

**Pwyllgor Adnoddau Dynol**

**Human Resources Committee**

**Agenda  
11/06/2019.**

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| <p><b>1. Ethol Cadeirydd y Pwyllgor.</b><br/>I benodi Cadeirydd am y flwyddyn i ddod.</p>                                      | <p><b>Election of Committee Chair.</b><br/>To appoint a Chair for the ensuing year.</p>   |
| <p><b>2. Ymddiheuriadau am absenoldeb.</b><br/>I dderbyn, ystyried a derbyn Ymddiheuriadau am absenoldeb.</p>                  | <p><b>Apologies for absence.</b><br/>To receive, consider and accept apologies for absence.</p>                                     |
| <p><b>3. Ethol Is-Gadeirydd Pwyllgor.</b><br/>I benodi Is-Gadeirydd am y flwyddyn i ddod.</p>                                  | <p><b>Election of Committee Vice Chair.</b><br/>To appoint a Chair for the ensuing year.</p>  |
| <p><b>4. Datganiadau o Fuddiant.</b><br/>I dderbyn unrhyw ddatganiadau o fuddiant ar eitemau ar yr agenda.</p>                 | <p><b>Declaration of Interest.</b><br/>To receive any known declarations of interest in items on the agenda.</p>                    |
| <p><b>4. Cofnodion.</b><br/>I awdurdodi'r Cadeirydd i arwyddo cofnodion yr cyfarfod blaenorol y Pwyllgor fel cofnod cywir.</p> | <p><b>Minutes.</b><br/>To authorise the Chair to sign the minutes of the previous meeting of the Committee as a correct record.</p> |
| <p><b>5. Gohebiaeth.</b><br/>I ystyried gohebiaeth a dderbyniwyd ac i wneud unrhyw benderfyniadau angenrheidiol arno.</p>      | <p><b>Correspondence.</b><br/>To consider correspondence received and to make any necessary decisions.</p>                          |

Gohebydd.	Camau angenrheidiol.	Correspondent.	Action required.
Clerc y Dref. Cais am addasiadau rhesymol.	I ystyried y cais.	Town Clerk. Request for reasonable adjustments.	To consider the request.

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| <p><b>6. Eithrio'r wasg a'r cyhoedd.</b><br/>Yn rhinwedd Deddf cyrff cyhoeddus (mynediad i gyfarfodydd) 1960, nid yw'r wasg a'r cyhoedd yn cael eu cynnwys yn y trafodaethau ar yr eitem ganlynol ar y sail y byddai ei datgelu yn niweidiol i fudd y cyhoedd oherwydd natur gyfrinachol y busnes gael ei drin.</p> | <p><b>Exclusion of Press and Public.</b><br/>By virtue of the Public Bodies (Admission to Meetings) Act 1960, the press and public are excluded from discussions on the following item on the basis that disclosure thereof would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.</p> |
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**Pwyllgor Adnoddau Dynol.**

**Human Resources Committee.**

**Agenda  
10/09/2019.**

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| <p><b>1. Ymddiheuriadau am absenoldeb.</b><br/>I dderbyn, ystyried a derbyn<br/>Ymddiheuriadau am absenoldeb.</p>  | <p><b>Apologies for absence.</b><br/>To receive, consider and accept apologies<br/>for absence.</p>   |
| <p><b>2. Datganiadau o Fuddiant.</b><br/>I dderbyn unrhyw ddatganiadau o<br/>fuddiant ar eitemau ar yr agenda.</p>   | <p><b>Declaration of Interest.</b><br/>To receive any known declarations<br/>of interest in items on the agenda.</p>  |
| <p><b>3. Cyhoeddiadau y Cadeirydd.</b><br/>I dderbyn cyhoeddiadau gan y Cadeirydd.</p>   | <p><b>Chairs announcements.</b><br/>To receive announcements from the Chair.</p>  |
| <p><b>4. Cofnodion.</b><br/>Awdurdodi'r Cadeirydd i lofnodi<br/>cofnodion cyfarfod diwethaf y<br/>Pwyllgor fel cofnod cywir</p>  | <p><b>Minutes.</b><br/>To authorise the Chair to sign the minutes<br/>of the previous meeting of the Committee<br/>as a correct record.</p>   |
| <p><b>5. Adroddiadau.</b><br/>I derbyn ac ystyried adroddiadau a gwneud<br/>unrhyw benderfyniadau angenrheidiol arno<br/>a) Paratodau cyllideb 20/21.</p>  | <p><b>Reports.</b><br/>To receive and consider reports and to<br/>make any necessary decisions thereon.<br/>a) 2020/21 Budget preparation.</p>  |
| <p><b>6. Eithrio'r wasg a'r cyhoedd.</b><br/>Yn rhinwedd Deddf cyrff cyhoeddus<br/>(mynediad i gyfarfodydd) 1960, nid yw'r<br/>wasg a'r cyhoedd yn cael eu cynnwys yn y<br/>trafodaethau ar yr eitemau ganlynol ar y sail<br/>y byddai ei datgelu yn niweidiol i fudd y<br/>cyhoedd oherwydd natur gyfrinachol y<br/>busnes gael ei drin.</p> <p>a) Rheoli salwch.<br/>b) Addasiadau rhesymol.</p> | <p><b>Exclusion of Press and Public.</b><br/>By virtue of the Public Bodies (Admission to<br/>Meetings) Act 1960, the press and public are<br/>excluded from discussions on the following<br/>items on the basis that disclosure thereof<br/>would be prejudicial to the public interest by<br/>reason of the confidential nature of the<br/>business to be transacted.</p> <p>a) Sickness management.<br/>b) Reasonable adjustments.</p> |
| <p><b>7. Adroddiadau.</b><br/>I derbyn ac ystyried adroddiadau a gwneud<br/>unrhyw benderfyniadau angenrheidiol arno<br/>a) Addasiadau rhesymol: Deddf<br/>Cydraddoldeb 2010.</p>  | <p><b>Reports.</b><br/>To receive and consider reports and to make<br/>any necessary decisions thereon.<br/>a) Reasonable adjustments: The Equality<br/>Act 2010.</p>   |

**Pwyllgor Adnoddau Dynol.**

**Human Resources Committee.**

**Agenda  
10/12/2019.**

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| <p><b>1. Ymddiheuriadau am absenoldeb.</b><br/>I dderbyn, ystyried a derbyn<br/>Ymddiheuriadau am absenoldeb.</p>  | <p><b>Apologies for absence.</b><br/>To receive, consider and accept apologies<br/>for absence.</p>  |
| <p><b>2. Datganiadau o Fuddiant.</b><br/>I dderbyn unrhyw ddatganiadau o<br/>fuddiant ar eitemau ar yr agenda.</p>   | <p><b>Declaration of Interest.</b><br/>To receive any known declarations<br/>of interest in items on the agenda.</p>   |
| <p><b>3. Cyhoeddiadau y Cadeirydd.</b><br/>I dderbyn cyhoeddiadau gan y Cadeirydd.</p>   | <p><b>Chairs announcements.</b><br/>To receive announcements from the Chair.</p>   |
| <p><b>4. Cofnodion.</b><br/>Awdurdodi'r Cadeirydd i lofnodi<br/>cofnodion cyfarfod diwethaf y<br/>Pwyllgor fel cofnod cywir</p>  | <p><b>Minutes.</b><br/>To authorise the Chair to sign the minutes<br/>of the previous meeting of the Committee<br/>as a correct record.</p>  |
| <p><b>5. Adroddiadau.</b><br/>I derbyn ac ystyried adroddiadau a gwneud<br/>unrhyw benderfyniadau angenrheidiol arno</p> <ul style="list-style-type: none"><li>a) Cylch gorchwyl.</li><li>b) Adrodd absenoldeb.</li><li>c) Cyflogau staff.</li></ul> | <p><b>Reports.</b><br/>To receive and consider reports and to<br/>make any necessary decisions thereon.</p> <ul style="list-style-type: none"><li><b>b)</b> Terms of reference.</li><li>c) Absence reporting.</li><li>d) Staff salaries.</li></ul> |