

Cyngor Tref Llangollen Town Council

**Ddeddf Llywodraeth Leol ac Etholiadau (Cymru) 2021
Nodiadau Atodlen 4 or cyfarfod Cyngor y Dref a
gynhaliwyd ar 21 Mai 2024.**

Yn bresennol: Y Cyngorwyr Edwards, Felton, Haddy, Keddie Richards-Gwilliam Susanthan and Morris.

Ymddiheuriadau am Absenoldeb.

Cynigiwyd a phenderfynwyd derbyn ymddiheuriadau gan y Cyngorydd Hyde.

Cofnodion.

Cynigiwyd a phenderfynwyd awdurdodi'r Cadeirydd i arwyddo cofnodion y cyfarfod a gynhaliwyd ar 16 Ebrill 2024 fel cofnod cywir.

Adroddiadau Ariannol.

Cronfeydd wrth gefn.

Cynigiwyd a phenderfynwyd i

- a) cymeradwyo gweithredoedd Clerc y Dref mewn ymgynghoriad a Chadeirydd y Pwyllgor Rheoli Asedau a gytunodd i'r gwaith iechyd a diogelwch i'r Chainbridge tra bod y contract hwnnw ar y safle.
- b) ail-ddynodi'r tanwariant a'r ad-daliad TAW a ddelir yn y cyfrif cyfredol i gronfeydd wrth gefn fel y manylir ym mharagraff 4.5 yr adroddiad.

Taliadau Awdurdodedig.

Cynigiwyd a phenderfynwyd i cymeradwyo'r taliadau.

Datganiadau Ariannol.

Cynigiwyd a phenderfynwyd derbyn a nodi'r cymod banc ar gyfer mis Mai.

Cymodi banc

Cynigiwyd a phenderfynwyd derbyn a nodi'r cymod banc ar gyfer mis Mai.

Adroddiadau Clerc y Dref.

Tîm Trefi Taclus.

Cynigiwyd a phenderfynwyd

- a) cytuno ac arwyddo'r cof amgaeedig o ddealltwriaeth rhwng Cyngor Tref Llangollen a Thîm Trefi Taclus Llangollen.
- b) darparu yswiriant o dan bolisi presennol y cyngor ar gyfer 22 aelod o Dîm Trefi Taclus Llangollen yn unol â'u gweithgareddau sy'n gydnaws â'r

**Local Government and Elections (Wales) Act 2021.
Schedule 4 notes of the meeting of the Town
Council held on 21 May 2024 2024.**

Present: Councillors Edwards, Felton, Haddy, Keddie Richards-Gwilliam Susanthan and Morris.

Apologies for Absence.

It was proposed and resolved to accept apologies from Cllr Hyde.

Minutes.

It was proposed and resolved that the Chair be authorised to sign the minutes of the Town Council Meeting held on 16 April 2024 as a correct record.

Financial Reports.

Reserves

It was proposed and resolved to

- a) endorses the actions of the Town Clerk in consultation and Chair of the Asset Management Committee who agreed to the health and safety works to the Chainbridge whilst that contract was on site.
- b) re-allocates the underspend and VAT refund held in the current account to reserves as detailed in paragraph 4.5 of the report.

Authorised Payments.

It was proposed and resolved that the payments be approved.

Financial Statements.

It was proposed and resolved to receive and note the bank reconciliation for May.

Bank reconciliation.

It was proposed and resolved to receive and note the bank reconciliation for May.

Town Clerk's Reports.

Tidy Towns Team.

It was proposed and resolved to

- a) agree and signs the attached memory of understanding between Llangollen Town Council and the Llangollen Tidy Towns Team.
- b) provide insurance cover under the current council policy for 22 members of the Llangollen Tidy Towns Team pursuant to their

memorandwm cyd-ddealltwriaeth y cytunwyd arno.

Toiledau cyhoeddus Llangollen.

Cynigiwyd a phenderfynwyd na chymryd perchnogaeth na thalu am gost lawn Cyngor Sir Ddinbych i redeg a chynnal a chadw'r toiledau cyhoeddus yn ymarferol i'r Cyngor Tref.

Colofnau goleuadau newydd.

Cynigiwyd a phenderfynwyd bod y Cyngor Tref yn derbyn ymarferoldeb ailosod y colofnau goleuo ar hyd Llwybr Glan yr Afon gyda cholofn briodol debyg o dreftadaeth.

Gwahardd y cyhoedd a 'r Wasg.

Cynigiwyd a phenderfynwyd bod y Cyngor Tref yn eithrio'r wasg a'r cyhoedd ar eitem ar yr agenda sy'n ymwneud ag unedau rhentu ar y sail y byddai datgelu hynny yn niweidiol i les y cyhoedd oherwydd natur gyfrinachol y busnes i'w drafod.

Rheoli staff.

Cynigiwyd a phenderfynwyd

- a) Penodi Clerc dros dro am un diwrnod safonol yr wythnos (7.4 awr) i gwmpasu cyfnod adfer ôl-weithredol Clerc y Dref.
- b) yn derbyn cynnig hael y Swyddog Cyfleusterau i weithio cyfnod rhybudd hirach gyda phatrwm gwaith wedi'i addasu ar ôl 31 Mai.
- c) Cynhelir pob cyfarfod ar-lein nes y rhoddir gwybod iddynt.
- d) canslo cyfarfod Gorffennaf y Cyngor Tref, oni bai bod mater brys yn codi.

Swydd wag staff.

Cynigiwyd a phenderfynwyd

- a) yn sefydlu swydd newydd Dirprwy Glerc y Dref (Cyfleusterau a Gweithrediadau) LC 7-12 a mabwysiadu'r disgrifiad swydd newydd.
- b) dechrau'r broses recriwtio ar unwaith yn unol â chylch gorchwyl y Pwyllgor Adnoddau Dynol.

activities compatible with the agreed memorandum of understanding.

Llangollen Public toilets.

It was proposed and resolved that neither taking ownership nor covering the full cost of Denbighshire County Council running and maintaining the public toilets would be feasible for the Town Council.

Replacement lighting columns.

It was proposed and resolved that the Town Council accepts the practicality of replacing the lighting columns along Riverside Walk with an appropriate similar heritages style column.

Exclusion of Public and Press.

It was proposed resolved that the Town Council exclude the press and public on agenda item relating to rental units on the basis that disclosure thereof would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

Staff management.

It was proposed and resolved to

- a) Appoint an acting Clerk for one standard day per week (7.4hrs) to cover the Town Clerk's post operative recovery period.
- b) accepts the Facilities Officer's generous offer to work a longer notice period with an adapted work pattern after 31 May.
- c) hold all meetings online until notified.
- d) cancel the July meeting of the Town Council, unless an urgent matter arises.

Staff vacancy.

It was proposed and resolved to

- a) establishes the new post of Deputy Town Clerk (Facilities and Operations) LC 7-12 and adopt the new job description.
- b) start the process of recruitment immediately in accordance with the terms of reference of the Human Resources Committee.