheme, detailed below, were presented to the meeting.

Applicant.	Award
Ti a Fi (Llangollen Playmates).	£355
Llangollen Museum of Local History and The Armoury Conservation Trust.	£440
Llangollen Play group.	£550
Bryn Collen PTFA.	£600
Civic Trust.	£475
1st Llangollen Scout Group.	£500
Tidy Towns Team.	£190
Community Garden.	£500
Llangollen Christmas Festival	£500
Llangollenrun – Trail Explorer.	£400
New Dot Cinema	£400
The Melodics	£90

It was proposed, seconded and resolved that the grant payments be approved.
All Agreed.

C/125/19(d) Draft budget 2019/20

Members received a report on the draft budget for 2019/20 and the associated risk register.

It was proposed, seconded and resolved that the Town Council: -

- a) Endorses the attached risk register.
- b) Agrees the draft budget based on the proposed levels and type of reserves identified.

All agreed.

C/126/19 Planning Applications.

There were no matters considered under this agenda item.

C/127/19 Certificates of Decision.

Members noted the certificates of decision received from Denbighshire County Council Planning Department received since the last meeting.

03/2018/1003	Demolition of modular building and lean-to store and erection of replacement modular building The Station Abbey Road, Llangollen Railway.
Decision.	Grant
03/2018/0970	Land at (Part garden of) Fairlawns 27/11/2018 Details of the layout, scale, appearance, access and landscaping of 1 no. dwelling submitted in accordance with condition no. 1 of outline permission code no. 3/2016/1195. Fron Bache, Llangollen.
Decision.	Grant
03/2018/0760	Erection of single storey front extension, balcony extension and 2 storey rear extension to dwelling. Foel Isa, Vivod.
Decision.	Grant

C/128/19 Planning Correspondence.

There were no matters considered under this agenda item.

C/129/19 Reports.

C/129/19 a) Land for sale adjoining Castell Dinas Bran.

Members consider an informal approach received from Denbighshire County Council, regarding land for sale adjoining Castell Dinas Bran.

It was proposed, seconded and resolved that the Town Council: -

- a) enter into negotiation with the vendors agent to have the land taken off the market, and if required, to enter into a voluntary agreement for a minimum period of six months,
- b) explore possible sources of funding for purchase, and to examine all options for future public ownership, and
- c) provide a further report on the results of these investigations to the Town Council.

All agreed.

C/129/19 b) Cittaslow engagement with town groups/organisations.

Members consider a recommendation from the Committee regarding engagement with town groups/organisations who contribute to Cittaslow objectives.

It was proposed, seconded and resolved that the Town Council that the Town Council endorses the networking plan.

Agreed seven votes for and two against.

C130/19 Members reports.

C/130/19 a) John Mathews Trust.

Cllr Grindley advised that at the last meeting the Trust had allocated a total of £2000 of grant-in-aid to three beneficiaries.

C/130/19 c) Llangollen Christmas Festival.

Cllr Lube advised tht the Christmas Festival had been very successful and that the use of the new town square had between particularly beneficial.

C/130/19 d) Llangollen Silver Band.

Cllr Hughes provided an in-depth report on the activities of all sections of the Llangollen Silver Band.

C/130/19 e) Ysgol y Gwernant

Cllr Richards updated Members on the recent meeting of Ysgol y Gwernant Governors.

C/130/19 f) Friends of Pengwern.

Cllr Lube update the activities of the Friends of Pengwern who were in the process of establishing a new bank account.

C/131/19 County Councillors Report.

Cllr Timms updated the Town Council on the new arrangements for bin collection across the county and its impact on the County Councils budget and provided and update on the North Wales Growth bid. Cllr Timms also advised members of the potential of funds from the Clocaenog Forest wind farm community investment fund valued over £750,000 a year.

C/132/19 Correspondence.

Members considered and received the following correspondence.

Correspondent.	Purpose.	Action.
Police and Crime Commissioner	Have your say about policing.	Members to consider the consultation document and advise the Town Clerk of any concerns.
One Voice Wales -	December 2018 News Bulletin	Noted.

It was proposed, seconded and resolved that the items of correspondence be noted.

All agreed.

There being no further items the meeting closed at 7.04pm

LLANGOLLEN TOWN COUNCIL
MINUTES OF THE COUNCIL MEETING HELD ON 15th JANUARY 2019.

Present: Cllr Baker, Cllr Beech, Cllr Cheminai, Cllr Edwards, Cllr Grindley, Cllr Haddy (Town Mayor), Cllr Hughes, Cllr Lovelock, Cllr Lube, Cllr Mile and Cllr Richards (Deputy Town Mayor).

In attendance: G. Thomas (Town Clerk).
There was 1 member of the public present.

C/133/19. Apologies for Absence.
None.

C/134/19. Declarations of Interest.
None.

C/135/19 Presentations.
Members received an update on the activities of the local neighbourhood policing team from Sgt Jones, of North Wales Police together with details on new staffing levels and Special Constable recruitments. Sgt Jones wished to record the assistance that Cllr Edwards had afforded to his officers in relation to a serious incident that had occurred in the town in the New Year and advised Member that Cllr Edwardes would be invited to a presentation evening with the Chief Constable in March in recognition of her actions.

C/136/19 Mayors Announcements.
The Town Mayor had very few engagements during the month but commented on the very pleasant evening he attended with fellow Councillors and staff at the Christmas dinner in Gales Wine Bar and urged Members to consider attending in 2019. The Town Mayor wished to record his thanks to all those that had been involved in the Christmas illumination, particularly on the new square, which had proved to be very popular and was a credit to all involved. He also informed Members of the date of the annual town meeting which would be held at 6.30 pm on Thursday 28th March 2019, all Councillors were expected to attend.

C/137/19 Statements from the public.
There were no matters considered under this agenda item.

C/138/19 Minutes of Meeting.
It was proposed, seconded and resolved that the Chairman be authorised to sign the minutes of the Town Council meetings held on the 18th December 2018, as a correct record.
Agreed with one abstention.

C/139/19 Financial Matters.
C/139/19(a) Financial Statements.
It was proposed, seconded and resolved that the financial statement for January be received and noted.
Agreed with one abstention.

C/139/19(b) Authorised Payments.

The payments for January, detailed below, were presented to the meeting.

Supplier	Payment Method	Gross Cost	VAT	Net Cost
Staff cost LTC1	Bill Payment 121	£1,580.89	£0.00	£1,580.89
Staff cost LTC1	Bill Payment 122	£225.50	£0.00	£225.50
Staff Costs LTC02	Bill Payment 123	£767.96	£0.00	£767.96
PAYE and NI	Bill Payment 124	£876.68	£0.00	£876.68
British Gas	Bill Payment 125	£47.06	£0.45	£46.61
Border Janitorial Supplies	Bill Payment 126	£44.27	£7.38	£36.89
S Johnson	Bill Payment 127	£140.00	£0.00	£140.00
SLCC	Bill Payment 128	£249.00	£0.00	£249.00
Ultra Clean	Bill Payment 129	£121.33	£24.27	£97.06
Groundworks MSSTT	Bill Payment 130	£9,567.60	£1,594.60	£7,973.00
New Dot Cinema	Bill Payment 131	£2,000.00	£0.00	£2,000.00
Argos	Visa 33	£79.95	£15.99	£63.96
Giff Gaff	Visa 34	£10.00	£0.00	£10.00
Cash	Visa 35	£60.00	£0.00	£60.00
ACS Technology	Direct Debit	£48.00	£0.00	£48.00
British Gas	Direct Debit	£118.94	£102.54	£16.40
British Gas	Direct Debit	£5.59	£2.36	£3.23
British Gas	Direct Debit	£30.76	£6.30	£24.46
British Telecom	Direct Debit	£78.27	£13.04	£65.23
Denbighshire County Council	Direct Debit	£1,054.00	£0.00	£1,054.00
Hafren Dyfrdwy	Direct Debit	£216.24	£0.00	£216.24
NEST	Direct Debit	£86.20	£0.00	£86.20

It was proposed, seconded and resolved that all the payments be approved.

All Agreed.

C/140/19 Planning Applications.

Members considered the following planning applications: -.

03/2018/1148	Installation of replacement window-based extractor fan. Deeside Bistro, Dee Lane.
	Members of the Town Council consider the application and adjudged that it was acceptable in planning terms. It was proposed, seconded and resolved that no objections be raised relating to this application.
03/2018/1205	Erection of a dwelling incorporating existing agricultural building, change of use of land to facilitate the siting of 2 holiday pods and associated works. Land Adjacent to Maes Y Coed, Berwyn,
	Members of the Town Council consider the above application and adjudged that it was unacceptable in planning terms as the development did not fully comply with the Denbighshire Local Development Plan Policies Policy RD 1 and PSE 12. In respect of Policy RD 1 the development is not within the development boundary of Llangollen and is in open countryside. In respect of Policy PSE 12 - Chalet, static and touring caravan and camping

	<p>in that the development does not make a positive contribution to the local biodiversity, and natural and built environment; and the development is obtrusive in the landscape not being of high quality in terms of layout, design and landscaping in line with the development principles, and could cause adverse highway impacts.</p> <p>It was proposed, seconded and resolved that the aforesaid objections be raised relating to this application. All agreed.</p>
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C/141/19 Certificates of Decision.

Members noted the certificates of decision received from Denbighshire County Council Planning Department received since the last meeting.

03/2018/1091	Variation of condition no. 2 of planning permission code no. 03/2018/0698 to permit a change in the appearance of the Property. Llandyn Hall Farm Llangollen
Decision.	Grant
03/2018/0982	Alterations to dwelling to form a two-storey extension at side of dwelling Hollies Cottage Llangollen
Decision.	Withdrawn

C/142/19 Planning Correspondence.

There were no matters considered under this agenda item.

C/143/19 Reports.

C/143/19 a) Internal Audit.

Members consider the appointment of internal auditors.

It was proposed, seconded and resolved that the Town Council appoint JDH Business Services Ltd as internal auditors to undertake an audit in accordance with the Governance and Accountability for Local Councils in Wales Practitioners' Guide 201 (as amended) for the year ending 31st March 2019

All agreed.

C/143/19 b) Shape my Llangollen.

Members consider a request from Shape my Llangollen to report directly to the Town Council.

An amendment to the recommendation was proposed to maintain the status quo for six months. On putting the amendment to the vote, it was defeated by six votes against and four in support of the amendment. It was subsequently proposed, seconded and resolved that Shape my Llangollen should report directly to the Town Council.

Agreed six votes for and four against.

C144/19 Members reports.

C/144/19 a) Llangollen Christmas Festival.

Cllr Lube advised that the Christmas Festival had been very successful and that donations of £1,000

Wales Air Ambulance had £250 to the Llangollen Food Bank.

C/144/19 b) Llangollen Silver Band.

Cllr Hughes an update on the activities of the Llangollen Silver Band. The Band's AGM would be held in February.

C/144/19 c) Llangollen Youth Trust.

Cllr Lovelock provided information regarding a recent meeting with her fellow trustee Mr. Roger Cragg. Work had been carried out on producing an annual report and the trust were considering increasing the number of trustees with a view to deciding the future direction of the trust.

C/144/19 d) Friends of Pengwern.

Cllr Lube update the activities of the Friends of Pengwern who were in the process developing their Nature for Health programmes with a launch at a wild breakfast event in Pen y Coed woods at the end of the month.

C/145/19 County Councillors Report.

Cllr Miles provided a brief update on the activities of the County Council which were at present primarily focused on the draft budget for 2019/20. He advised Members that a Scrutiny Committee scheduled for February to consider the Llantysilio Mountain Fire, which had some marginal effect on the Town Council, had been postponed. He also advised that the new illuminated traffic sign on the approaches to Abbey Road was to be altered to make the sign less obtrusive by reversing the colours displayed.

C/146/19 Correspondence.

Members considered and received the following correspondence.

Correspondent.	Purpose.	Action.
		Members to consider the consultation document and advise the Town Clerk of any concerns.
One Voice Wales	New Year 2019 News Bulletin	Noted.
Billy Brennan	As well as being a resident of Llangollen and having business interest here. I would like to congratulate you on the Christmas display this year. The efforts had a really positive effect to the community and to our business foot fall. We had so many positive comments from people who travelled into Llangollen to view. Once again thank you very much. Regards Billy Brennan	Noted.
Planning Aid Wales	Planning Aid Wales Newsletter, December 2018	Noted.

Welsh Ministers	Sustainable Drainage (SuDS) Statutory Guidance	Noted.
Cardiff and Vale of Glamorgan Social Value Steering Group	<p>The has developed a "Toolkit" which it is happy to share. It has been designed to be used by any person or team involved with commissioning, procuring or delivering services to create social value. The toolkit was produced following a partnership workshop which also considered the Future Generations Framework for service design.</p> <p>The content is presented under the following four sections:</p> <ul style="list-style-type: none"> • Understanding social value • Delivering social value • Demonstrating social value • Resources on social value <p>Please visit the Cardiff and Vale of Glamorgan Integrated Health and Social Partnership website to download this great resource".</p>	Noted.

It was proposed, seconded and resolved that the items of correspondence be noted.
All agreed.

C/147/19 Future Agenda items.

Audit process.

There being no further items the meeting closed at 7.01pm

LLANGOLLEN TOWN COUNCIL
MINUTES OF THE COUNCIL MEETING HELD ON 19th FEBRUARY 2019.

Present: Cllr Baker, Cllr Beech, Cllr Cheminai, Cllr Edwards, Cllr Grindley, Cllr Haddy (Town Mayor), Cllr Lovelock, Cllr Lube, Cllr Mile and Cllr Richards (Deputy Town Mayor).

In attendance: G. Thomas (Town Clerk).
There were 8 members of the public present.

C/148/19. Apologies for Absence.

It was proposed seconded and resolved to accept apologies from Cllr Hughes, who was on holiday.

All Agreed.

C/149/19. Declarations of Interest.

None.

C/150/19 Presentations.

C/150/19 (a) Sgt Jones North Wales Police.

Members received an abridged update on the activities of the local neighbourhood policing team given the number of speakers present on the evening. Sgt Jones confirmed that he would provide a more detailed report to the next meeting of the Town Council. Issues covered included community speed watch and public order issues caused by pupils of Ysgol Dinas Bran.

C/150/19 (b) Llangollen Business Improvement District.

Mr Kevin Brownell Project Manager of the Mosaic Partnership gave a presentation on the proposed Business Improvement District for Llangollen (BID). He Explained that BID's are an arrangement whereby businesses get together, decide what additional improvements they want to make, how they are going to manage and deliver those improvements and what it will cost them. This all goes into a business plan which is voted on by all those who would have to pay. The BID can last for a maximum of 5 years and must be able to demonstrate how it has benefited businesses who have funded it. The proposed BID area for the town would cover thirty-two streets and twenty business sectors generating a Rateable Value of £3.35m. Mr Brownell explained that consultation with local business was ongoing and that there would be a workshop on the 4th March. Following the consultation period, a report would be submitted to Denbighshire County Council, the project sponsors, in early March as to the feasibility of a BID for Llangollen. Mr Brownell took question from Members. The Town Mayor thanked Mr Brownell for his very informative presentation

C/150/19 (c) Llangollen 2020.

Cllr Graham Timms, Chair of Llangollen 2020 provide Members with an update on the final report from the consultants Arcadis, on the Llangollen 2020 Project Feasibility and Scoping Study. He explained that the Llangollen 2020 group have been working to ease parking problems and traffic flow, two of the most difficult problems in the town. The groups plans are aimed to make the town a more pedestrian friendly environment and to provide a more attractive, pleasant and prosperous town centre. Cllr Timms explained that the plans would

also see a mini-roundabout introduced at the northern end of Castle Street near the railway station to increase traffic flow over Llangollen's historic bridge. At the junction at the other end of Castle Street currently controlled by traffic lights onto the A5, there would be improvements to the light sequence and improved pedestrian crossing points which will also lead to better traffic flow. Cllr Timms confirmed that Arcadis predicted that the proposals will lead to a 20% increase in economic activity in the town, Cllr Timms referred to the interest and enthusiasm for the scheme that was shown by, Cabinet Members, and officers of Denbighshire County Council, who were pleased to hear that the scheme had widespread support amongst the community. Cllr Timms assured Members that the required funding of £2.5 million would be secured to implement the findings of the study. Cllr Timms took question from Members. The Town Mayor thanked Cllr Timms for the presentation

C/151/19 Mayors Announcements.

The Town Mayor had attended the recent charity Curry night at the Whitewaters Hotel arranged by the year 10 Prince's Trust group of Ysgol Dinas Bran which had been a very pleasant evening. The Town Mayor wished to note the passing of Mr Trevor Roberts and Mr Malcolm Twigg two prominent individuals who had contributed so much to the town over the years. Cllr Haddy also wish to express the good wishes of the Town Council to former Councillor Christopher Tobin who had recently been unwell.

C/152/19 Statements from the public.

There were no matters considered under this agenda item.

C/153/19 Minutes of Meeting.

It was proposed, seconded and resolved that the Chairman be authorised to sign the minutes of the Town Council meetings held on the 15th January 2019, as a correct record.
All agreed.

C/154/19 Financial Matters.

C/154/19(a) Financial Statements.

It was proposed, seconded and resolved that the financial statement for February be received and noted.
All agreed.

C/154/19(b) Authorised Payments.

The payments for February, detailed below, were presented to the meeting.

Supplier	Payment Method	Gross Cost	VAT	Net Cost
Staff cost LTC1	Bill Payment 132	£1,580.89	£0.00	£1,580.89
Staff cost LTC1	Bill Payment 133	£104.55	£0.00	£104.55
Staff Costs LTC02	Bill Payment 134	£767.96	£0.00	£767.96
PAYE and NI	Bill Payment 135	£876.68	£0.00	£876.68
Midshire	Bill Payment 136	£693.14	£115.52	£577.62
Oswestry Town Council	Bill Payment 137	£72.00	£12.00	£60.00
PPL PRS	Bill Payment 138	£328.64	£65.73	£262.91
S Johnson	Bill Payment 139	£70.00	£0.00	£70.00
Ultra Clean	Bill Payment 140	£169.87	£28.31	£141.56

Watkin and Williams	Bill Payment 141	£108.72	£18.12	£90.60
Woodscape	Bill Payment 142	£3,613.68	£602.28	£3,011.40
Yesterhome	Bill Payment 143	£400.00	£66.67	£333.33
Tesco	Visa 36	£4.50	£0.75	£3.75
Giff Gaff	Visa 37	£10.00	£1.67	£8.33
ACS Technology	Direct Debit	£48.00	£0.00	£48.00
British Gas	Direct Debit	£133.37	£6.35	£127.02
British Gas	Direct Debit	£428.48	£71.41	£357.07
British Gas	Direct Debit	£18.19	£0.86	£17.33
British Telecom	Direct Debit	£99.76	£16.62	£83.14
Denbighshire County Council	Direct Debit	£1,054.00	£0.00	£1,054.00
Hafren Dyfrdwy	Direct Debit	£216.29	£0.00	£216.29
NEST	Direct Debit	£86.20	£0.00	£86.20

It was proposed, seconded and resolved that all the payments be approved.
All Agreed.

C/155/19 Planning Applications.

Members considered the following planning applications: -.

03/2018/1141	Demolition of existing hotel and erection of 14 dwellings. Tyn Y Wern Hotel, Maesmawr Road.
	Members of the Town Council consider the above application and adjudged that it was unacceptable in planning terms. It was proposed, seconded and resolved that objections be raised in relation to this application in that the development did not fully comply with the Denbighshire County Council Local Development Plan Policies Policy RD 1 and BSC 4. In respect of Policy RD 1 the Town Council consider that the application will have unacceptable effect on the local highway network as a result of congestion, danger and nuisance arising from traffic generated, particularly onto the A5 trunk road, and that the proposed access from Maesmawr Road is a single carriageway. In respect of Policy BSC 4 the Town Council is uncertain as to whether the application will provide affordable housing for local needs as defined by the policy. All agreed.
03/2018/1084	Siting of a static unit for use as manager's dwelling in connection with managing and supervision of caravan site. Penddol Farm Caravan Park, Abbey Road.
	Members of the Town Council consider the above application and adjudged that it was acceptable in planning terms. It was proposed, seconded and resolved that no objections be raised in relation to this application. All agreed.
03/2018/0236	Erection of car port. Capel Pont, Butlers Hill.
	Members of the Town Council consider the above application and adjudged that it was acceptable in planning terms.

	<p>It was proposed, seconded and resolved that no objections be raised in relation to this application. All agreed.</p>
03/2018/1160	<p>Demolition of garage and erection of two storey extension to dwelling. Gamelin, Dinbren Road.</p>
	<p>Members of the Town Council consider the above application and adjudged that it was acceptable in planning terms. It was proposed, seconded and resolved that no objections be raised in relation to this application. All agreed.</p>
03/2019/0058	<p>Variation of condition 2 of planning application 03/2016/0300/PF to allow amendments to layout, and substitution of 1 house type. Land Off, Vicarage Road.</p>
	<p>Members of the Town Council consider the above application and adjudged that it was acceptable in planning terms. It was proposed, seconded and resolved that no objections be raised in relation to this application. All agreed.</p>
03/2015/1179	<p>Change of use land by the by the siting of 7 no. holiday accommodation units, toilet/shower unit, provision of car parking area and associated works. Glas Aber, Geraint.</p>
	<p>Members of the Town Council consider the above application and adjudged that it was unacceptable in planning terms It was proposed, seconded and resolved that following objections be raised in relation to this application in that the development did not fully comply with the Denbighshire Local Development Plan Policy PSE 12. The Town Council believes that the development does not make a positive contribution to the local biodiversity, and natural and built environment; and the development is obtrusive in the landscape not being of high quality in terms of layout, design and landscaping in line with the development principles, and could cause adverse highway impacts. All agreed.</p>
03/2019/0133	<p>Conversion of existing garage to workstation. 43, Hall Street.</p>
	<p>Members of the Town Council consider the above application and adjudged that it was acceptable in planning terms. It was proposed, seconded and resolved that no objections be raised in relation to this application. All agreed.</p>
03/2018/0085	<p>Erection of two storey side extension. The Croft, Abbey Road.</p>
	<p>Members of the Town Council consider the above application and adjudged that it was acceptable in planning terms. It was proposed, seconded and resolved that no objections be raised in relation to this application. All agreed.</p>

C/156/19 Certificates of Decision.

Members noted the certificates of decision received from Denbighshire County Council Planning Department since the last meeting.

03/2019/0026	Non-Material Amendment application for the removal of ground floor bay window on the "Bradman" house type and replace with a standard window to match others on the elevation, submitted in relation to application code number 03/2016/0300/PF Land Off Vicarage Road.
Decision.	Grant

C/157/19 Planning Correspondence.

Members noted the Listed Building Enforcement Notice in respect of Chopsticks Chinese Takeaway, 43, Castle Street.

It was proposed, seconded and resolved that the Town Council should support the action of Denbighshire county Council.

All agreed.

C/158/19 Reports.

Members received the annual report from the Llangollen Tidy Town Team for 2018.

It was proposed, seconded and resolved that the Town Council should recognise the commendable effort of the whole Team and acknowledge the value and nature of the work undertaken.

All agreed.

C/159/19 Members reports.

C/159/19 a) Llangollen Chamber of Trade and Tourism.

Cllr Beech reported on the recent Chamber meeting where the members had received a presentation on business rate relief.

C/159/19 b) Ysgol y Gwernant.

Cllr Richards presented a very comprehensive report of the recent meeting of the Governors of Ysgol y Gwernant. They had discussed the introduction of the new curriculum which was to be a teacher led independent thinking child-centered curriculum for 3 to 16-year-olds. Cllr Richard also outlined the reform of the special educational needs strategy and details of the 21st century school funding and the influence that would have on the prioritization of funding for capital investment in the school.

C/160/19 County Councillors Report.

Cllr Miles advised Members that the focus of the County Councils work over the last month had been on the budget for 2019/20 and it was likely that the council tax would increase by 6.35%

C/161/19 Correspondence.

Members considered and received the following correspondence.

Correspondent.	Purpose.	Action.
Friends of Pengwern.	Minutes of last meeting	Noted.

One Voice Wales.	September 2018 News Bulletin	Noted.
Wales Audit Office.	Wales Audit Office Fee Scheme 2019-20	Noted.
Wales Audit Office.	Financial Management and Governance – Town and Community Councils 2017-18 and Internal Audit Arrangements at Town and Community Councils in Wales	Noted.
AONB Communications Officer.	Spring Meeting of the Clwydian Range & Dee Valley AONB Champions for the AONB Champions. Friday 5 th April	Town Council AONB Champions to consider attendance.
Regeneration Project Manager - Pontcysyllte Aqueduct and Canal World Heritage Site.	New Draft Management Plan https://www.pontcysyllte-aqueduct.co.uk/world-heritage-status/resources/consultations/	Members to consider the consultation document and advise the Town Clerk of any concerns.
Arcadis.	Llangollen 2020 Project Feasibility and Scoping Study	Circulated.

It was proposed, seconded and resolved that the items of correspondence be noted.
All agreed.

C/162/19 Future Agenda items.

Audit process.

Land at Castell Dinas Bran.

There being no further items the meeting closed at 7.55 pm

LLANGOLLEN TOWN COUNCIL
MINUTES OF THE COUNCIL MEETING HELD ON 19th MARCH 2019.

Present: Cllr Beech, , Cllr Edwards, Cllr Grindley, Cllr Haddy (Town Mayor), Cllr Hughes Cllr Lovelock, Cllr Lube, Cllr Mile and Cllr Richards (Deputy Town Mayor).

Cllr Richards left the meeting at 18.26.

In attendance: G. Thomas (Town Clerk).
There was 1 member of the public present.

C/163/19. Apologies for Absence.

It was proposed seconded and resolved to accept apologies from Cllr Baker and Cllr Cheminais due to illness.
All Agreed.

C/164/19. Declarations of Interest.

None.

C/165/19 Presentations.

C/165/19 (a) Sgt Jones North Wales Police.

Members received an update on the activities of the local neighbourhood police team. Issues covered included staffing levels, community speed watch, the improvement in the behaviour of pupils of Ysgol Dinas Bran travelling from school to home, off road biking and 4x4 vehicles. Sgt Jones took question from Members. The Town Mayor thanked Sgt Jones for his presentation.

C/165/19 (b) Shape my Llangollen

Members received an update from Mr Phil Robinson, Chair of Shape my Llangollen, on the activities of the Town Team working to produce a 'place plan' for Llangollen formed at the behest of the Town Council. The plan will cover the subject areas of natural environment, built environment, economy, and community and is a genuine opportunity for some grassroots democracy. Shape my Llangollen was therefore engaging in a range of consultation exercise to seek views on any issues which affected or concern people so that they may be inputted into the plan. Mr Robinson took question from Members. The Town Mayor thanked Mr Robinson, for his very informative presentation

C/166/19 Mayors Announcements.

The Town Mayor had judged the St David's day window competition organised by Menter Iath Sir Ddinbych. The first prize was awarded to Lilly Rose interiors, second to Tenovus and third was Pro Adventure. The Town Clerk reminded Members of the forthcoming Annual Town Meeting and the Town Council networking session on the 30th April 2019 and urged all to attend.

C/167/19 Statements from the public.

There were no matters considered under this agenda item.

C/168/19 Minutes of Meeting.

It was proposed, seconded and resolved that the Chairman be authorised to sign the minutes of the Town Council meetings held on the 19th February 2019, as a correct record.
All agreed.

C/169/19 Financial Matters.

C/154/19(a) Financial Statements.

It was proposed, seconded and resolved that the financial statement for February be received and noted.
All agreed.

C/169/19(b) Authorised Payments.

The payments for March, detailed below, were presented to the meeting.

Staff cost LTC1	Bill Payment 144	£1,580.89	£0.00	£1,580.89
Staff cost LTC1	Bill Payment 145	£37.25	£0.00	£37.25
Staff Costs LTC02	Bill Payment 146	£767.96	£0.00	£767.96
PAYE and NI	Bill Payment 147	£876.68	£0.00	£876.68
Ian Ball Electrical Contracting Services	Bill Payment 148	£2,659.59	£0.00	£2,659.59
Against the Grain	Bill Payment 149	£372.66	£0.00	£372.66
Gallion Property Services	Bill Payment 150	£905.54	£0.00	£905.54
Ultra Clean	Bill Payment 151	£145.60	£24.27	£121.33
White Water Active	Bill Payment 152	£175.35	£29.22	£146.13
Giff Gaff	Visa 38	£10.00	£1.67	£8.33
Clr Haddy	Visa 39	£20.00	£0.00	£20.00
ACS Technology	Direct Debit	£48.00	£0.00	£48.00
ACS Technology	Direct Debit	£295.00	£0.00	£295.00
British Gas	Direct Debit	£22.93	£0.51	£22.42
British Gas	Direct Debit	£67.27	£3.20	£64.07
British Telecom	Direct Debit	£95.07	£15.84	£79.23
Hafren Dyfrdwy	Direct Debit	£216.29	£0.00	£216.29
NEST	Direct Debit	£86.20	£0.00	£86.20
S Johnson	Standing order	£70.00	£0.00	£70.00
Bedazzled	Cheque	56.00	0.00	56.00
Payroo	Cheque	£12.00	£2.00	£10.00

It was proposed, seconded and resolved that the payments be approved.
All Agreed.

C/169/19(c) Payroll Quotations.

Members consider the quotations received for payroll services

It was proposed, seconded and resolved that Town Council appoints the Rowan Organisation to provide payroll services for the Town Council for the remainder of the term of the Council.
All agreed.

C/170/19 Planning Applications.

Members considered the following planning applications: -

03/2019/0195	The Old Vicarage Nursing Home, Vicarage Road. Erection of a single-story new wing extension to provide 8 additional bedrooms.
	Members of the Town Council consider the above application and adjudged that it was acceptable in planning terms. It was proposed, seconded and resolved that no objections be raised in relation to this application. All agreed.

C/171/19 Certificates of Decision.

Members noted the certificates of decision received from Denbighshire County Council Planning Department since the last meeting.

03/2018/1148	Deeside Bistro Dee Lane Installation of replacement window-based extractor fan.
Decision.	Grant.
3/2019/0051	Land Off Vicarage Road Llangollen Details of Construction Method Statement submitted in accordance with condition number 11 of planning permission code number 03/2016/0300/PF
Decision.	Approve.
03/2018/1205	Land adjacent to Maes Y Coed Erection of a dwelling incorporating existing agricultural building, change of use of land to facilitate the siting of 2 holiday pods and associated works.
Decision.	Refuse.
03/2019/0058	Land Off Vicarage Road Variation of condition 2 of planning application 03/2016/0300/PF to allow amendments to layout, and substitution of 1 house type
Decision.	Grant.

C/172/19 Planning Correspondence.

There were no matters considered under this agenda item.

C/173/19 Reports.

C/173/19 (a) Operation London Bridge.

Member considered a report on Operation London Bridge and to adopt a local protocol.

It was proposed, seconded and resolved that Town Council approve the proposed protocol and authorise the purchase of the items referred to therein from general reserves.

All agreed.

C/173/19 (b) Independent Remuneration for Wales – Annual Report 2019/20.

Members considered the Independent Remuneration for Wales finalised Annual Report in respect of 2019/2020.

It was proposed, seconded and resolved that Town Council noted the mandatory determinations and agreed adopt the following discretionary determinations: -

- 43 Community and town councils can make payments to each of their members in respect of travel costs for attending approved duties.

- 44 If a community or town council resolves that a particular duty requires an overnight stay, it can authorise reimbursement of subsistence expenses to its members.
- 45 Community and town councils can pay financial loss compensation to each of their members, where such loss has actually occurred, for attending approved duties.
- All agreed.

C/173/19 (c) Photocopying paper.

Members considered a recommendation from the Asset Management Committee on paper usage.

It was proposed, seconded and resolved that the Town Council to consider an in-depth examination of the use of paper in the office with view to reducing the volumes used.

All agreed.

C/174/19 Members reports.

C/174/19 (a) Llangollen Chamber of Trade and Tourism.

Cllr Beech reported on the AGM of the Chamber. The Chamber had a presentation on the Wales 360 a six-day cross country mountain bike ride. A genuine point to point ride of a challenging 550-kilometer route around Mid and North Wales. Llangollen will be one of the destinations on the route and the Chamber were hoping that their members would be able to capitalize on this even.

C/174/19 (b) Llangollen Silver Band.

Cllr Hughes provided a report on the future engagements of the Llangollen Silver Band.

C/175/19 County Councillors Report.

There were no matters considered under this agenda item.

C/176/19 Correspondence.

Members considered and received the following correspondence.

Correspondent.	Purpose.	Action.
One Voice Wales.	March 2019 edition of the One Voice Wales news bulletin.	Noted.
Conwy and Denbighshire Public Service Board.	Winter 2019 newsletter	Noted.
Llangollen RNA branch	Due to falling membership, the Royal Naval Association branch at Llangollen will be now closing. The Standard will officially be laid up at St Collen's church on the 31st March 2019, at 1100.	Members to consider attending.
Director of the Eisteddfod and Arts Swyddfa'r Eisteddfod.	The Urdd National Eisteddfod in 2020 will be held in the Denbighshire area and the hard work of organising the event has already commenced with numerous committees being formed. The Organiser are asking Town and Community Council's for contribution for the	Members agreed not to consider a donation.

	next two years in order to contribute to the success of the Urdd Eisteddfod in 2020.	
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It was proposed, seconded and resolved that the items of correspondence be noted and identified actions be implemented.

All agreed.

C/177/19 Future Agenda items.

Audit process.

C/178/19 Exclusion of Press and Public.

It was proposed, seconded and resolved to exclude the press and public on agenda item relating to the Land for sale adjoining Castell Dinas Bran on the basis that disclosure thereof would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

It was proposed seconded and resolved to exclude the press and public.

All agreed.

C/179/19 Land for sale adjoining Castell Dinas Bran.

Members considered a report on progress in respect of this parcel of land.

It was proposed seconded and resolved to: -

- a) pledge £5,000.00 towards the costs of securing the land for public ownership.
- b) transfers £5,000.00 from the project cost centre to the public realm specific reserve.

All agreed

There being no further items the meeting closed at 7.36 pm